

REPORT TO:	Full Council	11th November 2020
AUTHOR/S:	Lynda Marsh, Office Manager/RFO	

Purpose:

Expenditure or orders for work other than regular commitments and some maintenance issues (including **Clerks' Delegation**)

- No accounts to report

To list accounts paid by delegated approval, and payment of outstanding accounts

- Accounts paid by delegated approval – to note only:

Expenses paid by DDR		Net	Vat	Gross	Cost centre
London Fuel Ltd	Unleaded fuel - February to July and September	294.11	58.78	352.89	Recreation & Environment
Onecom Ltd	Telephone and Broadband - October	83.73	16.75	100.48	Administration
London Fuel Ltd	Unleaded fuel - October	72.10	14.42	86.52	Recreation & Environment
British Gas	Electricity account - October	585.37	117.07	702.44	Recreation
British Gas	CKH - standing charge	8.71	0.43	9.14	Environment
Cambridge Water	Rates - Recreation Ground	308.16	-	308.16	Recreation
Cambridge Water	Rates - Burial Ground	31.90	-	31.90	Environment
Cambridge Water	Rates - Homefield Park	31.83	-	31.83	Environment
E-On	Street light energy - October	191.38	38.28	229.66	Highways
PWLB	Office loan - pmt 30 of 50	1,290.56	-	1,290.56	Finance & Assets
Total		2,897.85	245.73	3,143.58	

	Accounts for Approval				
Expenses paid by BACS	Description	Net	Vat	Total	Cost Centre
ESPO	Stationery	28.88	5.78	34.66	Administration
NALC	Training - 'Leaders Talk: Support Mental Health (YM)	32.44	6.49	38.93	Administration
CAPALC	Training - Code of Conduct (YM)	40.00	-	40.00	Administration
Roger Hovells	Bus shelter cleaning	70.00	-	70.00	Environment
AmeyCespa Ltd	Trade Waste - monthly charge - Burial Ground	79.00	15.80	94.80	Environment
AmeyCespa Ltd	Trade Waste - monthly charge - Rec+1 50/50 Env	158.00	31.60	189.60	Recreation, Environment
Huws Gray (Ridgeons)	Topsoil and sand for The Green	89.44	17.89	107.33	Environment
SLCC	Training - Practitioners Conference (CMO)	75.00	15.00	90.00	Administration

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SLCC	Training - Practitioners Conference (TJK)	75.00	15.00	90.00	Administration
SLCC	Clerk's annual membership fee	254.00	-	254.00	Administration
SLCC	Publications - Charles Arnold Baker & Practical Strategies - Virtual Work and Teams	141.99	1.40	143.39	Administration
Avocet Cleaning Services Ltd	Deep clean office	144.00	28.80	172.80	Administration
Test Strike UK Ltd	Annual lightening protection system inspection	180.00	36.00	216.00	Recreation
Percheron Agricultural Services (Toby Dean)	Secure 2 x picnic benches in play area	170.00	34.00	204.00	Recreation
Tates Treeworks	Doctors Close	390.00	-	390.00	Environment
Hutchinsons	Fertilizers	330.00	66.00	396.00	Recreation
C M R Wilson	Contractor to assist with pitch marking etc. (October & 6 November)	695.00	-	695.00	Recreation
PKF Littlejohn LLP	Annual external audit fee	1,000.00	200.00	1,200.00	Finance & Assets
Acacia Tree Surgery Ltd	Ground preparation and planting WW1 trees in the Copse	3,037.00	607.40	3,644.40	Environment
M8 Administration	Wages, NI and pension	15,728.04	-	15,728.04	Administration
	Rec Groundsman & Ranger expenses	50.53		50.53	Recreation, Administration
	Clerk expenses (divert landlines to mobile phone)	10.00		10.00	Administration
	Working from Home' expenses	52.00	-	52.00	Administration
By Cheque					
H&I Community Land Trust	Initial deposit to open bank account	500.00	-	500.00	Planning
Total		23,330.32	1,081.16	24,411.48	

To Note:				
Accounts paid in 9.10.20 to 11.11.20				
Net Income				Cost Centre
Allotment Fees		96.00		Environment
Burial Fees		3,900.00		Environment
Club Receipts		4,250.00		Recreation
Asset Income		119.23		Recreation
Ground Takings		287.50		Recreation
Sports Courts		383.33		Recreation
VAT Refund P09/20		3,736.57		
Reimbursement	Tennis Club - soils	405.60		Recreation
Total		13,178.23		

N.B. Two authorised signatories required to submit accounts due for payment by BACS (Unity Bank)

Due to exceptional circumstances, these accounts have not been verified prior to full Council meeting. Cllrs Payne and Jenkins to authorise.

Although there will be no full Council meeting in December, a BACS payment run will still be required for regular and known payments (payroll, grasscutting, maintenance etc.)