Minutes of Histon & Impington Highways Committee 7:30pm, Tuesday 9th March 2021 Parish Office, New Road, Impington

Highways Committee Minutes

Membership: 6 + 2 ex-officio Appendices: 0 Quorum: 3

Agenda No:	Present: Yvonne Murray (Chair), Simon Jocelyn, David Legge, Pene Nudds, Ros Hathorn Clerk: Amelia Luck, Theresa King	
H20/024	TO ACCEPT APOLOGIES FOR ABSENCE	
	Cllr Denis Payne and Cllr Butcher. Cllr Stonham was absent	
H20/025	MEMBERS DECLARATIONS OF INTERESTS AND DISPENSATIONS	
025.1	None	
H20/026	PUBLIC PARTICIPATION	
026.1	3 members of public in attendance. Discussing item 029.5. Standing orders suspended and item brought forwards. Public make suggestions on how to include electric charging points into the community through high street businesses, pubs and lampposts. Difficulties that come with using lampposts are that it can be complex when it comes to who owns the lampposts and who provides/pays for the power being used.	
026.2	1 member of public in attendance for item 029.3. Standing orders still suspended. Item brought forwards. Public discusses issues in the village between motorists and pedestrians. Public particularly speaks on raised footways/dropped kerbs Raised footways improve drainage and protect pedestrians from puddles and vehicles splashing. Public suggests that High Street becomes a 20mph zone.	
H20/027	TO APPROVE MINUTES OF THE MEETING HELD 9 th November 2020	
027.1	All agreed to approve minutes as a correct record of the meeting. Chair to sign minutes in due time.	
H20/028	MATTERS ARISING	
028.1	20/007.1 Bell Hill ETRO Consultation clarity received from CCC, Stakeholders to be asked for views as part of consultation process	
028.2	20/009.1 Parking on Pavements response submitted by Clerk expressing support for principles of options 3	
H20/029	PROJECTS/ACTIVE SCHEMES – Update	
	No updates on planned/scheduled projects – to note:	
029.1	LHI Application 20-21 Pedestrian Support Phase 3 All work complete, including lines at Station Road and refresh at Impington Village College. Administrator to send LHI documents to council. Cllr Nudds unhappy with the hedge trimming on Milton Road that was completed as part of this application. Cllr Nudds also asked for clarification on footpath upgrade between Doctor's Close and Woodcock Close, if this was part of an LHI and if it had been missed.	Admin Asst
029.2	ETRO Station Road/Chequers Road CCC awaiting confirmation of funding	
029.3	<u>LHI Application 21-22 Enhancement of Commercial Core</u> submitted and presented to CCC by Cllr Murray. Council listen to the Publics comments regarding drainage and raised footways. Council are to investigate further. Standing Orders resumed	
029.4	Installation of cycle stands item to be taken to workshop. Councillors and office staff to work together to confirm sites required and type of stands needed so quotes can be sought. Councillors to investigate whether free cycle stand opportunity is still available from CCC.	ALL



	Electric Vehicle charging Cllr Hathorn to investigate whether grant funding is still available from SCDC. Item to be deferred to Committee Workshop and brought back to Committee with a proposal to be decided. Also sits under Climate Emergency Working Group. Standing Orders were resumed.	
	Standing Orders were resumed.	
H20/030	BUDGET & PROJECT PLANNING	
	To note actions for 3 year plan as submitted to F&A committee on 7th December and agree/plan delivery of projects. Budgets to be sent to committee.	
	To discuss and approve improved methods of communication for Highways committee to increase transparency, knowledge and response rates. Council to create document in attempt to encourage the public to report problems to CCC themselves. This document will be published on noticeboards and website/Facebook. Office staff to purchase more	Office/YM
	magnets for noticeboard at School Hill.	Office
	To discuss and approve methods of responding/communicating Highways information to Residents. Already discussed at item 030.2.	
	To discuss and approve plan to collect and monitor data for Parish Council Asset Register and increased response rate. Spreadsheet not ready at this time. Item to be deferred to future meeting when asset register is available.	
	To Review information on Bus Shelters and identify the refurbishment in this year's budget. Ready for preparation of the Capital Bid. Item to be taken to workshop.	W/Shop
	To receive update on the Capital Bid including discussion with Cllr Venables on drainage issues with raised footpaths. Discussed already at item 029.3.	
030.7	To receive update from Cllr Murrays meeting with highways officer James Broder and identification on next steps in improving Highways process. Cllr Murray has met with James Broder and discussed highways issues within the village such as hedging and flooding at Garden Walk. Cllr Nudds suggests that ditches around Gatehouse Road Allotments be cleared out again as the site is liable to flooding.	ΥM
	To receive update from Cllr Hathorn regarding IVC Traffic & Access. Cllr Hathorn gives update where she states that the root of the problem is that access hasn't changed since the school first opened. The new Cavendish school will cause additional traffic. IVC have told students to not use Park Drive as an access route due to the new school. Cllr Hathorn to meet with IVC principal Victoria Hearn once meeting is scheduled. All of highways committee welcome to join.	RH
H20/031	OTHER CORRESPONDENCE and HIGHWAYS MATTERS	
	Guns Lane – request for Parish Council to consider installation of information board/signage to indicate bridal way status. Clerk has contacted residents regarding signage. Actions delayed until future meeting due to staffing changes. Cllr Nudds believe this is a County Council matter. Committee to ask County Councillor David Jenkins for advice on this.	
031.2	Local Highways Initiative Application 22-23 – Impington Village College have expressed aspirations to submit an application with the support of the Parish Council. Administrator contacted Victoria Hearn (principal at IVC) however no update as of yet.	
H20/032	Date of next meeting	
	Tuesday 9 th March 2021; 25 th May 2021 (election of Committee Chair)	
H20/033	Items for next agenda	
	Actions from upcoming Workshop- date to be decided in due time. Review of LHI Works 20/21 Asset Register data collection	



H20/034	How to Communicate Highways Meeting	
	Meeting Closed: 9.14pm	

