

NOTICE OF MEETING: **HISTON & IMPINGTON PARISH COUNCIL**
TIME: **7.30pm**
DATE: **Monday 17th February 2020**
VENUE: **Recreation Ground Centre, New Road, Impington**

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting, as set out below. Members of the public and press are invited to address the Council under the Public Participation item. Advance notice of questions would be appreciated

Mrs C M O'Brien – Clerk to Histon & Impington Parish Council
12th February 2020

Members: 19

Quorum: 7

AGENDA FRONT SHEET



Refreshments will be offered from 7pm		
19/132	<u>To Receive and Approve Apologies for Absence</u>	
19/133	<u>To Receive Declarations of Interests and Dispensations</u> To receive declarations of pecuniary interest from Councillors on items on the agenda To receive written requests for dispensations for disclosable pecuniary interests (if any) To grant any new requests for dispensation as appropriate	
19/134	<u>Date(s) of next Committee Meetings</u> Available on website www.hisimp.net	
19/135	<u>Public Participation</u> To allow up to 15 minutes for any members of the public to address the meeting in relation to any matter on the agenda	15 mins
19/136	<u>To Approve minutes of meeting held 20th January 2020</u> – attached	For Decision
19/137	<u>Matters Arising from Previous Meetings</u> – for information only <u>Actions List</u> - attached Any other matters arising	
19/138	<u>To Receive Reports</u> – for information only	15 mins
138.1	Monthly reports from County and District Councillors – attached	
138.2	Clerk's Report – pages 1 & 2 including any decisions made to spend under delegated authority - attached	
138.3	Chairman's Report – attached	
19/139	<u>Working Party / Task & Finish Group reports</u> Neighbourhood Plan A14 Action Group	

139.1	<p>Kings Meadow – next meeting TBC Newsletter Editorial – next meeting due 18th February 2020 Drainage Working Party</p> <p><u>Committee Chair Reports</u></p> <p>Community Park Sub Committee – next meeting TBC Finance & Assets Committee – next meeting due 27th April 2020 Highways Committee – meeting scheduled 11th February postponed, next scheduled meeting 14th April 2020</p>	
19/140	<u>To Accept Committee Reports</u> - <i>note actions and accept</i>	10 mins
140.1	<p><u>Planning Committee</u> – draft minutes 4th February 2020 <u>attached</u>. Next meeting due 24th February 2020 Greater Cambridge Shared Planning Consultation – Issues and Options for the Greater Cambridge Joint Local Plan comments due 24th February. Workshop held 12th February to finalise response</p>	All For Decision
140.2	<p><u>Recreation Committee</u> – draft minutes 10th February 2020 <u>attached</u>. Next meeting due 23rd March 2020</p>	
140.3	<p><u>Environment Committee</u> – draft minutes 11th February 2020 <u>attached</u>. Next meeting due 3rd March 2020</p>	
140.4	<p><u>Employment Committee</u> – draft minutes 24th January <u>attached</u>. Next meeting due Thursday 20th February 2020</p>	
19/141	<u>To Receive Finance & Administration Report</u>	10 mins
141.1	<p>To note payment of accounts under delegated approval – see Clerk’s Report To approve payment of outstanding accounts due – Clerk’s Report <u>attached</u> To report on amounts paid in</p> <p>Review of Finance Software Packages – to review report and recommendation <u>attached</u></p>	For Decision
141.2		
141.3		
141.4		
19/142	<u>Climate Emergency</u>	10 mins
142.1	Informal discussion session held 4 th February – update from representatives	
19/143	<u>To Receive Recent Correspondence</u>	
143.1	<u>E-Circulation File</u> available on request	
19/144	<u>Other Matters</u>	20 mins
144.1	<p><u>Annual Parish Meeting Arrangements</u> Monday 11th May 2020, to agree venue and guest speaker</p> <p><u>Byelaws</u> to review report and recommendation <u>attached</u></p> <p><u>Histon Feast 2020</u> Permission sought to use the Village Green for the Feast to host Big Band concert Friday 10th July</p> <p>Permission sought to use the Village Green for the Feast to run their bi-annual Saturday morning Feast Market 11th July</p> <p>To agree to fund £25 to Litter Picking Flower Festival Display To agree to fund up to £50 for Parish Council Flower Festival Display</p>	All For Decision
144.2		
144.3		

19/145	<u>Communicating the February Full Council Meeting and Request Matters For Next Agenda/s</u>	
19/146	<u>Next Full Council:</u> Monday 16th March 2020 7.30 p.m. – Recreation Ground Centre, Recreation Ground, New Road, Impington	