

**Minutes of the Meeting held of Histon & Impington Parish Council
Community Room, Histon & Impington Recreation Ground, New Road, Impington
Monday 20th January 2020**

6 Appendices attached

Full Council Minutes

Agenda No:		Action/ Power
	Present: Cllrs: Denis Payne (Chair), Steve Carrington, Marian Cleaver, Walter Davey, Ros Hathorn, Brian Ing, David Jenkins, Simon Jocelyn, Chris Jones, David Legge, Geoff Moore, Yvonne Murray, Pene Nudds Dist Cllrs: Martin Cahn, Steve Hunt, Pippa Heylings Clerk(s): Chelsea O'Brien; Theresa King Residents: 3 4 Representatives of Harlaxton present	
19/117	APOLOGIES FOR ABSENCE Cllrs: Cllr Butcher (personal), Cllr Davies (personal), Ashley Gordon (work), Edd Stonham (work), Oliver Sellen (personal) With agreement of the public and Council, Chair suspended Standing Orders and brought forward item 19/121	
19/118	DECLARATIONS OF INTEREST AND DISPENSATIONS a) Declarations of pecuniary interest from Councillors on items on the agenda – <i>none</i> b) Declarations of non-disclosable interest on the agenda <i>Cllr Jenkins – item 126.2 CCC LHI Payment (County Councillor)</i> c) Written requests for dispensations for disclosable pecuniary interests – <i>None</i> d) Any new requests for dispensations – <i>None</i>	
19/119	DATE(s) OF NEXT COMMITTEE MEETINGS Available on website www.hisimp.net	
19/120 120.1	PUBLIC PARTICIPATION <u>Resident of Impington</u> addressed Council to inform of action being taken to pursue a Statutory Noise Abatement Notice. Resident left the meeting	
19/121	PRESENTATION: Harlaxton, Cambridge Guided Bus Electric Network Improvements Chair introduced members of the Harlaxton team, slideshow presented to all outlining: - 16 week programme scheduled to be completed mid-March - Future proofing by installing extra ducts - School at Northstowe currently on temporary supply - Works to begin Gatehouse Road beginning of March - 1.2m of cycleway/path to remain open throughout the works unless a safety issue arises - Additional signage with contact details installed along the maintenance track - Repair and make good within the contract, two year liability - Conflict with cyclists noted, Clerk to forward contact for cycling groups to enable updates to be circulated Members thanks representative for attending, Clerk to maintain contact and circulate/post updates. Representatives left the meeting, Chair returned to agenda order	Clerk
19/122 122.1	TO APPROVE minutes of the meeting held 18th November 2019 All in favour to accept as a true record of the meeting, Chair duly signed	
19/123 123.1	MATTERS ARISING FROM PREVIOUS MEETING Action List provided to all (Appx 1), further discussion on:	BSI

	<p><u>19/041 Emergency Plan</u> – Cllr Ing to draft headings for discussion with Clerk</p> <p><u>19/131.5 Flood Plan</u> – Cllr Moore to convene a meeting</p> <p><u>19/114.2 Darwin Green Governance</u> – Cllr Payne due to meet SCDC Officer</p>	<p>GM DWP</p>
19/124	<p>TO RECEIVE REPORTS</p> <p>124.1 <u>Monthly report from County and District Councillors</u> County Council written monthly report December provided to all and accepted, covering: Full Council; Committee Meetings; Consultations; Local Matters. Cllr Ing queried CCC precept setting process and social care percentage, Cllr Jenkins confirmed process has changed this year, led by presentation of Officers budget for review at Full Council</p> <p>124.2 <u>District Council</u> written monthly report November and December copied to all and accepted covering: Three Free Trees Initiative; Zero Carbon Grants; Scheme of Delegation Planning Committee; Local Validation Checklist; Taxi Licensing; Local Plan Issues & Options; Fly-Tipping Additional discussion on: Zero Carbon Grant – HI Trees successful and full amount applied for granted by SCDC, project is the most ambitious tree planting received by the panel Local Plan Consultation – Cllr Heylings confirmed Dist Cllrs can facilitate events if the Parish Council wish to host an additional date, Clerk to liaise with Dist Cllr Heylings and Cllr Payne Fly Tipping – increase since implementation of restrictions at household waste recycling centres</p> <p>124.3 <u>Clerk’s Report (Pg 1/2) (Appx 2)</u> copied to all and accepted.</p> <p>124.4 <u>Chairs Report (Appx 3)</u> copied to all and accepted. Additional discussion on: HI Hub – now live, Chair urged all to sign up www.hihub.info/ Doctorlink – new system at Firs House replacing current online appointment system at the end of the year. Details shared on HI Hub. Cllr Murray to feedback via connections with Resident Association and Community Car Scheme</p> <p>124.5 <u>Working Group/Task & Finish Groups Reports</u> Neighbourhood Plan - thanks recorded to group members for answering final question from inspector, copy of report for fact checking expected 22nd January A14 Action Group – landscaping meeting outstanding, types of tree to be replanted queried by Cllr Hathorn, confirmation no evergreen/Scots pine. Air quality monitoring machine situated Cambridge Road, Impington now collecting data, update at next meeting Kings Meadow – meeting TBC Newsletter Editorial – next meeting due 18th February Drainage Working Party – next meeting TBC</p> <p>124.6 <u>Committee Chair Reports</u> Community Park Sub Committee – next meeting TBC Employment Committee – next meeting scheduled 24th January</p>	<p>Clerk; Dist Cllrs; DWP</p> <p>Next Agenda</p>
19/125	<p>TO ACCEPT COMMITTEE REPORTS note actions and agree</p> <p>Clerk reported, minutes will be sent electronically and available to view on the website, hard copies will no longer provided at meetings</p> <p>125.1 <u>Planning Committee</u> – draft minutes 5th December, 17th December and 14th January provided to all and accepted. Next meeting due 4th February 2020</p> <p>125.2 <u>Finance, Legal & Admin Committee</u> – draft minutes 9th December and 13th January provided to all and accepted. Next meeting due 27th April</p> <p>125.3 <u>Highways Committee</u> – draft minutes 10th December provided to all and accepted. Next meeting due 11th February</p> <p>125.4 <u>Recreation Committee</u> – draft minutes 25th November provided to all and accepted. Next meeting due 10th February</p> <p>125.5 <u>Environment Committee</u> – draft minutes 26th November provided to all and accepted. Next meeting due 3rd March, workshop scheduled 30th January</p>	

