

**Minutes of Histon & Impington Highways Committee**  
**7:30pm, Monday 9<sup>th</sup> November 2020**  
**Parish Office, New Road, Impington**

## Highways Committee Minutes

Membership: 6 + 2 ex-officio

Appendices: 0

Quorum: 3

<b>Agenda No:</b>	Present: Yvonne Murray (Elected Chair) Andy Butcher, Ros Hathorn, Simon Jocelyn, David Legge, Pene Nudds Clerk: Chelsea O'Brien; Amelia Luck	
H20/001	<p><b>ELECTION OF COMMITTEE CHAIR</b></p> <p>Cllr Jocelyn proposed Cllr Murray, seconded Cllr Nudds, all in favour and <b>agreed</b>. <b>Cllr Murray</b> elected Chair of Highways Committee</p> <p><b>ELECTION OF COMMITTEE DEPUTY CHAIR</b></p> <p>Cllr Butcher proposed Cllr Legge, seconded Cllr Jocelyn, all in favour and <b>agreed</b>. <b>Cllr Legge</b> elected as Deputy Chair of Highways Committee</p>	
H20/002	<p><b>TO REVIEW &amp; ACCEPT TERMS OF REFERENCE</b></p> <p>Copy provided to all (<b>Appx 1</b>) Noting the flexibility with regards to meetings, workshops and informal meetings – proposed Cllr Hathorn, seconded Cllr Butcher all in favour and <b>agreed</b> to accept</p>	
H20/003 003.1	<p><b>TO ACCEPT APOLOGIES FOR ABSENCE</b></p> <p>Cllr Denis Payne (personal) Cllr Stonham was absent</p>	
H20/004 004.1	<p><b>MEMBERS DECLARATIONS OF INTERESTS AND DISPENSATIONS</b></p> <p>None</p>	
H20/005 005.1	<p><b>PUBLIC PARTICIPATION</b></p> <p>None in attendance</p>	
H20/006 006.1	<p><b>TO APPROVE MINUTES OF THE MEETING HELD Tuesday 10<sup>th</sup> December 2019</b></p> <p>All <b>agreed</b> to sign minutes as a correct record of the meeting</p>	
H20/007 007.1  007.2	<p><b>MATTERS ARISING</b></p> <p><b>19/036.1 Park Lane/School Hill Parking</b> installation of double yellow lines to be reviewed once ETRO Bell Hill consultation has been decided noting option for inclusion within the ETRO if successful. Clerk to contact CCC to establish consultation period process and feedback received to date</p> <p><b>Items from workshop held 6<sup>th</sup> October</b> <b>ETRO Bell Hill</b> installation of water filled barrier requested –completed <b>Traffic Survey</b> re-instate dialogue with Community Speedwatch, Cllr Payne recently posted volunteer plea on social media.</p>	<b>Clerk</b>
H20/008 008.1 008.2 008.3	<p><b>PROJECTS/ACTIVE SCHEMES – Update</b></p> <p><b>LHI Application 20-21 Pedestrian Support Phase 3</b> scheduled for January 2021</p> <p><b>ETRO Station Road/Chequers Road</b> CCC awaiting confirmation of funding</p> <p><b>LHI Application 21-22 Enhancement of Commercial Core</b> submitted. Cllr Nudds queried impact of disabled parking implementation noting parking is a growing concern on the High</p>	<b>YM</b>

	Street with further restrictions on private car parks imminent. Cllr Murray to feedback to Cllrs delegated to formulate bid for thoughts	
H20/009	<b>OTHER CORRESPONDENCE and HIGHWAYS MATTERS</b>	
009.1	<b><u>Parking on Pavements Consultation</u></b> running until 22 <sup>nd</sup> November 2020 – to <b>agree</b> process for responding and delegation of submission. Following review, members expressed support for the principals of option 3 but shared concerns for delivery drivers to have the ability to park on pavements when Carers do not. All <b>agreed</b> to delegate response and submission to Cllr Hathorn and Clerk	RH/Clerk
009.2	<b>Budgets &amp; Vision 21-22</b> – To agree procedure for presentation of budget request to Finance & Asset Committee. Noting NHP project list and Committee aspirations, <b>agreed</b> to schedule a workshop 3 <sup>rd</sup> December to review projects and delegate formulation of budget request to Chair and Clerk for presentation to Finance and Assets Committee	YM/Clerk
009.3	<b><u>Update from meeting with IVC</u></b> – Clerk verbally updated on Zoom meeting held Monday 9 <sup>th</sup> November with Lucy Scott, Fran DiFranco and Committee Clerk, safety issues discussed: <ul style="list-style-type: none"> <li>- Parents parking on New Road at peak time although TRO restrictions</li> <li>- Faded yellow lines</li> <li>- Poor TRO signage</li> <li>- Safety concerns kerb lines outside College at Bus Stop/Entrance</li> <li>- Police Enforcement</li> </ul> Clerk reported yellow lines on CCC website with the view of including on CCC schedule with programmed Parish Council LHI works January 2021. TRO details to be posted on website and article in Hisimp News to remind parents of restrictions in place on New Road during peak school times	Clerk
009.4	<b><u>Requests raised to be addressed/discussed at next Workshop</u></b> <ul style="list-style-type: none"> <li>- High Street Parking/Parking Strategy</li> <li>- Traffic Surveys</li> <li>- 20mph</li> <li>- Support to Council Projects/Committees</li> <li>- Budget Formulation</li> <li>- Wish List Review</li> </ul>	
009.5	<b><u>British Cycling Grant Opportunity</u></b> details received, noting expression of interest required by 16 <sup>th</sup> November, further detailed application to follow 15 <sup>th</sup> January if successful. Clerk to complete expression of interest, item on next agenda to agree locations if application successful	Next agenda
H20/010	<b>Date of next meeting</b> Tuesday 8 <sup>th</sup> December 2020	
H20/011	<b>Items for next agenda</b> Cycle Stands – Grant Application	
H20/012	<b>How to Communicate Highways Meeting</b> No items raised Meeting Closed: 8.55pm	