

**Minutes of Histon & Impington Parish Council Recreation Committee
Community Room, Recreation Ground
Monday, 22nd November 2021 at 7.30pm**

Recreation Committee Minutes

Membership: 6 + 2 ex-officio, 4 User-Representatives

Appendices: 8

Agenda No:	Present: Cllrs Neil Davies (Chair), Brian Ing, David Jenkins, Marian Cleaver, Yvonne Murray (ex-officio), 1 vacancy Mrs Jane Fidler (Tennis Club), Joe Uttridge (Cricket Club), Chris Hobbs (Histon Hornets), Peter Peirce (Croquet Club) Steve Campin (Head Parish Groundsman) Clerk: Theresa King	
	Vacancy: Cllr Davies to ask Cllr Kim Smith if she would like to join Recreation Committee.	
R21/008	APOLOGIES FOR ABSENCE Cllrs Edd Stonham (work), Denis Payne (personal) and Malcolm Green (Bowls Club)	
R21/009	MEMBERS DECLARATIONS OF INTEREST Cllr Ing – President, Histon Cricket Club (non-pecuniary) (item 014.4) Cllr Davies - Histon Hornets Manager item no. 014.4, and Charity Manager, Friends H&I Community (both non-pecuniary) (item 014.4)	
R21/010	PUBLIC PARTICIPATION No members of public in attendance.	
R21/011	TO APPROVE MINUTES OF THE MEETING HELD 5th May 2021 (Appendix 1) Cllr Ing proposed minutes be accepted, Cllr Murray seconds, All in favour . Minutes to be signed by Chair in due course.	
R21/012	MATTERS ARISING 012.1 Actions List copied to all (Appendix 2) : Items R20/026.5 completed, to be removed from list Item R20/038.1 completed, to be removed from list Item R20/039.2 completed, to be removed from list Item R20/040.2 completed, to be removed from list. The committee wished to thank the Clerk, Cllr Murray and Steve Campin for their work in completing the replacement of the boundary fence with the football club. <u>Item R20.026.2 3G Provision within villages:</u> Cllr Murray to circulate minutes of meeting of steering group, next steps are fundraising <u>Item R20/040.4 Refurbishment of public toilets:</u> Capital Bid to be presented at January Full Council meeting. Any other Matters Arising - none	Jan Full Council
R21/013	OPERATIONS REPORT 013.1 Copied to all (Appendix 3). Items to note: <ul style="list-style-type: none"> • Grass tennis courts needed machine scarifying of work areas to enable reseeding at a cost of £150.00 + VAT. This will probably be needed every year from now on as weather gets hotter and drier. 	

	<ul style="list-style-type: none"> • Need for additional changing room cleaning to be assessed. • More tree work may be needed • Steve Campin reported the theft of two bikes from the Recreation Ground during the past weeks. He requested suggestions on how to increase security, whether a lockable bike shed would be suitable, and asked this be considered as part of any development of the site. Further suggestions were notices on the racks to ask people to lock their bikes. • Cllr Murray added that the review of the play equipment for the new asset register had created a lot of electronic data that could be used to be proactive in the maintenance and replacement of the equipment. 	
R21/014	To receive Finance Report	
014.1	Committee budgets to date (Appendix 4) Report received and noted.	
014.2	Three Year Plan Review (Appendix 5) Cllr Ing presented the suggested three year plan. As part of the review, it was felt that many of the projects could be done together with the creation of a development plan for the whole of the Recreation Ground. All agreed to formation of Recreation Redevelopment Plan	
014.3	Budgets 2022 -2023 - To agree procedure for presentation of budget request to F&A Committee (Appendix 6) Draft budgets created by Clerk, working with Cllrs Ing and Davies, and Steve Campin. Community room income was felt to be too low, Clerk to review. Also Capital spends to be added in from three year plan so F&A Committee have a complete view of budget request. Committee felt that more publicity of facilities such as community room would increase income, gather more engagement. Website review to include this.	Clerk
014.4	Sports Club and Facility Charges 2022 – 2023 (Appendix 7) Draft charges and club charges report discussed. Charges had been increased by 2.9 % and rounded. Cllr Jenkins stated that charges had not gone up across the board last year, and that they should therefore go up a further 2% this year to reflect this. Clerk to amend figures and add in a column to show % increases for further review. Club Representatives to review and feedback any issues; meetings to be held with Tennis Club and Croquet club members to discuss fees in detail. Cllr Murray thanked Steve Campin and the groundstaff for maintaining the excellent quality of the facilities.	Clerk Clubs
R21/015	CLUB MATTERS	
015.1	Bowls Club- no representative in attendance. Cricket Club – Items highlighted: <ul style="list-style-type: none"> • New shed in place, quite inconspicuous. • Next project is acquisition of a mobile electronic scoreboard. • Boards at the bottom of the boundary fence may be needed as they help players during matches, look into material used for longevity. Plan to be created and then forwarded to Clerk. <p>Security issues raised:- Joe Uttridge stated that he had encountered several instances of misuse of cricket nets and covers over summer. He had suggested signage was needed to protect the nets and confirm who could use them. Further discussion followed:</p> <ul style="list-style-type: none"> • Chris Hobbs suggested young people may not know the rules of usage of the facilities in general, perhaps these should be more obvious • Opening and closing times should be stated • It was queried whether the young people responsible took advantage of when the facilities were not well used, but Steve Campin pointed out that there had been an issue where the young people were prepared to challenge any rules • It was also felt that there was no deterrent as the PCSO had retired • Suggested engage with IVC and the Youth Club, Youth Worker to reinforce better 	

