

REPORT TO:	Full Council	16th September 2020
AUTHOR/S:	Lynda Marsh, Office Manager/RFO	

Purpose:**Expenditure or orders for work other than regular commitments and some maintenance issues (including Clerks' Delegation)**

- Gawn Associates – dig trial pits to inspect footing of front porch and report – 12 New Road **£670.00+vat** (H&S)
- S J Pollard Maintenance Ltd – replace lock on CGB boundary **£185.00+vat**; install 'gutter balloons' to pavilion downpipes to prevent further blockages **£195.00+vat**
- Kane's Hiab & Transport Services – transport glazed pavilion to new storage facility **£150.00+vat**

To list accounts paid by delegated approval, and payment of outstanding accounts

- Accounts paid by delegated approval – to note only:

Expenses paid by DDR		Net	Vat	Gross	Cost centre
Siemens Financial Services	Copier lease	194.34	38.86	233.20	Administration
Onecom Ltd	Telephone and broadband	83.73	16.75	100.48	Administration
Barclaycard	Zoom subs, litter pickers, office supplies, condolence book, cable ties	198.70	39.36	238.06	Administration, Environment, Recreation
London Fuel Ltd	Unleaded fuel	61.50	12.29	73.79	Environment, Recreation
E-On	Street light energy - August	191.38	38.28	229.66	Environment
British Gas	CKH - August standing charge	8.71	0.43	9.14	Environment
British Gas	Electricity account - August	350.69	70.13	420.82	Recreation
British Gas	Gas account - August	27.52	1.37	28.89	Recreation
PHS Group	Annual 'Duty of Care' waste transfer certificate	76.50	15.30	91.80	Recreation
PWLB	Completion Loan - pmt 28 of 48	1,266.46	-	1,266.46	Recreation
PWLB	Pavilion Loan - pmt 30 of 50	9,713.20	-	9,713.20	Recreation
Total		12,172.73	232.77	12,405.50	

	Accounts for Approval				
Expenses paid by BACS	Description	Net	Vat	Total	Cost Centre
NALC	LCR magazine - annual subscription	17.00	-	17.00	Administration
Print-Out	Laminated A3 & A4 litter posters	35.00	7.00	42.00	Recreation
SJ Pollard Maintenance Ltd	Adjust gate on Rec play area	38.00	7.60	45.60	Recreation
SJ Pollard Maintenance Ltd	Repairs to tractor slide - Rec play area	110.00	22.00	132.00	Recreation

SJ Pollard Maintenance Ltd	Replacement lock at CGB boundary on Rec	185.00	37.00	222.00	Recreation
SJ Pollard Maintenance Ltd	Gutter balloons' for downpipes on pavilion to prevent further blockages	195.00	39.00	234.00	Recreation
Ridgeons (Huws Gray) Ltd	Paint, cable ties	81.93	16.39	98.32	Recreation
AmeyCespa Ltd	Trade Waste - monthly charge - Burial Ground	63.20	12.64	75.84	Environment
AmeyCespa Ltd	Trade Waste - monthly charge - Rec+1 50/50 Env	126.40	25.28	151.68	Recreation, Environment
Percheron Agricultural Services	Secure picnic bench at Rec	85.00	17.80	102.80	Recreation
Kane's Hiab & Transport Services	Transport glazed pavilion to new storage facility	150.00	30.00	180.00	Environment
Berrycroft Stores Ltd	Geka' clips, sprinkler, jubilee clips	187.69	37.55	225.24	Recreation
Fleet (Linemarkers) Ltd	Pitchmarker 15 x 10ltr	283.50	56.70	340.20	Recreation
Print-Out	Special edition of Network re Abbey Farm article	485.00	-	485.00	Administration
Munro Building Services Ltd	Annual planned maintenance contract (boilers, water heaters etc) including water chlorination	820.00	164.00	984.00	Recreation
Buchans Landscapes	Grasscutting - August	2,414.61	482.93	2,897.54	Environment
Kings Chambers	Legal advice re Milton Road planning application - part payment	2,000.00	400.00	2,400.00	Legal
Cambs County Council	LHI scheme - Contribution for footpaths phase 2	20,000.00	-	20,000.00	Highways
M6 Administration	Wages, NI and pension	15,303.45	-	15,303.45	Administration
	Rec Groundsman & Ranger expenses	25.53		25.53	Recreation, Administration
	Clerk expenses (divert landlines to mobile phones)	20.00		20.00	Administration
	Ex-gracia pmt for staff mobile phone use April to September	36.00		36.00	Administration
	'Working from Home' expenses	78.00	-	78.00	Administration
Total		42,740.31	1,355.89	44,096.20	

To Note:				
Accounts paid in 16.7.20 to 16.9.20				
Net Income				Cost Centre
Bank Interest		0.11		Administration
Burial Fees		825.00		Environment
Asset Income		238.46		Finance & Assets
Ground Takings		275.00		Recreation
Refuse Collection	School Hill	425.00		Environment

Other	AXA - insurance excess re claim for damaged bollard opposite Co-Op	250.00			Environment
	Bowls Club Insurance reimbursement	59.68			Finance & Assets
Allotment Rents		112.00			Environment
Total		2,185.25			

N.B. Two authorised signatories required to submit accounts due for payment by BACS (Unity Bank)

Due to exceptional circumstances, these accounts have not been verified prior to full Council meeting. Cllrs Payne and Jenkins to authorise.