

Minutes of Histon & Impington Parish Council Environment Committee
Thursday 6th May 2021
7.30 pm, Via Zoom

Environment Committee Minutes

Membership: 6 + 2 ex-officio

Quorum: 3
 Appendices: 1

Agenda No:	Present: Pene Nudds (PN), Simon Jocelyn (JC), Geoff Moore (GM), Chris Jones (CJ) Aga Cahn (AC) , Yvonne Murray (YM), Jean Venables (V) Clerk: Theresa King	ACTION
E21/001	<p>To Elect Committee Chair 2021-22 Cllr Nudds – Proposed Cllr Jocelyn, seconded Cllr Davey, all in favour. Cllr Nudds elected as Chair</p> <p>To Elect Committee Deputy Chair 2021-22 Cllr Jones – proposed Cllr Murray, seconded Cllr Venables, all in favour. Cllr Jones elected as Vice Chair</p>	
E21/002	<p>APOLOGIES FOR ABSENCE</p> <p>Cllr Payne (work)</p>	
E21/003	<p>To Review and Accept Terms of Reference (Appx 1)</p> <p>Discussion covered the following subjects:</p> <ul style="list-style-type: none"> • Co-option to committee – nothing in terms of reference, Clerk to ascertain if this is covered in Standing Orders; • Reporting lines – currently only Public Art, should this include Climate Working Party, noted that Public Art reports to Full Council as well; • General discussion on Working Party disbandment e.g. Drainage working party, query as to how to address any issues; • Committee queried whether working parties should have one reporting line in to a committee or report to Full Council; • High Street and Beyond Working Party now reporting into F&A Committee; • Clerk requested to ask for clarity on Working Party reporting lines, as Committee sees some merit in keeping some of them, and they would like to be engaged in the process to sort them out, Clerk to work with Cllr Murray; • Query on item 2.3 re Open Spaces – should all open spaces be included (e.g. Play Area on the green not listed), or should it state “all Parish Council Owned Land” – if the former, need to change Manorial Waste to School Hill Gardens, Section 52 to Windmill Gardens, include Clay Close Pocket Park, the Play area on the Green and South Road play area, alternatively could an appendix be created that can be referred to; • Item 2.13 should include hut at Cemetery. • Discussion on item 2.11 regarding charges – clarification requested on whether this is done at committee level or F&A. Delegated to Chair and Clerk to get confirmation of responsibility. <p>Terms of Reference to be reviewed at next committee meeting after feedback on areas of concern above.</p>	<p style="text-align: center;">Clerk</p> <p style="text-align: center;">Clerk/YM</p> <p style="text-align: center;">Clerk/PN</p>
E21/004	<p>To receive declarations of interest and dispensations</p> <p>To receive declarations of pecuniary interest from Councillors on items on the agenda – none</p> <p>To receive written requests for dispensations for disclosable pecuniary interests (if any) - none</p> <p>To grant any requests for dispensation as appropriate - none</p>	
E21/005	<p>PUBLIC PARTICIPATION</p> <p>No members of the public attended the meeting.</p>	
E21/006	<p>Dates of next meetings/workshops:</p>	

	25th May 2021, 27th July 2021, 28th September 2021 Committee requested clarification on how key decisions were to be made with the new delegation. Clerk and Chair to meet before next workshop to overview outstanding items and report to the next meeting/workshop.	Clerk/PN
E20/007	Items for next agenda Next Agenda(s): Terms of Reference – review and accept; Review and prioritise projects for the next financial year from the three year plan; Update on Theories of Home; Grass cutting contract; Work at the Brook and the installation of the new silt bunds; Feast Event on Tree Planting; Map board siting and updating; Asset Management; Waste and Dog Bin Review including Request for Litter bin for Windmill Gardens & request for dog poo bin for South Road.	
	Meeting Closed: 9.25 pm Appendix 1: Terms of Reference	

DRAFT