	<p>use of facilities.</p> <ul style="list-style-type: none"> Suggested contacting local police to engage in preventative measures, explain what is being proposed and issues we are having. <p>All agreed to form a Working Party of up to five members to look at measures to be taken. Cllrs Ing and Murray, Joe Uttridge and Chris Hobbs agreed to be members, group open to any other interested party.</p> <p>Croquet Club Club has 25 paid members but only 16 active ones. Concerns are that the group is losing members due to age and therefore some uncertainty about whether it will continue.</p> <p>Tennis Club Club going from strength to strength in terms of member numbers, especially when organised sport was the only one allowed, now have 247 Adult and 167 Junior members. This may mean they would like to block book more court time in the coming year, outside of the normal number of hours, in order to provide facilities to members. To be discussed as part of the review of fees with Clerk. Booking system for courts is working well, and helps keep numbers up as people know they have a court to play on. Thanks expressed for the exclusive use of the grass courts in summer 2021.</p> <p>Histon Hornets Chris Hobbs new contact for the Club. Season progressing well. IVC sport pitch usage was intended to reduce pressure on Recreation Ground usage because of number of teams, but quality of pitches means much training is taking place off site, and it is expected to increase as the number of team increase. Chris wondered if there was a way to suggest IVC fund some improvements.</p> <p>Cllr Jenkins said that the Working Party with IVC and Histon Football Club had not met in some time and that this should be restarted so that the facilities could be looked at before the start of the next full season in September 2022.</p>	<p>Working Party</p> <p>Tennis Club/ Clerk</p> <p>Working Party</p>
R21/016	<p>Recreation Survey</p> <p>016.1 To note feedback Cllr Jenkins shared a short presentation on the findings of the Recreation Survey, full version to be circulated to all. (Appendix 8). Items discussed:</p> <p>016.2</p> <ul style="list-style-type: none"> Expect to continue to received input, encourage those clubs who have not responded to respond. No central inventory of information on facilities, including charges for hire Top level observations are that communication on what is available is key, as is meeting the needs of older children and teenagers The Recreation Ground itself is appreciated but needs to evolve. First cut recommendations include establishing a central communications resource, starting to develop a pump track plan, developing a plan for the Recreation Ground Defining what the Parish Council's role is in all this, "recognising that it is at centre but is not the centre of the community" Cllr Ing suggested not just physical facilities needed but people, either coaches or volunteers, to provide them. <p>Cllr Jenkins recommendation was to create a Recreation ground Redevelopment Working Party.</p> <p>016.3 To agree actions resulting from the survey Cllr Jenkins recommendation was to form a Recreation ground Redevelopment Working Party. Proposed Cllr Jenkins seconded Cllr Davies, all in favour. Membership open to anyone with an interest; Cllrs Ing and Jenkins, Chris Hobbs and Joe Uttridge to become initial four members and agree plan and delivery. Cllr Cleaver noted this was not a new idea, that it had been started before so there was a basis on which to work.</p>	
R21/017	<p>OTHER MATTERS</p> <p>There were no other matters.</p>	

R21/018	DATE OF NEXT MEETINGS - to be confirmed	
R21/019	Next Agenda Items: None	
	Meeting closed at 9:10pm Appendices attached: Appendix 1 – Minutes from May 5th 2021 Appendix 2 – Actions List Appendix 3 - Operations Report Appendix 4 – Committee Budget to date Appendix 5 - Three Year Plan Appendix 6 – Budgets for 2022-2023 Appendix 7 – Sports Club and Facility Charges 2022 – 2023 Appendix 8 – Rec Survey Thoughts	

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