

**Minutes of Histon & Impington Parish Council Recreation Committee
Via Zoom**

**Monday, 28 September 2020 at 7.30pm
Recreation Committee Minutes**

Membership: 6 + 2 ex-officio, 4 User-Representatives

Quorum: 3 Parish Councillors

Agenda No:	Present: Cllrs Neil Davies (Chair), Brian Ing, David Jenkins, Edd Stonham, Denis Payne (ex-officio), Yvonne Murray (ex-officio) Mrs Jane Fidler (Tennis Club), Joe Uttridge (Cricket Club), Martin Kirkup (Histon Hornets) Lynda Marsh (Clerk/Manager), Theresa King	
R20/011	APOLOGIES FOR ABSENCE Cllr Cleaver, Mr Campin (Groundsman) and Mr Franklin (Bowls Club)	
R20/012	MEMBERS DECLARATIONS OF INTEREST Cllr Ing – President, Histon Cricket Club (non-pecuniary) item no. 20/016 Cllr Davies - HH Manager item no. 20/016, and Charity Manager, Friends H&I Community (both non-pecuniary)	
R20/013	PUBLIC PARTICIPATION None present	
R20/014	TO APPROVE MINUTES OF THE MEETING HELD 10 AUGUST 2020 Proposed Cllr Murray, seconded Cllr Ing and agreed to accept as a true record of the meeting	
R20/015	MATTERS ARISING <u>Actions List</u> copied to all – appendix 1. See agenda items R20/016, 017 and 019	
R20/016 016.1 016.2 016.3 016.4	CLUB MATTERS Tennis Club. Mrs Fidler reported on increased membership, but decrease in level of fees. Online booking system had worked well and intended to carry on into winter season. Grass season had finished 27 September and it was hoped that all leagues would re-commence in April 2021. Cricket Club. Club grateful that some matches had been played and season re-started Histon Hornets. Club appreciated that season had been able to start 12 September. Club representatives present all thanked Council staff for all the work involved in enabling clubs to start their seasons in these difficult times, although at reduced level. Review of Club Charges – report copied to all – appendix 2. Due to Covid-19 it had been agreed that all club charges should be reviewed, as reduced facilities and length of seasons reduced. It should be noted that facilities had been maintained throughout the summer season. Bowls Club. Original charge agreed at £2,850. All external matches had been cancelled, so no match fees taken; only internal use / matches. Suggested revised charge for season 2020 £750 based on the amount taken in member sessions Cricket Club. Original charge agreed at £2,710. The average is approx. 45 matches per season and net use Monday to Thursday 6pm to 8pm. Suggested revised charge for season 2020 £750 ; based on pro-rata basis plus use of nets Croquet Club. Original charge agreed at £475. Suggested revised charge for season 2020 £425 based on reduced length of season Histon Hornets. Original charge agreed at £3,900 for pitches. To take into account refund for March and April of £950 (8 month season at approx. £487 per month, two months lost). Suggested revised charge for season 2020-21 £2,950 Tennis Club. Club have had exclusive use of grass from 1 July, hardcourt & MUGA from 28 May. Increased usage (almost double) agreed for hardcourt for coming winter season. Suggest no change. 'Outside' football matches. Suggest reduce match fee to £45 while no changing facilities available. Proposed Cllr Stonham, seconded Cllr Murray and agreed to accept the revised Club Charges. Cllrs Davies and Ing had no input in discussion and did not vote.	

