

REPORT TO:	Full Council	15th January 2021
AUTHOR/S:	Theresa King, RFO/Committee Clerk	

Purpose:

These are the payments made in December. No Full Council meeting was held so for reporting purposes.

Payments made by BACS for authorisation

Expenses paid by DDR		Net	Vat	Gross	Cost centre
British Gas	recreation ground 28 oct-27 nov	652.03	130.40	782.43	recreation
British Gas	crossing keepers hut 2 nov-1 dec	11.64	0.58	12.22	environment
British Gas	Recreation ground 01 oct-30 nov	137.79	6.88	144.67	recreation
Histon Service Station	Fuel	47.91	9.58	57.49	recreation /env
Onecom	broadband, phone	83.73	16.75	100.48	administration
Onecom	broadband, phone	83.73	16.75	100.48	administration
PWLB	office part 30 of 50	1,290.56		1,290.56	council
PWLB	freehold payment 31 of 50	2,719.69		2,719.69	council
e.on	electricity	222.25	0.00	222.25	recreation
Siemens	Copier rental	194.34	38.86	233.20	recreation
Lloyds Bank (Credit Card)	Staples, Zoom, Amazon			61.77	administration
Total		5,443.67	219.80	5,725.24	

	Accounts for Approval				
Expenses paid by BACS	Description	Net	Vat	Total	Cost Centre
Crossover Group Ltd	Repairs to gate camera	85.00	17.00	102.00	administration
GAWN Associates	Structural services for 12 New Road	870.00	174.00	1,044.00	recreation
CBS office solutions	Paper	35.92	7.18	43.10	administration
AmeyCespa Ltd	Trade Waste - monthly charge - Burial Ground	63.20	12.64	75.84	Environment

AmeyCespa Ltd	Trade Waste - monthly charge - Rec+1 50/50 Env	126.40	25.28	151.68	Recreation, Environment
Avocet Cleaning Services Ltd	Deep Clean community room, general clean office and window clean	378.00	75.60	453.60	recreation
CamAlarms Limited	November 2020 maintenance visit	74.00	14.80	88.80	recreation
Buchans	hedges, other shrubs, leaf clearing, basal growth	1,510.28	302.06	1,812.34	environment
Ridgeons	Maintenance products	312.57	62.51	375.08	recreation
Progreen Lawrence Ltd	supply and fit new irrigation pump	1,282.00	256.40	1,538.40	recreation
CAPALC	course for Cllr Venables			75.00	council
Cambridge ACRE	Annual membership			57.00	council
Community Land Trust	Payment of grant and PC contribution	5,000.00		5,000.00	council
The Connections Bus Project	Jan to Mar 2021	7,894.00		7,894.00	Youth
SJ Pollard Building & maintenance Ltd	verta drainer, supply new bolts	188.00	37.60	225.60	recreation
SJ Pollard Building & maintenance Ltd	Main gates repairs	148.00	29.60	177.60	recreation
JD Jenkins Expenses	Support for Neighbourhood Plan	19.19		19.19	planning
Erika Hunt	Planter Maintenance			60.00	environment
PPL PRS	Royalties payment (reduced as closed)	11.49	2.30	13.79	recreation
Rougham Estate	Christmas Tree & haulage	317.75	63.55	381.30	environment
SD Grounds Care	Soil conditioner, cricket wicket seed	380.00	42.00	422.00	recreation
Mc Veigh Parker	Posts for Brook work	1,052.06	210.41	1,262.47	env/brook improve
M9 Administration	Wages, NI and pension (includes People's Pension payment)	12,868.36	-	12,868.36	Administration
	Rec Groundsman & Ranger expenses	50.53		50.53	Recreation, Administration
	AOE - SCDC	146.49		146.49	Administration
	Working from Home expenses	26.00	-	26.00	Administration
By Cheque					

RBL - Poppy Appeal	Wreath and donation) Proposed that Histon & Impington Parish Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure	100.00		100.00	council
Total		32,939.24	1,332.93	34,464.17	

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N.B. Two authorised signatories required to submit accounts due for payment by BACS (Unity Bank)

Due to exceptional circumstances, these accounts have not been verified prior to full Council meeting. Cllrs Payne and Jenkins to authorise.

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Purpose:

Expenditure or orders for work other than regular commitments and some maintenance issues (including **Clerks' Delegation**)

- No accounts to report

Other items to Note:

- Cheque to be written for third party contribution as part of AmeyCespa grant for Theories of Home for £12356.63. This will allow reclaim of £11,233.
- Sharp Copier Lease: - current lease on copier runs out February 2021 (current quarterly rental is £194.34). As copier is working well, extending lease for 2 years, rental reduced to £164.34 per quarter
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To list accounts paid by delegated approval, and payment of outstanding accounts

- Accounts paid by delegated approval – to note only:

Expenses paid by DDR		Net	Vat	Gross	Cost centre
British Gas	Rec Electric 28/11-27/12	794.56	158.91	953.47	recreation
British Gas	Rec Gas 01/12-31/12	274.21	54.84	329.05	recreation
Lloyds Bank -Credit Card	Building Regs payment, Zoom, Batteries for Security fobs	220.65	42.93	263.58	Rec/Admin
London Fuel		37.49	7.49	44.98	Rec/Env
Eon	Street Light Electric Jan 21	191.38	38.28	229.66	Admin
Total		1,518.29	302.45	1,820.74	

Accounts for Approval					
Expenses paid by BACS	Description	Net	Vat	Total	Cost Centre
Land & Water Services	Materials for Brook	909.75	181.95	1,091.70	Environment
Corido	Tree seats for Manor Field	1,628.93	325.79	1,954.72	Environment
Making Marks	Final Invoice theories of Home	4,233.00		4,233.00	Env/Public Art
PA Collacott	PAT Testing	1,307.60	261.52	1,569.12	Recreation
Avocet Cleaning	December Office Clean	144.00	28.80	172.80	Admin
M J Wasgstaff	Piaggio MOT and transport	100.00	0.00	100.00	Environment
Fleet Line Markers	Line marker for Rec	283.50	56.70	340.20	Recreation
SLCC	Books	141.99	1.40	143.39	Admin
BSSR	Building work on 12 New Road	4,636.00	927.20	5,563.20	Recreation
Buchans	Leaf clearing	366.83	73.37	440.20	Environment

Buchans	Grass Cutting	1,791.96	358.40	2,150.36	Environment
SJ Pollard	Replacement bollard at The Green	590.00	118.00	708.00	Environment
Premier Print	Signs for Rec	30.19	6.04	36.23	Recreation
Colin Myles	Hard Drives for laptops	565.30	0.00	565.30	Community
M10 Administration	Wages, NI and pension	10,832.78	0.00	10,832.78	Administration
	Rec Groundsman & Ranger expenses	50.53	0.00	50.53	Recreation, Administration
	AOE - SCDC	13.16	0.00	13.16	Administration
Total		27,625.52	2,339.17	29,964.69	

To Note:					
Accounts paid in 12.11.20 to 15.01.2021					
Net Income					Cost Centre
Allotment Fees		80.00			Environment
Burial Fees		3,135.00			Environment
Club Receipts		425.00			Recreation
Asset Income		238.46			Recreation
Ground Takings		37.50			Recreation
Sports Courts		140.00			Recreation
Refuse Collection School Hill		350.00			Environment
Other Income	2nd Part Apprenticeship Grant paid 30/1/2020, Community Covid grant	1,100.00			
Total		5,505.96			

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