

**Minutes of the Meeting held of Histon & Impington Parish Council
Via Zoom
Monday 15th February 2021**

8 Appendices attached

Full Council Minutes

Agenda No:		Action/ Power
	Present: Cllrs: Denis Payne (Chair), Aga Cahn, Marian Cleaver, Neil Davies, Walter Davey, Brian Ing, David Jenkins, Simon Jocelyn, Chris Jones, Claire Beressi-Jones, Geoff Moore, Yvonne Murray, Pene Nudds, Jean Venables, David Legge, Edd Stonham, Ros Hathorn Dist Cllr: Martin Cahn, Pippa Heylings Also: Amelia Luck, Clerk: Theresa King	
20/113	APOLOGIES FOR ABSENCE Apologies from Cllr Butcher, Cllr Gordon and Dist Cllr Steve Hunt	
20//114	DECLARATIONS OF INTEREST AND DISPENSATIONS a) Declarations of pecuniary interest from Councillors on items on the agenda – <i>David Jenkins declared a non-pecuniary interest in item 20/121.5</i> b) Declarations of non-disclosable interest on the agenda – <i>none</i> c) Written requests for dispensations for disclosable pecuniary interests – <i>none</i> d) Any new requests for dispensations – <i>none</i>	
20/115	DATE(S) OF NEXT COMMITTEE MEETINGS Available on website www.hisimp.net	
20/116	PUBLIC PARTICIPATION None present.	
20/117	TO APPROVE minutes of the meeting held 18th January 2021	
117.1	All in favour and agreed Chair to duly sign minutes as a true record of the meeting.	
20/118	MATTERS ARISING FROM PREVIOUS MEETING	
118.1	Action List provided to all (Appx 1) Item 20/060.1 Flood Plan: Cllr Moore has draft plan, is awaiting feedback from Hain Daniels and Bramley Court on areas of concern. Cllr Moore also requested other councillors to volunteer to become Flood Plan Co-ordinators, he will circulate details of the role and what is required.	GM/All
20/119	TO RECEIVE REPORTS	
119.1	<u>Monthly report from County and District Councillors</u> County Council (Appendix 2) written monthly report for January provided to all and accepted, covering: A council tax increase of 2.99% will be supplemented by raiding reserves to the tune of £8 million and by borrowing £16.8 million to cover highways operational spend; flooding particularly around new school at Buxhall Farm; and information on the Swaffham Prior Community Heat Project, the Environment and Sustainability committee had approved necessary capital spending to enable the project to progress. District Council (Appendix 3) written monthly report for January provided to all and accepted, covering: NHS Covid-19 vaccinations and testing; guidance for managing playgrounds and outdoor gyms; Retirement Village Planning Application; the Doubling Nature Strategy and the Climate and Environment Fortnight; Cambridge Waste Water Treatment Plant relocation; and the East-West Rail Cambourne to Cambridge Northern route. Discussion followed on:	

	<ul style="list-style-type: none"> • Call for Sites- no definitive date for next steps, aspirational list only, no weight in planning terms at the moment, currently looking at spatial side of Local Plan then look at what sites might fit that. Also Parish Council can provide information on sites put forward, Cllr Heylings to find information and circulate. • Rapid Testing – Cllr Jones asked if local businesses had received communications regarding availability to those qualifying, Cllr Heylings confirmed items had been circulated on social media, would look into notifying business. • Doubling Nature Strategy – more details on strategy provided. Balance economic growth with improved biodiversity, attempt to achieve biodiversity gain from any planning. • East-West Rail Cambourne to Cambridge Northern route – District Cllrs to provide more information. Pressure group proposing Northern route, which would come between us and Cottenham and involve a level crossing with the Guided Busway, Cllr Heylings informed council that the Northern Route had previously been considered and dismissed. <p>Clerk's Report – none submitted.</p> <p>Chairs Report (Appendix 4) copied to all and accepted. Additional discussion on:</p> <ul style="list-style-type: none"> • Lack of responses from councillors to request for responses to report. • Virtual meetings being disallowed after April. Discussion on how this would work. Cllr Hathorn voiced her concerns as not all councillors will have received Covid-19 vaccinations. Cllr Payne suggested a hybrid style meeting with some meeting in person and some still meeting virtually. Cllr Legge disagreed with this style as it should be inclusive and gives suggestion of taking all in person or all online approach. All agreed that Cllr Payne to write to NALC to express council's interest in keeping virtual meetings. • Possibility of recording/live streaming committee meetings. Many councillors had concerns over this as it has the ability to be edited or manipulated, would also need permission from all at each meeting. Some councillors supported this idea and wished it to be done at council's APM meeting. Cllr Stonham has information regarding equipment that will enable live streaming to take place for physical meetings. Noted that it is built into Zoom 	<p>Cllr Heylings</p> <p>Cllr Heylings</p> <p>District Cllrs</p> <p>Chair</p>
<p>20/120</p> <p>120.1</p> <p>120.2</p>	<p>WORKING PARTY/TASK & FINISH GROUP REPORTS</p> <p>Neighbourhood Plan – Document will be going to referendum in March. Referendum Version (V4) available to view on both SCDC and www.hiplan.net .Item for March agenda to consider communication in advance of referendum to help promote it. Cllrs Murray and Ing happy to help.</p> <p>Newsletter Editorial – possibility of paper being produced in April. Subject to office staff availability.</p> <p>Drainage Working Party – no update given. Update to be given at next Full Council meeting by Cllr Moore</p> <p>Climate Emergency – Cllr Yvonne Murray in the process of collecting quotes for the Recreation Building in bid to make the building more energy efficient. Cllr Murray to present quotes at next Finance & Assets or Recreation Committee.</p> <p>East Impington – next meeting due later this week. Update at next Full Council meeting.</p> <p>Committee Chair Reports</p> <p>Environment Committee</p> <p>Cllr Nudds reported on burst sewer at The Copse. More work needed than originally thought as deep hole below pipe. Trees to be taken down and Parish council electrical box will be moved to a temporary Kiosk for the duration of this work. UK power network have been contacted and are due a site visit later this week. Daily inspections of the site are taking place. Pressure has been reduced so not as much sewage pumping out. Office Staff, Parish Ranger and Cllr Nudds hold strong line of communication with the project leader and look to get this problem fixed in good time.</p> <p>Highways Committee</p> <p>Cllr Murray updated council on 21/22 LHI application. Cllr Murray presented LHI bid and</p>	<p>Next Agenda</p> <p>Next Agenda</p> <p>YM</p> <p>Next agenda</p>