R20/017	<p>COMMENCEMENT OF REVIEW OF COMMUNITY NEEDS FOR ACTIVE RECREATION & LEISURE</p> <p>Report from Cllr Ing copied to all – appendix 3. Proposal: Study of the Future Needs of the Villages / Need for the Study <i>'Purpose and Scope of Study</i> <i>The Study is required to consult widely and report the Villager's requirements for active Recreation and leisure and make recommendations. Some of the recommendations may have impact outside the current remit of the Recreation Committee and these will need to be presented to Full Council.'</i></p> <p>Further discussion:</p> <ul style="list-style-type: none"> o Recent sports forum had highlighted not all activities within the villages known to the Parish Council o Gradual move from team sports; more people working from home and looking for individual activities during daytime. Emphasis on 'active leisure' not just sport o Agreed a review required; re-define what Council providing and how that is managed. Wider survey may be required due to Covid-19 and needs may have changed o Suggest a team formed outside of committee to find out needs. Possibility of appointing young people to feed into process o Suggestion to expand the scope, possibly jointly with Environment Committee and delegate to full council for responsibility. Could be a 12 month project, Cllr Ing prepared to do the groundwork <p>Cllr Ing to update paper to present to full council, with assistance from Cllr Murray. Proposed Cllr Ing, seconded Cllr Stonham and agreed.</p>	BSI/YM
R20/018	<p>ENERGY SURVEY REVIEW</p> <p>Following receipt of Energy Efficiency report, initial meeting held. Step by step approach with first items to be addressed:</p> <ul style="list-style-type: none"> o investigate LED lighting including floodlights on MUGA o window seals in community room and foil for solar gain o air conditioning to be considered at a logical time, maybe next year <p>Committee Clerk to arrange Zoom meeting with consultant to discuss report further. From personal point of view, Cllr Stonham advised caution in using window foil as not very successful; issue would be discussed with consultant.</p>	TJK
R20/019 019.1 019.2 019.3 019.4 019.5 019.6	<p>OPERATIONS REPORT</p> <p>Report copied to all – appendix 4.</p> <p>019.1 Hand washing facilities in compound. Cllr Murray offered to assist Groundsman in providing specification to enable quotes to be sought.</p> <p>019.2 Electric Vehicle Charging Points for Taxis. SCDC looking for suitable sites for installation of electric charging points for exclusive use by taxis for maximum of 3 years. Discussion on:</p> <ul style="list-style-type: none"> o Rec car park would not completely meet criteria – need to be open 24 hours a day; car park open 8am to 10pm o Limited parking spaces o Upgrade of car park uncertain o 3 year rule too constraining o Concern regarding changing regulations on installation of charging points <p>Taking into account points raised, it was agreed to decline offer as site deemed unsuitable. Walkabout notes copied to all. Issues highlighted need to keep maintenance up to date. Cllr Davies to request meeting with HFC to discuss condition of the Club's boundary fence 12 New Road. Issue with brick support pillars at front porch. Condition survey carried out in February, recommendation to engage Structural Engineer to investigate. Report now awaited from engineer who would also obtain quotes to rebuild piers. Quotes also to be obtained to remove conifers along play area boundary and sycamores adjacent to wall on B1049; one quote now to hand for tree works £3,850+vat, further quote to be sought. Full costs once known to be brought to future meeting, albeit Recreation or Finance & Assets.</p> <p>019.5 Tree Survey now received. One quote received to date for tree works as advised: £1,705+vat for priorities 1 and 2, further quote to be obtained. Cllr Ing proposed that any tree work order be delegated to the Chair and office staff to progress with 'cap' of no more than additional 5% to further quote.</p> <p>019.6 Quotes received. Tree root damage update. Barrier now installed, work completed without need to break into tarmac surface, so no further expenditure required. Groundsman to re-instate grass.</p>	NSD LMM Office/ NSD

R20/020	<p>FINANCE REPORT Report copied to all – appendix 5. Noted that club charges to be reduced along with pavilion income would have a substantial effect overall on income for the year. Quotes for deep clean of community building to be reviewed prior to any re-opening; limits on numbers, registers to be kept, QR codes displayed, pinch points, ventilation issues noted.</p>	
R20/021	<p>DATE OF NEXT MEETING Date of next meeting proposed as Monday, 2 November 2020</p> <p>Item for next agenda: Budgets 2021-2022, Facility and Club Charges</p>	
	<p>Meeting closed at 8.30pm</p> <p>Appendices attached: Appendix 1 – Actions List Appendix 2 – Review of Club Charges Appendix 3 - Commencement of Review of Community Needs for Active Recreation & Leisure Appendix 4 – Operations Report Appendix 5 – Finance Report</p>	

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