

**Minutes of the Meeting held of Histon & Impington Parish Council  
Community Room at the Recreation Ground  
Monday 21<sup>st</sup> June 2021**

7 Appendices attached

# Full Council Minutes

<b>Agenda No:</b>		<b>Action/ Power</b>
	Present: <b>Cllrs:</b> Denis Payne (Chair), Yvonne Murray, Aga Cahn, Walter Davey, Ashley Gordon, Brian Ing, David Jenkins, Simon Jocelyn, Chris Jones, David Legge ,Geoff Moore, Jean Venables, <b>Dist Cllr:</b> Martin Cahn <b>Cty Cllr:</b> Ros Hathorn <b>Clerk:</b> Theresa King	
21/023	<b>APOLOGIES FOR ABSENCE</b> Apologies from Cllr Butcher (work), Cllr Cleaver (personal), Cllr Davies (work), Cllr Nudds (work), Cllr Foster (personal) , Cllr Stonham (work), District Cllrs Heylings and Hunt	
21/024	<b>DECLARATIONS OF INTEREST AND DISPENSATIONS</b>	
024.1	Brian Ing declares non-pecuniary interest for item 21/029.	
21/025	<b>DATE(s) OF NEXT COMMITTEE MEETINGS</b> Available on website <a href="http://www.hisimp.net">www.hisimp.net</a>	
21/025	<b>PUBLIC PARTICIPATION</b> No members of public in participation.  Error in Agenda numbering noted, this will not be changed due to AGAR submission.	
21/026	<b><u>To Approve minutes of the AGM meeting held 4<sup>th</sup> May 2021 (appendix 1)</u></b>	
026.1	Cllr Jocelyn requested item 014.1 re committee membership be changed for Planning Committee as Cllr Davies listed as member rather than Cllr Davey. Subject to this change, all in favour and <b>agreed</b> Chair to duly sign minutes as a true record of the meeting.	
21/027	<b>Matters Arising from Previous Meetings – for information only</b> <b>Actions List – to be discussed at next meeting</b>	
21/028	<b>TO NOTE REPORTS</b>	
028.1	<b>County Councillor (Appendix 2).</b> The Council welcomed Ros Hathorn as the new County Councillor for the Parishes, and thanked her for her first report as County Councillor.  <b>County Council</b> written monthly report May 2021 copied to all and accepted covering: <ul style="list-style-type: none"> <li>– Full Council change in leadership;</li> <li>– Cycling and Walking Consultation;</li> <li>– Recycling Centre Consultation;</li> <li>– and Highways issues</li> </ul> Additional discussion on playing field at old infant school site: Cty Cllr Hathorn noted that CCC were very relaxed in regard to use of the field by the community. Cllr Jenkins suggested that CCC be contacted to see if use of field can be organised for remainder of June, July and August and confirm procedure for use. Council welcomed the idea, Clerk to contact CCC to discuss how use can be achieved.  Cty Cllr Hathorn also noted the new County Council currently had nowhere to meet as new facilities at Alconbury would not be until September, so meetings currently being held in various locations.	<b>Clerk</b>

