

**Minutes of Histon & Impington Parish Council Recreation Committee**  
**Via Zoom**  
**Monday, 8<sup>th</sup> March 2021 at 7.30pm**  
**Recreation Committee Minutes**

**Membership: 6 + 2 ex-officio, 4 User-Representatives**

**Quorum: 3 Parish Councillors**

<b>Agenda No:</b>	Present: Cllrs Neil Davies (Chair), Brian Ing, David Jenkins, Marian Cleaver, Edd Stonham, Yvonne Murray (ex-officio), <b>1 vacancy</b> Mrs Jane Fidler (Tennis Club), Joe Uttridge (Cricket Club), Steve Carrington(Histon Hornets), Peter Pierce (Croquet Club) Steve Campin (Head Parish Groundsman) Office: Theresa King, Amelia Luck	
R20/043	<b>APOLOGIES FOR ABSENCE</b>  Cllr Denis Payne and Malcolm Green (Bowls Club)	
R20/044	<b>MEMBERS DECLARATIONS OF INTEREST</b>  Cllr Ing – President, Histon Cricket Club (non-pecuniary) (item 049.2) Cllr Davies - Histon Hornets Manager item no. 20/031, and Charity Manager, Friends H&I Community (both non-pecuniary) (item R20/.052) Cllr Jenkins- Trustee of Eastern Learning Alliance.(item R20/050) Cllr Murray-Trustee Friends H&I Community (item R20/052) Cllr Stonham-Trustee Friends H&I Community (item R20/052)	
R20/045	<b>PUBLIC PARTICIPATION</b>  045.1 1 member of public in attendance to discuss item R20/052.4. Standing orders were suspended and item R20/052.4 brought forward with the agreement of the Committee.	
R20/046	<b>TO APPROVE MINUTES OF THE MEETING HELD 25<sup>th</sup> January 2021(Appendix 1)</b>  046.1 Cllr Cleaver proposes minutes be accepted. Cllr Ing seconds. <b>All in favour</b> . Minutes to be signed by chairman in due course.	
R20/047	<b>MATTERS ARISING</b>  047.1 <b>Actions List</b> copied to all ( <b>Appendix 2</b> ) - items discussed later on the agenda.  ➤ Any other Matters Arising- none	
R20/048	<b>OPERATIONS REPORT</b>  048.1 Copied to all ( <b>Appendix 3</b> ). Items to note: <b>Bowls Club Fencing replacement</b> – Three quotes now received. Quotes to be taken to Finance & Assets committee for final selection. <b>All voted in favour</b> to commit to spending budget on the work, Clerk to make recommendation. <b>Boundary Fence replacement</b> – three quotes received, all in region of £10,000. Cllr Davies submitted that Histon Football Club Holdings should be asked to contribute 10% of cost, paid over two years as their commitment. <b>All voted in favour</b> . Cllr Davies to discuss with HFCL at their next meeting and a Capital Bid to be submitted once agreement reached. <b>Landlord’s Gas Safety Certificate</b> – Cllr Stonham advised a new legal requirement for an EICR electrical inspection certificate for landlords. Clerk to investigate and organise. <b>Request for use of Recreation Ground</b> - request approved by office staff and Groundsman for Football Fun Factory training event 14 <sup>th</sup> April. <b>CAM Alarms report</b> - Clerk to action recommendations of replacing batteries and existing high temperature heat detectors. <b>Public Toilets</b> - to be reopened from 29 <sup>th</sup> March, Clerk to organise cleaning rota	<b>ND/ Clerk</b>  <b>ND</b>  <b>Clerk</b>  <b>Clerk Clerk</b>