19/126 126.1 126.2 126.3	<p>TO RECEIVE FINANCE & ADMINISTRATION REPORT (Appx 2)</p> <p>Delegated payment of accounts noted</p> <p>Approve payment of outstanding accounts Proposed Cllr Carrington, seconded Cllr Ing all in favour agreed</p> <p>Amounts paid in noted</p> <p>To Approve Precept Recommendation to request precept for 2020-21 from South Cambridgeshire District Council being: £378,324.56 an increase of 4.17% being an increase of £4.57 per annum on a Band D property, with Council Tax rates continuing to be equal for the two parishes. Paper provided outlining process (Appx 4), total demand of committee budgets in excess of current levels, members felt it would be inappropriate to raise precept, decision taken to maintain principle of funding capital projects from reserves. Proposed Cllr Jenkins, seconded Cllr Ing all in favour and agreed to request £378,234.56 from South Cambridgeshire District Council, an increase of 4.17%</p>	
19/127 127.1	<p>CLIMATE EMERGENCY</p> <p>Cambridgeshire County Council - Draft Strategy & Action Plan Cllr Hathorn drafted response and circulated to all (Appx 5). Proposed Cllr Hathorn, seconded Cllr Cahn all in favour and agreed to accept and Clerk to submit comments. Chair thanked Cllr Hathorn for leading the response</p>	Clerk
19/128 128.1	<p>RECENT CORRESPONDENCE</p> <p>E-Circulation File available on request</p>	
19/129 129.1 129.2 129.3 129.4	<p>OTHER MATTERS</p> <p>Final Half Yearly Review of Donation Requests Histon & Impington Day Centre - £400 application provided to all with more detail. Proposed Cllr Carrington, seconded Cllr Cleaver to approve application, three in favour, seven against motion not carried. Cllr Legge abstained from vote. Chair did not vote on item.</p> <p>Connections Bus Project – September to December 2019 Report provided to all</p> <p>Burial Ground Fees, Charges and Regulations to note amendments following receipt of BRAMM certification (British Register of Accredited Memorial Mason), noted and accepted. Environment Committee to review regulations at next Committee meeting</p> <p>Community Land Trust Cllr Moore drafted report (Appx 6) copy provided to all. Proposal: to seek approval to support establishment of a Community Lane Trust (CLT) for Histon and Impington. Cllrs queried: <ul style="list-style-type: none"> - Housing allocation and use of Homelink, Cllr Moore to obtain clarity - CLT successes and failures - Territorial commitment from Parish Council - SCDC support for CLT and grant opportunities Recommendation: <ul style="list-style-type: none"> - Histon & Impington Parish Council endorse the establishment of a CLT - Nominate two Trustees – Cllrs Moore and Cahn - Contribute £1,000 to set up the costs Proposed Cllr Moore, seconded Cllr Legge all in favour and agreed to accept recommendation</p>	Env Comm GM
19/130 130.1 130.2	<p>HOW TO COMMUNICATE MEETING DECISIONS AND MATTERS FOR NEXT AGENDA</p> <p>Website article: Harlaxton Works on the Guided Busway; Precept Request; CLT Next/Future agenda: A14 Monitoring Data</p>	

19/131 131.1	Next Full Council: Histon & Impington Parish Council Monday 17th February 2020 7.30pm , Recreation Centre, Recreation Ground, New Road, Impington	
	Meeting closed: 9.17pm Appendix 1: Action List Appendix 2: Clerks Report Appendix 3: Chairs Report Appendix 4: Precept Request Appendix 5: CCC Climate Strategy Appendix 6 : CLT	

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