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| REPORT TO: | Full Council | 11th February 2020 |
| AUTHOR/S: | Lynda Marsh, Office Manager/RFO | |

Purpose

To list accounts paid by delegated approval, and payment of outstanding accounts

- Accounts paid by delegated approval – to note only:

| Expenses paid by DDR | | | | | |
|-----------------------------|-------------------------------------|-----------------|---------------|-----------------|----------------|
| Beneficiary | Description | Net | Vat | Gross | Cost Centre |
| Onecom Ltd | Telephone and Broadband - January | 75.71 | 15.14 | 90.85 | Administration |
| Sharp - Copy IT | Copier reading | 54.26 | 10.85 | 65.11 | Administration |
| British Gas | Electricity account - January | 811.45 | 162.29 | 973.74 | Recreation |
| E-On | Street light energy - January | 191.81 | 38.36 | 230.17 | Highways |
| British Gas | Gas account - January | 235.02 | 47.00 | 282.02 | Recreation |
| Siemens Financial services | Copier lease and annual service fee | 244.34 | 48.86 | 293.20 | Administration |
| Total | | 1,612.59 | 322.50 | 1,935.09 | |

| | Accounts for Approval | | | | |
|------------------------------|--|-----------|--------|-----------|------------------------------|
| Expenses paid by BACS | Description | Net | Vat | Total | Cost Centre |
| Berrycroft Stores | Sulphate of iron | 22.50 | 4.50 | 27.00 | Recreation |
| Mower People Ltd | 'Hayter' mower repair - blade, air filter, oil change | 59.00 | 11.80 | 70.80 | Recreation |
| CAPALC | Councillor training | 75.00 | - | 75.00 | Administration |
| Roger Hovells | Office and bus shelter cleaning | 100.00 | - | 100.00 | Administration & Environment |
| Travis Perkins | 'Acro' props | 87.70 | 17.54 | 105.24 | Recreation |
| Gaswise Cambridge Ltd | Boiler service and Landlord's certificate | 95.00 | 19.00 | 114.00 | Recreation |
| SJ Pollard Building Ltd | New spring for gate on The Green play area | 140.00 | 28.00 | 168.00 | Recreation |
| CAPALC | Clerks The Knowledge' training | 240.00 | - | 240.00 | Administration |
| Crossover Group Ltd | Replacement CCTV camera | 220.00 | 44.00 | 264.00 | Recreation |
| Came & Co | Renewal of Cyber Insurance package | 319.20 | - | 319.20 | Finance & Assets |
| World of Computers | Upgrade office computers to 'Windows 10' | 270.00 | 54.00 | 324.00 | Administration |
| L M Dewar Cleaning Services | Pavilion - January | 392.75 | - | 392.75 | Recreation |
| Buchans Landscapes | Leaf clearance | 363.20 | 72.64 | 435.84 | Environment |
| Ridgeons Ltd | Heras fencing, soft sand, marking paint | 396.70 | 79.34 | 476.04 | Recreation |
| S Whyatt | Erect and dismantle Christmas lights | 550.00 | | 550.00 | Environment |
| Ben Burgess Ltd | Dennis 'Razor' service, Allett 'Regal' 36" full service, cylinder, new blade, drive belts, hydraulic filter etc. | 1,093.07 | 218.61 | 1,311.68 | Recreation |
| M11 Administration | Wages, NI and pension | 13,138.17 | | 13,138.17 | Administration |
| | Rec Groundsman expenses | 25.53 | | 25.53 | Recreation |

| | | | | | |
|--------------------------------|--|------------------|---------------|------------------|----------------|
| Expenses paid by Cheque | | | | | |
| Petty Cash | Meeting refreshments, xmas decorations | 47.78 | | 47.78 | Administration |
| HISustainability | Pmt to group of 'non' parish funds (allotment grants, HICOP Apple day, initiative's budget) <i>as advised by IIA</i> | 435.07 | - | 435.07 | Environment |
| Total | | 18,070.67 | 549.43 | 18,620.10 | |

| | | | | | |
|-------------------------------------|-------------|-----------------|--|--|------------------|
| To Note: | | | | | |
| Accounts Paid In 13.1.20 to 10.2.20 | | | | | |
| Net Income | | | | | Cost Centre |
| Burial Grd Fees | | 265.00 | | | Environment |
| Ground Takings | | 158.34 | | | Recreation |
| Sports Courts Fees | | 2,100.01 | | | Recreation |
| Pavilion Rent | | 518.54 | | | Recreation |
| Asset Income | | 116.93 | | | Finance & Assets |
| Refuse Collection | School Hill | 100.00 | | | Environment |
| Bank Interest | | 2,352.85 | | | Finance & Assets |
| Total | | 5,611.67 | | | |

N.B. Two authorised signatories required to submit accounts due for payment by BACS (Unity Bank) Cllrs Ing and Cleaver to authorise this month's BACS payments please.
N.B. Cllr Ing has verified the invoices to be paid by BACS.