

REPORT TO:	Full Council	20th September 2021
AUTHOR/S:	Theresa King, RFO/Committee Clerk	

Purpose:

Expenditure or orders for work other than regular commitments and some maintenance issues (including Clerks' Delegation)

M&M Plumbing: Repair or leak in Pavilion cleaner's cupboard, £88.50+ VAT
M&M Plumbing: Replacement of control on Disabled Toilet tap £248.50 + VAT
M&M Plumbing: Shower and leaking toilet repairs £172.00+ VAT
SJ Pollard: Conversion of existing fence into new pedestrian gate at Infant School field to allow access £478.00 + VAT

Items to note:

Strike UK Ltd: lightning protection system test £180.00 + VAT. Report says failed test, requires groundworks, awaiting quotation for this work.

Abbeyfields income: money received for hay purchase from Long Meadow. To be returned to Section 106 funds £100 + VAT

Pavilion lettings income increasing: groups returning, some not until October, and event bookings starting to increase.

Allotment Fees: all 12 plots at Glebe Way are now let.

To list accounts paid by delegated approval, and payment of outstanding accounts

- Accounts paid by delegated approval – to note only:

Expenses paid by DDR		Net	Vat	Gross	Cost centre
British Gas	CKH to 1/9/21 - Estimate	12.99	0.64	13.63	Env
British Gas	Rec Electric to 27.08.21	450.74	90.14	540.88	Rec
British Gas	Green Feeder Pillar to 31/08/21	8.71	0.43	9.14	Env
British Gas	Rec Gas Bill to 01/09/21	66.21	3.31	69.52	Rec
Lloyds Bank -Credit Card	Various	138.84	23.63	162.47	Admin
London Fuel	Fuel and Piaggio Fuel	83.49	16.70	100.19	Rec/Env
B&CE	Pension September 21	180.40		180.40	Admin
Onecom	August telephone and broadband	75.91	15.18	91.09	Admin
Total		1,017.29	150.03	1,167.32	

Accounts for Approval - September					
Expenses paid by BACS	Description	Net	Vat	Total	Cost Centre
MC Veigh Parker	Material for Abbeyfields fence	1,054.53	210.91	1,265.44	Abbeyfields
M&M Plumbing	Repair or leak in Pavilion	88.50	17.70	106.20	Rec
M&M Plumbing	Replacement of control on Disabled Toilet tap	248.50	49.70	298.20	Rec

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M&M Plumbing	Shower and toilet repairs	172.00	34.40	206.40	Rec
SJ Pollard	New pedestrian gate at Infant School field	478.00	95.60	573.60	Env/S106
R Hovells	Bus Shelter cleaning	70.00		70.00	Env
PFK Littlejohn	External audit 2020-2021	1,000.00	200.00	1,200.00	Admin
Working Turf	Weed Killing at recreation ground	975.00	195.00	1,170.00	Rec
Crossover Group Ltd	Repair to external lights	572.00	114.40	686.40	Rec
Amey Cespa	Rec Trade Waste August	100.20	20.04	120.24	Rec/Env
Amey Cespa	BG Trade Waste August	50.10	10.02	60.12	Env
CamAlarms	Fire alarm service	74.00	14.80	88.80	Rec
Keystone Law	Legal service - charity creation	3,000.00	600.00	3,600.00	Abbeyfields
Origin (Rigby Taylor)	Pitch maintenance materials	582.50	44.50	627.00	Rec
SD Grounds Care	Grass seed	340.00	0.00	340.00	Rec
CMR	2nd part Rec survey	1,250.00	250.00	1,500.00	Re3c
A Jenking	Rent for October	1,048.00		1,048.00	Abbeyfields
Avocet Cleaning Services	Cleaning August 2021	711.67	142.33	854.00	Rec
Buchans	Hedge cutting Long meadow	136.00	27.20	163.20	Abbeyfields
SLCC	Health and safety training	145.00	29.00	174.00	Admin
SLCC	Powers and Duties training	30.00	6.00	36.00	Admin
SLCC	Quotes, tenders and Contracts training	105.00	21.00	126.00	Admin
SLCC	Committees, Sub committees and Working groups training	15.00	3.00	18.00	Admin
SLCC	Agendas and Minutes training	70.00	14.00	84.00	Admin
Strike UK Ltd	Lightning Strike Protection testing	180.00	36.00	216.00	Rec
Fleet Line Markers	Line marking fluid	381.00	76.20	457.20	Rec
Broxap	5 a side football goal nets	67.00	13.40	80.40	Rec
Broxap	Goal net safety hooks	48.95	9.79	58.74	Rec
Buchans	Grasscutting August 2021	2,700.25	540.05	3,240.30	Env
M3 Administration	Wages, NI and pension	13,039.44	0.00	13,039.44	Admin
	Figure above includes Rec Groundsman & Ranger expenses of 50.26, working from home allowance of 26.00, phone allowance of 12.00 each for three staff & refund of expenses of £62.00 Also B&C Pension which is paid by DDR of 180.40 and AOE of 141.02				
Total		28,732.64	2,775.04	31,507.68	

To Note:					
Accounts paid in 15.07.21 to 16.09.21					
Net Income					Cost Centre
Allotment Fees	New year 21/22	323.00			Environment
Burial Fees		2,495.00			Environment

Club Receipts		2,508.72			Recreation
Asset Income		238.46			Recreation
Ground Takings		103.33			Recreation
Sports Courts		814.07			Recreation
Pavilion Lettings		214.58			Recreation
Refuse Collection School Hill		100.00			Environment
Other Income	Refund of feast market stall and money for Hay from Long Meadow (to be returned to S106 funds)	115.00			Abbeyfields/Admin
Total		6,912.16			

N.B. Two authorised signatories required to submit accounts due for payment by BACS (Unity Bank)

Due to exceptional circumstances, these accounts have not been verified prior to full Council meeting. Cllrs Payne and Jenkins to authorise.