Minutes of Histon & Impington Parish Council Recreation Committee Community Room, New Road, Impington Monday, 10 February 2020 at 7.30pm

Recreation Committee Minutes

Membership: 6 + 2 ex-officio, 4 User-Representatives Quorum: 3 Parish Councillors

Agenda No:	Present: Cllrs Steve Carrington, Neil Davies, Brian Ing, Marian Cleaver, David Jenkins, Denis Payne (ex-officio), Yvonne Murray (ex-officio) Mrs Jane Fidler (Tennis Club), Mr Keith Franklin (Bowls Club), Mr Joe Uttridge, in part (Cricket Club) Steve Campin (Groundsman), Lynda Marsh (Clerk to Committee) Resident: 1	
R19/047	APOLOGIES FOR ABSENCE Cllr Stonham (work), Mr Kirkup (Histon Hornets)	
R19/048	MEMBERS DECLARATIONS OF INTEREST (for items in the agenda) None received	
R19/049	PUBLIC PARTICIPATION Resident interest agenda item 19/053	
R19/050	TO APPROVE MINUTES OF MEETING HELD 25 NOVEMBER 2019 Proposed Cllr Cleaver, seconded Cllr Davies and agreed to accept as a true record of the meeting	
R19/051	 MATTERS ARISING Actions List copied to all – appendix 1. 19/042 Electrical supply to cricket score box. Cllr Carrington and Mr Campin to address issues with moisture build up and cable access. 19/045.2 Staff Recruitment. Noted an Employment Committee issue. Cllr Murray confirmed that following several meetings with groundstaff, job descriptions were in process of being finalised. Further discussion: Summer season due to commence 20 April and whether all services would be available and possible impact on budgets Frustration that situation not yet resolved; Cllr Davies has mailed chairmen of both Employment and Recreation Committees raising concerns following recreation meeting held November 2019 Possibility of temporary staff and associated issue with continuity. Current part time contractor only available until April. Employment Committee very conscious of reaching an acceptable permanent solution Options if no additional staff recruited, noting no decision could be made until Employment Committee had met Employment Committee meeting to be called at the first opportunity to approve job descriptions and progress recruitment 	SDC/SC Employment Committee
R19/052 19/052.1 19/052.2 19/052.3	CLUB MATTERS Bowls Club – no report, season due to start 22 April. Tennis Club – raised problem regarding use of hardcourt and MUGA during April (as per their contract) and Hornets use. Cllr Carrington would remind HH of their agreed use. Cricket Club – club considering purchasing a mobile electronic scoreboard, stating storage would be an issue. The Club to give consideration to size and position of any unit. Planning permission would be required if unit similar to that of tri-shaw storage	SDC
19/052.4	shed. Cllr Jenkins requested that the Club produce a paper with proposals and options for consideration at the next meeting. 3G pitch provision within villages. Cllrs Jenkins and Carrington had had no update or information from IVC. It was felt that IVC should be proactive in engaging with the local football community if any 3G pitch were to be invested in. Cllr Carrington to contact	JU



	IVC for any update and suggest a meeting. It was suggested that if no progress at	enc
	IVC, a feasibility study of the recreation ground be carried out.	SDC
R19/053	AIR CONDITIONING FOR COMMUNITY ROOM Standing Orders suspended to allow resident to take part in discussion. Report from Cllr Davies copied to all – appendix 2. Report covered increase in users experiencing unpleasant conditions and discomfort during summer months and effect on classes held; visits from 2 suppliers and advice that would be practical to install air conditioning units; previous discussion on 'green' alternatives and no apparent credible alternatives. Cost would be in region of £5,920+vat with Friends of HI Community prepared to make donation of £3k. Discussion took place on: Multi-functional area inclusive for all to use No funds at time of construction for ventilation Possibility of having to cancel some activities Possible solar film for windows, roof space not currently insulated, external window blinds, air source pumps Whether to look at quick fix or long term solution, suggestion to look at short term issue and agreed to look into long term Following a site visit with a local electrician, Cllr Murray had suggested a pragmatic approach: 'to go with the proposal for air conditioning but identify and commit to reducing carbon emissions using an agile approach to continually decrease carbon	
	emissions. 1. Insulation - currently none in roof space 2. External blinds - effectively shading the building 3. Replace boiler with Air source heat pumps	
	We are looking into cost and feasibility of this as a priority.' Recommendation:	
	Recommendation:	
	 Recreation Committee agrees to provision of air conditioning as detailed in the community room 	
	 that Councillor Davies and Recreation Ground Manager produce detailed specification to obtain three quotes and are authorised to select a contractor providing cost excluding VAT is not above £6,000 that funding for purchase is as outlined in the report 	
	Cllr Payne put forward an amendment to include in recommendation: 'in parallel to getting the three necessary quotes and technical detail, obtain expert advice on how to minimise solar gain, so to minimise long term running costs and	
	looking into the energy use of the whole building' Proposed Cllr Davies to agree recommendation including amendment, also accepting Cllr Murray's proposals, seconded Cllr Murray, all in favour to accept. Three quotes and expert advice to be obtained, delegated to Chairman and Clerk, with input from Cllr	SDC/NSD/LMM
	Davies to progress. N.B. Planning permission – the prosed units will be household type rather than industrial, therefore can be installed under permitted development.	
R19/054	OPERATIONS REPORT	
19/054.1	Report copied to all – appendix 3. Tree root damage to hardcourt. Tree root damage to hardcourt. Planning application to prune tree roots has been approved. Works to repair surface now ordered cost £1,600.00 (two quotes on file). Scope of works to install root barrier has now been	
	identified, quote received £3,560.00+vat, further quote now required and requested. Noting possible level of funding required to install root barrier, it was suggested that SCDC be contacted regarding possible removal of tree and if accept request to remove, Committee agree to removal of tree, with re-planting in a suitable alternative	
19/054.2	site. Delegated to Clerk. Quotes to sand and lacquer community room floor £2,640+vat and £2,650+vat	LMM
	(included in 2020-21 Pavilion Maintenance budget). Due to time constraints regarding room bookings, agreed to accept quote from the contractor that can work within timeframe available, possibly during Easter holidays. N.B. room will need to be closed for at least 3 days.	LMM
19/054.3	Mail from HI Friends seeking agreement to organise a summer concert on the recreation ground Friday, 26 June. Music 7pm to 11.15pm, licenced bar 6.15pm to	



	10.30pm, TENS licence to be obtained. Marquee would be positioned to allow for cricket matches to be played 27 June. Any additional staff costs to be met by HI Friends. Agreed. For information - Mail from HI Friends regarding 17 May 5k Running Festival advising it will include a 'Walking Sport Festival', Super Sensory 1k, Power2Inspire, some para sports and a small family assault course.
R19/055	FINANCE REPORT Committee budgets to date – report copied to all, appendix 4 To note: outstanding repairs to play equipment, electricity increased usage, replacement cctv camera required. Building condition survey carried out on 12 New Road, structural engineer may be required to inspect brick pillars at entrance to house
R19/056	Date of Next Meeting Proposed 23 March 2020
	Meeting closed at 9pm Appendices attached: Appx 1 – Actions List Appx 2 – Air Conditioning Report Appx 3 – Operations Report Appx 4 – Committee Budgets to Date