	<p>thanked Cllr Jenkins for his assistance in this. Council will have a response by the end of March. Cllr Murray and Cllr Jenkins are scheduled to meet with highways officer James Broder to discuss areas in the villages that required immediate attention. Councillors urged to contact Cllr Murray if they have any suggestions of places that need immediate attention. County Council suggested that council look into external funding for this LHI application, for example, from local businesses. .</p>	<p>AI/YM</p>
<p>20/121</p> <p>121.1</p> <p>121.2</p> <p>121.3</p> <p>121.4</p> <p>121.5</p>	<p>TO ACCEPT COMMITTEE REPORTS, note actions and agree</p> <p>Environment Committee – Cllr Nudds withdrew the two items requiring Capital Spend approval. The item for the Crossing Keeper’s Hut will need to be reviewed in light of the issues with the sewer at the Copse. Communication on this deferred to a later date.</p> <p>Draft minutes to be provided at next Full Council meeting. Next meeting 23rd March 2021.</p> <p>Finance & Assets Committee – Next meeting due 26th April 2021</p> <p>Highways Committee – Next meeting due 9th March 2021.</p> <p>Planning Committee – draft minutes 2nd February 2021 provided to all and accepted. Next meeting due 23rd February.</p> <p>Planning Committee wish to thank all residents that submitted comments regarding Home Close Retirement Village development. This helped the committee in their decision of recommending refusal.</p> <p>Recreation Committee Draft committee minutes from 25th January provided to all and accepted. Next Committee meeting due 8th March 2021</p> <p>Subsequent to a meeting with IVC, Eastern Learning Alliance and HIFC regarding 3G pitches and recreation facilities, the Parish Council is requested to:</p> <ul style="list-style-type: none"> • Write to the ELA confirming its support for the ELA’s 3G plans; • Support the development of a 3-5 year Facilities Plan for the Histon & Impington Rec by the Recreation Committee; and • Nominate representation (one officer and one councillor) to work with the ELA to progress opportunities for increased co-operation between IVC and the Recreation committee <p>Paper circulated, Appendix 5</p> <p>Discussion covered:</p> <ul style="list-style-type: none"> • Joined up development plan for whole of Recreation Ground to be developed; • Work with IVC on matters of interest • Feed into East Impington Working Party <p>Cllr Jenkins proposed an amendment to the third item to read that the representation should be one officer and up to two councillors, seconded Cllr Davies. All Agreed amendment.</p> <p>Cllr Jenkins also requested that the Parish Council supported the action points summarised in the Appendix of the report, Proposed Cllr Davies, seconded Cllr Murray. All Agreed to approve.</p> <p>Cllr Murray and Cllr Davies volunteered to be the nominated representatives.</p>	<p>ALL</p>
<p>20/122</p> <p>122.1</p>	<p>TO RECEIVE FINANCE & ADMINISTRATION REPORT (Appx 6)</p> <p>To note payment of accounts under delegated approval.; To approve payment of outstanding accounts due and To report on amounts paid in - Cllr Cleaver proposed to accept all, seconded by Cllr Davies. Item taken to vote. All in favour to approve payments.</p> <p>To approve signatory of Chair and Vice Chair of the Council to sign indemnity for S106 agreement for application SCD-S106-13347 – S/0783/17/FL – Former Station Site, Histon for</p>	

	<p>the sums of: £3,582.00 towards the off-site provision of community facility space £2,546.99 towards the off-site provision of children's play space £1,489.40 towards the off-site provision of informal open space £7,891.62 towards the off-site provision of sports space Cllr Davies proposed. Cllr Cleaver seconded. Item taken to vote. All in favour to approve signatory.</p>	Chair/ Vice Chair
20/123	<p>OTHER MATTERS</p> <p><u>None</u></p>	
20/124	<p>HOW TO COMMUNICATE MEETING DECISIONS AND MATTERS FOR NEXT AGENDA</p> <p><u>Communication:</u></p> <ul style="list-style-type: none"> • District Council Drainage report • Commitment to work with IVC and HFC • Thanks to residents for their responses to Retirement Village Planning application, linking it to the effectiveness of resident feedback on the sewage work relocation, and the high quality of the feedback. <p>Cllr Hathorn suggested committee chairs consider making mini videos in order to show public what it is that they do and what committees are responsible for - multiple councillors agreed with this. Possibility of getting IVC students to coordinate the making of these videos.</p> <p><u>Next/Future agenda:</u> Neighbourhood Plan referendum, Drainage Working Party update, East Impington update</p>	Cttee Chairs
20/125	<p>Next Full Council: Histon & Impington Parish Council</p> <p>Monday 15th February 2021 7.30pm, via Zoom</p>	
	<p>Meeting closed: 9.12pm</p> <p>Appendix 1: Action List Appendix 2: County Councillor Report Appendix 3: District Councillor Report Appendix 4: Chair's Report Appendix 5: Recreation Paper for discussion Appendix 6: Finance Report</p>	