R20/049	<b>CLUB MATTERS</b>	
049.1	<p><b>Tennis Club-</b> items to note:</p> <ul style="list-style-type: none"> <li>• Club confirmed summer grass court season will begin 21<sup>st</sup> April.</li> <li>• Hard Courts will reopen on March 29<sup>th</sup>. Clerk and Groundsman agreed winter hardcourt schedule will remain until 25<sup>th</sup> April.</li> <li>• Club enquire as to whether COVID-19 forms should still be completed by all members like they did last year. Recreation Committee recommends having form alongside renewal papers and joining papers.</li> <li>• Club must provide completed risk assessments to Parish Council office for new year.</li> <li>• Club Room to be used by one person at a time until further restrictions are lifted, no use of Pavilion toilets as public toilets will be open.</li> <li>• Replacement of tennis club fencing appears to no longer be in 3 year plan, to be included in general refreshment of planning as discussed later on agenda.</li> <li>• Costs for additional hardcourt usage in summer to be provided by Clerk for consideration.</li> </ul>	Clerk
049.2	<p><b>Cricket Club-</b> First home match of season on 24<sup>th</sup> April, and Colts season to also go ahead, although extended football season may affect numbers of players. Mr Uttridge briefed committee on their success of finding suitable storage shed, a briefing paper will need to be presented at the next committee meeting with a decision on for council to decide on project. Cricket Club showed interest in combining installation of the shed with reparations of boundary fence to allow contractor access.</p> <p>Office staff committed to look into planning permission issues and possible previous agreement to funding of storage. Mr Uttridge also asked re use of nets and outfield for Sundays in Easter term, weather dependent, for MCC events. Net use would be charged for, to be discussed once dates known with Groundsman.</p>	Mr Uttridge  Clerk Mr Uttridge/ Grounds staff
049.3	<p><b>Histon Hornets-</b>season restarting 29<sup>th</sup> March, matches from 3/4. The football association have extended the football season till June. Mr Carrington questioned whether it would be possible to continue play up to June. Groundsman approved and confirmed that Histon Hornets can continue playing on the Recreation Ground until June, to work with Hornets on scheduling matches. Hornets to confirm use of changing rooms and toilet requirements to office staff.</p>	Hornets/ Clerk/SC
049.4	<p><b>Croquet Club-</b> Club show interest in playing on the weekends and continuing to play out of season providing they do not encroach on Cricket Club and Histon Hornets games; it was pointed out that Health and Safety may become an issue if cricket or football matches are being played. Club also requests that pitch is marked out to ensure boundaries are kept with other ground users. Histon Hornets offer to lend Croquet Club fences to keep these boundaries and protect players. These will need to be removed by club for pitch mowing. Clerk suggested possible different location in Homefield Park for Croquet Club however this won't be practical due to grass needing to be kept. Current season is 19<sup>th</sup> April to 5<sup>th</sup> September. .</p>	
049.5	<p><b>Friends H&amp;I Community-</b> H&amp;I Friends submitted request for holding events on the recreation Ground on dates 20<sup>th</sup> June, 2<sup>nd</sup> July, 3<sup>rd</sup> July, 11<sup>th</sup> July, 5<sup>th</sup> September and 7<sup>th</sup> November. See item R20/052.</p>	ND/SC
049.6	<p><b>Bowls Club-</b> no representative in attendance.</p>	
R20/050	<p><b>Formation and Terms of Reference of the Parish Council/IVC/ Rec Working Party (Appendix 4)</b></p> <p>Cllr Murray gave an update on TOR for working party. Cllr Murray proposed, Cllr Jenkins seconds. <b>All in favour</b> to accept Terms of Reference.</p>	
R20/051	<p><b>Recreation Ground Focus for 3-5 years (Appendix 5)</b></p> <p>Cllr Davies discussed his paper on future plans for Recreation in the villages and the</p>	

	<p>Recreation Ground in particular.</p> <p>Cllr Davies proposed to agree to initiate a program of work to deliver a medium term development plan for the Recreation Ground. Cllr Jenkins seconded, <b>All in favour</b>. It should be based on a broad consideration of the recreation needs of the community, its sports clubs and of the operational needs of the Rec using the framework attached.</p>	ND/DJ
R20/052	<b>OTHER MATTERS</b>	
052.1	<p><b>Refurbishment of public toilets (Appendix 6)</b> .</p> <p>Cllr Murray presented paper, specification being worked on. Capital Bid paper to be submitted at next Full Council to outline project and gather council approval. Cllr Murray proposed the committee supported the project and the delegation suggested, Cllr Cleaver seconded, <b>all in favour</b> of both motions..</p>	YM
052.2	<p><b>Energy Efficiency review update-</b> verbal update given by Cllr Murray. Range of quotes obtained for suggested improvements, including window films and air/ground source heat pumps. Aiming to have a report for next Recreation Committee meeting and create a Capital Bid Form for discussion following that.</p>	YM
052.3	<p><b>Plans for opening up of facilities – pitches, sports courts and community room-</b> Public toilets to be opened from 29<sup>th</sup> March. Community room will open 18<sup>th</sup> May. Recreation Ground will be open for club use from 29<sup>th</sup> March. There may be a need for extra litter picking over summer. Office to investigate best solutions, use of volunteers or groundstaff.</p>	Clerk
052.4	<p><b>To review request for use of Recreation Ground by HI Friends (letter attached Appendix 7)-</b> H&amp;I Friends submitted request for holding events on the recreation Ground on dates 20<sup>th</sup> June, 2<sup>nd</sup> July, 3<sup>rd</sup> July, 11<sup>th</sup> July, 5<sup>th</sup> September and 7<sup>th</sup> November. Vernon Dudley in attendance to answer questions. Due to Cllr Davies' interest he stepped down as chair, Cllr Jenkins becoming chair for this item. Mr Dudley confirmed all events would reflect COVID restrictions in place at the time and conform to conditions of use for Recreation Ground. No objections brought forward to the proposal by the committee. <b>All agreed</b> to grant permission for these events. Standing orders reinstated.</p>	
R20/053	<b>FINANCE REPORT</b>	
053.1	<p><b>Budgets vs Actual to date (Appendix 8).</b></p> <p>As new financial year about to begin, discussion deferred to next committee meeting.</p>	
053.2	<p><b>Sports Club and Facility Charges</b> – item missed from papers pack, Clerk to circulate. Next Agenda for any discussion.</p>	Clerk
R20/054	<b>DATE OF NEXT MEETINGS</b>	
054.1	Dates of next meeting proposed as 24 May 2021 to elect Chair of Committee.	
R20/055	<p><b>Meeting closed at 9:02pm</b></p> <p><b>Appendices attached:</b>  <b>Appendix 1 – Minutes from 25<sup>nd</sup> January 2021</b>  <b>Appendix 2 – Actions List</b>  <b>Appendix 3 - Operations Report</b>  <b>Appendix 4 – TOR for working Party with IVC and HFC</b>  <b>Appendix 5 - Recreation Ground Focus paper</b>  <b>Appendix 6 – Capital Bid for Public Toilet refurbishment.</b>  <b>Appendix 7 – HI Friends Events request</b>  <b>Appendix 8 – Budget vs Actual report</b></p>	