	<p><b>District Councillor (Appendix 3)</b> written monthly report May 2021 copied to all and accepted covering :</p> <ul style="list-style-type: none"> <li>- EU Settlement Scheme Deadline</li> <li>- Council Meetings</li> <li>- Hunter's Close affordable units</li> <li>- Neighbourhood Plan</li> <li>- Business Rates</li> <li>- Local Cycling and Walking Infrastructure Plan</li> </ul> <p>Additional comment was made on the planning application for a Radio mast on New Road, which had to be dealt with within 28 days, concerns raised on application. PC Planning Committee already recommended refusal, local residents unhappy with size.</p>	
21/029	<p><b>TO ACCEPT COMMITTEE REPORTS, note actions and accept</b></p> <p>029.1 <b>Environment Committee</b> – draft minutes 6<sup>th</sup> May <u>attached</u>, workshop held 14<sup>th</sup> June 2021  <b>Planning Committee</b> – draft minutes 18<sup>th</sup> May, 8<sup>th</sup> June <u>attached</u>. Next meeting due 29<sup>th</sup> June 2021</p> <p><b>Recreation Committee</b> - Draft minutes 5<sup>th</sup> May <u>attached</u></p> <p><b>All committee minutes <u>noted</u> by council</b></p> <p>029.2 <b>To approve installation of new cricket storage shed on the Recreation ground</b> – paper attached (<b>Appx 4</b>)</p> <p>Cllr Payne informed Council that office staff had received confirmation from South Cambs planning officers that planning permission would not be needed for the shed installation as allowed under permitted development rights on the site. Proposed Cllr Moore, seconded Cllr Jones, Cllr Ing abstained, <b>all in favour</b> to agree installation.</p>	
21/030	<p><b>TO RECEIVE FINANCE &amp; ADMINISTRATION REPORT</b></p> <p>030.1 <b><u>To Receive Finance Report June 2021 (appx 5)</u></b></p> <ul style="list-style-type: none"> <li>• <b>Delegated payment of accounts</b> noted</li> <li>• <b>Approve payment of outstanding accounts</b> - Proposed Cllr Ing, seconded Cllr Murray, all in favour and <b>AGREED</b></li> <li>• <b>Amounts paid in</b> noted</li> </ul> <p>030.2 <b>To resolve to approve the Annual Governance Statement (Appx 6) by resolution</b> – copy provided to all. Proposed Cllr Payne, seconded Cllr Murray, all in favour and <b>RESOLVED</b> to approve.</p> <p>030.3 <b>To consider the Accounting Statement (Appx 6)</b> – copy provided to all. <b>Considered and noted.</b></p> <p>030.4 <b>To resolve to approve the Accounting Statement (appx 6)</b>, to be signed by the Chair of the meeting.  Proposed Cllr Jones, seconded Cllr Ing, all in favour, and <b>RESOLVED to approve</b> for signature by Chair.</p> <p>Cllr Payne formally thanked the RFO for completing the required documentation on time.</p>	
21/031	<p><b>OTHER MATTERS</b></p> <p>031.1 <b><u>Review of Delegations &amp; Meeting Arrangements</u></b></p> <p>Discussion on current delegation took place, covering:</p> <ul style="list-style-type: none"> <li>- COVID restrictions still in place, so still not “back to normal” yet;</li> <li>- Suggested continuation of delegation until next Full Council Meeting in July when</li> </ul>	

031.2	<p>lockdown restrictions were due to end;</p> <ul style="list-style-type: none"> <li>- Cllr Jenkins requested F&amp;A meeting in June to be held in person, committee to be asked for their acceptance of this, Cllr Jenkins thought this sent out a message that the Parish Council are running as normal as possible;</li> <li>- Workshops still to remain on Zoom;</li> <li>- July Full Council to be held outside if possible or in Community Room following all relevant restrictions;</li> <li>- If delegations need to be revoked call emergency meeting in August, then return to normal in September;</li> <li>- Community Room to be held for meetings from September onwards in case restrictions still apply for all committees and Full Council meetings;</li> <li>- Above will impact commercial hire of community room –possible use some of the COVID expenses budget to cover costs;</li> <li>- Cllr Ing stated difficult to confirm exact options until after July 19<sup>th</sup>.</li> </ul> <p><b>All agreed to keep delegations in place until next meeting.</b></p> <p><b><u>Agreement for Chair and Vice Chair of Council to sign indemnity for Section 106 Agreements</u></b> for the development land rear of 49-83 Impington Lane, Impington (Appx 7).</p> <p>Section 106 Agreement was entered into in respect of the above development Land Rear of 49-83 Impington Lane (S/1486/18/FL) with effect 05 March 2019. This required the Developer to pay the following financial sums:</p> <ul style="list-style-type: none"> <li>• £34,956.08 towards the off-site provision of children’s play equipment,</li> <li>• £26,878.22 towards the off-site provision of sports facilities and</li> <li>• £12,202.72 towards the off-site provision of community facilities</li> <li>• £13,000 towards the provision of Public Art</li> </ul> <p>Cllr Jocelyn proposed, Cllr Cleaver seconded. Item taken to vote. <b>All in favour</b> to approve signatory.</p>	
21/032	<p><b>HOW TO COMMUNICATE MEETING DECISIONS AND MATTERS FOR NEXT AGENDA</b></p> <p><b>Website:</b> Items on AGAR and Accounting statement; Receipt of Section 106 monies; Installation of cricket storage shed; description of how meeting was held in accordance with lockdown restrictions;</p>	
21/033	<p><b>Next Full Council: Histon &amp; Impington Parish Council</b></p> <p>Monday 19<sup>th</sup> July 2021</p>	
	<p><b>Meeting closed: 8.14 p.m.</b></p> <p><b>Appendix 1: Minutes of the AGM meeting held 4<sup>th</sup> May 2021</b>  <b>Appendix 2: County Councillors Report</b>  <b>Appendix 3: District Councillor Report</b>  <b>Appendix 4: Cricket Storage Shed paper</b>  <b>Appendix 5: Finance Report</b>  <b>Appendix 6: Annual Governance Statement and Annual Accounting Statement</b>  <b>Appendix 7: Section 106 Agreements</b></p>	