

**Minutes of Histon & Impington Parish Council Recreation Committee  
Via Zoom**

**Monday, 10 August 2020 at 7.30pm**

**Recreation Committee Minutes**

**Membership: 6 + 2 ex-officio, 4 User-Representatives**

**Quorum: 3 Parish Councillors**

<b>Agenda No:</b>	Present: Cllrs Neil Davies (Chair), Brian Ing, David Jenkins, Marian Cleaver, Yvonne Murray (ex-officio) Mrs Jane Fidler (Tennis Club), Lynda Marsh (Clerk/Manager), Theresa King Also: Malcolm Green (Bowls Club Secretary), Richard Martin (Friends HI Community Trustee)  Cllr Davies had been elected as Chair of the Committee at full council meeting in July following resignation of Cllr Carrington. Cllr Davies recorded thanks to Steve Carrington for his time as Chair noting his enthusiasm and encouragement given to rec projects	
R20/001	<b>APOLOGIES FOR ABSENCE</b> Cllrs Stonham, Payne and Martin Kirkup (Histon Hornets) Mr Campin – IT issues	
R20/002	<b>MEMBERS DECLARTIONS OF INTEREST</b> (for items on the agenda) Cllr Davies – Charity Manager, Friends H&I Community (pecuniary) item 20/045	
R20/003	<b>PUBLIC PARTICIPATION</b> Agreed to suspend Standing Orders for the meeting to allow Mr Green and Mr Martin to take part in discussions.	
R20/004	<b>TO APPROVE MINUTES OF THE MEETING HELD 10 FEBRUARY 2020</b> Proposed Cllr Ing, seconded Cllr Murray and agreed to accept as a true record of the meeting	
R20/005	<b>MATTERS ARISING</b> <u>Actions List</u> copied to all – appendix 1 <u>19/033</u> Revised Terms of Reference. Cllr Ing felt a more 'in depth' review now required due to changes in circumstances and demands noting emphasis not only on sport and recreation but also mental well-being. It was proposed a paper be drafted for the next meeting with proposals on how review should be undertaken, noting there may be some over-lap with Environment Committee. <u>19/052.3</u> Cricket Club. Purchase of mobile electronic scoreboard currently on-hold due to funding issues. Club to review in Autumn and report back to Committee at appropriate time <u>19/052.4</u> 3G provision within villages. No line of communication had been followed up with IVC. Cllr Davies would contact IVC. <u>19/053</u> Cllr Davies to report now Energy Survey received. Survey to be circulated to committee members and Climate Working Group	BSI/NSD /LMM  NSD NSD/ TJK
R20/006 20/006.1  20/006.2  20/006.3	<b>CLUB MATTERS</b> <u>Tennis Club</u> pleased to be using all the courts. Mrs Fidler reported membership fees had been reduced, membership numbers had increased: adults to 160 (106 last year), juniors 110 (75 last year). Enquired possibility of extending grass court season into October (weather permitting); to be referred to groundsman. Noted that hardcourt and MUGA would need to be offered to other users during September / October following any Government guidelines appropriate. The club would require 2 weeks' notice to adjust their on-line booking system. Club Coach to resume booking directly via office from September. <u>Bowls Club</u> Club had been playing for 2 ½ months; the game had been adapted using alternate rinks to ensure distancing. No external leagues matches but internal league organised. Mr Green stated the club remained positive but noting 80% membership over age 65 and some members may not return next year. Internal booking system had worked well; 1 ½ slot being charged at £2. <u>Cricket Club</u> Cllr Ing reported on a limited number of games, but matches had been scheduled such that unfortunately both squares required	

20/006.4	Effect on Club Charges and subsequent usage due to Covid-19 to be reviewed. Preliminary report to be produced prior to end of season.	NSD/ LMM
R20/007 20/007.1	<p><b>POSSIBLE RE-OPENING OF FACILITIES</b></p> <p>Paper copied to all – appendix 2. Paper included requests from Friends H&amp;I Comm. Mr Martin advised that as Friends H&amp;I Community trustee, he has role of Health &amp; Safety advisor overseeing new regime regarding Covid-19. H&amp;I Comm has a membership of 12.</p> <ul style="list-style-type: none"> <li>o Outside use of facilities. All usage to date following standard procedures in place and in line with Government guidelines and Governing Body guidelines where appropriate. Two key principles: <ul style="list-style-type: none"> <li>1. Any booking liable to cancellation if guidance changes</li> <li>2. Activities fully compliant with Government Covid-19 guidance and guidance to be followed explicitly</li> </ul> </li> </ul> <p>Cllr Jenkins suggested that a statement be published '<i>Members of the public, individuals and informal groups of six or less, are welcome to use the Rec to exercise provided that they stay clear of other more formal use of sports pitches</i>' to encourage use for all.</p>	
20/007.2	<ul style="list-style-type: none"> <li>o Possible re-opening of Community Room. Paper included issues to be addressed prior to any possible re-opening; priority issues being: <ul style="list-style-type: none"> <li>- Source suitable professional cleaner and agreeing cleaning regime. Would there be an upper limit on costs?</li> <li>- Maximum capacity of 10 plus one instructor / coach</li> <li>- Managing building layout, one way system etc</li> <li>- Possible phased re-opening – who would have priority?</li> </ul> </li> </ul> <p>Prior to meeting the Parish Clerk had suggested formation of 'Task Group' to review and have delegated authority to make decisions at short notice, noting too many 'unknowns at present'. Suggested group to also look at current usage with regards any trial re-opening. Proposed Cllr Ing to delegate to 'Task Group' seconded Cllr Murray and agreed. Task Group to members to be Cllrs Murray and Davies, Recreation Committee Clerk and Parish Committee Clerk. Meeting TBA</p>	YM/NSD /LMM/ TJK
20/007.3	<ul style="list-style-type: none"> <li>o Requests received from Friends H&amp;I Community. Mr Martin stated that Trustees obliged to be compliant and ensure Covid-19 safety regulations are adhered to. <ol style="list-style-type: none"> <li>1. Walking Football and Table Tennis. Propose to initially re-start these activities in bubbles of up to 6 people (over 70's in separate bubble); re-start proposals received in line with governing body guidelines. Walking football on grass area, Table Tennis on paved area outside pavilion until community room available.</li> <li>2. Strawberry 50 Cycling Event, proposed 13 September. Propose 2 family cycle rides only. Covid-19 management plan provided which meets criteria – groups of no more than 6 riders. Would only use Rec to register, 8-10 marshals wearing face masks.</li> <li>3. Bonfire Burn, proposed 1 November. Radically different event to those held in previous years. Propose to organise on 'time trial' basis rather than traditional running race. Starting point would be New Road – only involvement at Rec would be at the finish. 24 runners at timed starts, working on practices used elsewhere.</li> </ol> </li> </ul> <p>Copy of current Friends H&amp;I Community insurance certificate held on file. Parish Council Insurance Company advise that Council should have specific written confirmation from organiser's insurers stating that they are covered to run these events</p> <p>Events agreed in principle with details TBC. Note that as Charity Manager (remunerated position) of Friends H&amp;I Community, Cllr Davies would have pecuniary interests in these matters; therefore decision will be referred to Full Council.</p> <ul style="list-style-type: none"> <li>o Proposed Impington Running Festival, 11 October. Cllr Davies advised that more work required on event planning and guidance, so would report back to committee in due course.</li> </ul>	Full Council

