

REPORT TO:	Full Council	15th February 2021
AUTHOR/S:	Theresa King, RFO/Committee Clerk	

Purpose:

Expenditure or orders for work other than regular commitments and some maintenance issues (including Clerks' Delegation)

- 10 Further SDD DRVIES ordered for Colin Myles to contribute to refurbishment of laptops for local schools (COVID support fund)
- Replacement springs ordered for seesaw in Recreation Ground Play area

Other items to Note:

- Grant from AmeyCespa (East) received in relation to Theories of Home project
- Following the FC meeting in January, it was noted that on December 2020 report the Huws Ridgeons invoice had been listed twice, this makes the final total figure £34,464.17
- On Jan 2020 report lines had been included for AmeyCespa which are normal monthly invoices, however they have not invoiced so figures should not be included, making the final total of £29,964.69.
- Amey Cespa have in fact not invoiced since November 2020. They appear to have cleared the invoices on our account in November and we are now in credit, RFO to investigate.
- Salary figures approximated – exact figures to be notified to Chair and Vice Chair

To list accounts paid by delegated approval, and payment of outstanding accounts

- Accounts paid by delegated approval – to note only:

Expenses paid by DDR		Net	Vat	Gross	Cost centre
British Gas	CKH Electric December 2020	20.63	1.03	21.66	env
British Gas	Green Pillar (new DD) Oct20-Jan 21	28.11	1.38	29.49	env
British Gas	CKH Electrics Jan 21	15.59	0.77	16.36	Env
British Gas	Rec Electric	750.88	150.17	901.05	Rec
Onecom	Broadband and Phone Jan 21	83.73	16.75	100.48	Admin
London Fuel	Fuel for Piaggio and Rec	29.73	5.95	35.68	Rec/Env
Eon	Street Lights Feb 21	191.38	38.28	229.66	Admin
Lloyds Bank	Credit Card - Zoom, Amazon orders for staff	219.28	42.69	261.97	Rec/Admin
Team Flitwick (Certas)	Gasoil	340.80	17.04	357.84	Rec
Total		1,680.13	274.06	1,954.19	

Accounts for Approval					
Expenses paid by BACS	Description	Net	Vat	Total	Cost Centre

Brushes North West	Brushes for grounds upkeep	103.00	20.60	123.60	rec
CSA Cleaning	Cleaning equipment for ground staff	42.25	8.45	50.70	rec
Print Out	Lamination of notices	11.00	2.20	13.20	Admin
Hovells Cleaning Services	Bus shelter cleaning	70.00		70.00	Env
S J Pollard	Inv 0222 Clearing drain 12 New Road	125.00	25.00	150.00	Rec
S J Pollard	Inv 0225 Repair to Rec Play Area gate	128.00	25.60	153.60	Env
CambSAR	Donation (Proposed that Histon & Impington Parish Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure)	150.00		150.00	S137
SP Landscapes	Hillier Statues	2,800.00	560.00	3,360.00	Env/Cap Bid
Lloyds Letchworth	Gang mower maintenance	995.80	199.16	1,194.96	Rec
Berrycroft	Algiclear	108.00	21.60	129.60	Rec
Berrycroft	Iron Sulphate	141.90	28.38	170.28	Rec
Avocet	Office clean Jan	144.00	28.80	172.80	Admin
Ben Burgess	Allett mower service	765.15	153.02	918.17	Rec
Ridgeons	Sand for Village Green	148.96	29.79	178.75	Env
S Whyatt	Christmas Lights	550.00		550.00	Env
Came & Co	Cyber Insuracne renewal	319.20		319.20	Admin
M11 Administration	Wages, NI and pension	11,103.54	0.00	11,103.54	Administration
	Rec Groundsman & Ranger expenses	50.53	0.00	50.53	Recreation, Administration
	AOE - SCDC	146.49	0.00	146.49	Administration
By Cheque:					
AmecyCespa (East) Ltd	Third Party Funding to receive grant	1,235.63		1,235.63	Environment
Total		19,138.45	1,102.60	20,241.05	

To Note:					
Accounts paid in 16.01.21 to 14.02.21					
Net Income					Cost Centre
Allotment Fees		12.00			Environment
Burial Fees		310.00			Environment
Club Receipts		0.00			Recreation
Asset Income		119.23			Recreation
Ground Takings		62.50			Recreation
Sports Courts		41.66			Recreation
Refuse Collection School		0.00			Environment

Hill					
Other Income	AmeyCespa Grant for Theories of Home	11,233.00			Environment
Total		11,778.39			

N.B. Two authorised signatories required to submit accounts due for payment by BACS (Unity Bank)

Due to exceptional circumstances, these accounts have not been verified prior to full Council meeting. Cllrs Payne and Jenkins to authorise.