R20/008	<b>OPERATIONS REPORT</b> Copied to all – appendix 3.	
20/008.1	Report covered annual services required: fire alarm system, fire extinguishers, boilers, water chlorination. Tree survey ordered. Community room floor refurbishment carried out in April.	
20/008.2	Groundstaff Recruitment Update. Assistant Ranger / Assistant Groundsman engaged on temporary contract – for formal review. Cllr Murray wished to express thanks to groundstaff for works carried out in difficult times.	
20/008.3	Quotes received: <ul style="list-style-type: none"> <li>o Tree root damage to hardcourt. Planning application to prune tree roots has been approved and surface repaired. Now scope of works to install root barrier has been identified, two quotes received <b>£3,560.00+vat</b> excluding reinstatement of tarmac and <b>£7,210.00+vat</b> including reinstatement of tarmac, noting this would not be a permanent solution and should be effective for 5-6 years. Application submitted to SCDC to remove tree; application refused. Proposed Cllr Ing, seconded Cllr Cleaver to accept lower quote with upper limit of £800 to re-instate tarmac. <b>Agreed.</b></li> <li>o Bowls water pump. Quotes to replace with matching flow and pressure: Grasspro2010 <b>£1,666.67 + vat</b> and Progreenuk <b>£1,282.00+vat</b> Proposed Cllr Jenkins, seconded Cllr Cleaver and <b>agreed</b> to delegate to Clerk to progress with reference to Groundsman with regards his professional view on best option.</li> <li>o Uneven slabs around bowls green. Quotes received: to re-lay first row of slabs on bowls green pathway <b>£600.00+vat</b> and lift and re-lay 38 slabs outside entrance to Bowls Green estimated <b>£456.00+vat</b> Proposed Cllr Ing, seconded Cllr Cleaver and <b>agreed</b> to delegate to Clerk to progress with best value.</li> <li>o Current 'Hayter Harrier 48' has become unreliable due to starting mechanism. Groundsman would prefer to replace with 56cm for larger cutting width to save time. Quotes from Mower People for Hayter 579A 56cm <b>£1,082.50 + vat</b>, Ben Burgess <b>£1,040.83 + vat</b> Proposed Cllr Ing, seconded Cllr Cleaver and <b>agreed</b> to delegate to Clerk and Groundsman to progress purchase noting best value and after sales service.</li> </ul>	LMM  LMM/SC  LMM  LMM/SC
20/008.4	Play Areas <ul style="list-style-type: none"> <li>o Remedial works to circuit climber now complete. Due to issues in resolving correct parts, Sutcliffe Play have installed a 'Hula'-rotator' on The Green play area at no additional costs.</li> <li>o Annual play area inspections carried out. Recreation Ground: overall a 'moderate risk' due to use of road pins to discourage use of equipment due to Covid-19; now removed. South Road: overall 'low risk'. The Green: overall 'moderate risk' due to use of tree trunks as seating, now rotted; to be removed. All inspections to be reviewed on Parish Rangers return.</li> <li>o Cllr Ing enquired as to the status of the entrance on The Green play area and junior school. <i>Post meeting note:</i> Although the new path had been installed over a year ago, not aware that school use the access.</li> </ul> <p>Cllr Davies aware of maintenance issues that need addressing within the Recreation Ground; 'walkabout' of ground with Councillors and staff to be arranged.</p>	
R20/009	<b>FINANCE REPORT</b> Committee budgets to date – report copied to all, appendix 4 Noted both income and expenditure substantially reduced due to effect of Covid-19.	
R20/010	<b>DATE OF NEXT MEETING</b> Date of next meeting scheduled as Monday, 28 September 2020	
	Meeting closed at 8.40pm	

DRAFT