

REPORT TO:	Full Council	14th January 2020
AUTHOR/S:	Lynda Marsh, Office Manager/RFO	

Purpose

To list accounts paid by delegated approval, and payment of outstanding accounts

- Accounts paid by delegated approval – to note only:

Expenses paid by DDR					
Beneficiary	Description	Net	Vat	Gross	Cost Centre
Sharp - Copy IT Solutions	Copier reading	91.15	18.23	109.38	Administration
Onecom Ltd	Telephone & broadband - November	81.79	16.36	98.15	Administration
Barclaycard	Stationery, dew switch, xmas tree, plugs, recycle bins for HEC event	227.64	22.68	250.32	Administration, Recreation, Gen Res
London Fuel Ltd	Unleaded fuel	17.46	3.50	20.96	Recreation
British Gas	Electricity account - Oct/Nov	932.34	186.46	1,118.80	Recreation
British Gas	Gas account - Nov	226.06	45.21	271.27	Recreation
E-On	Street light energy - Nov	185.62	37.12	222.74	Highways
Onecom Ltd	Telephone & broadband - December	75.84	15.17	91.01	Administration
Sharp - Copy IT Solutions	Copier reading	63.80	12.76	76.56	Administration
Unity Trust Bank	Quarterly service charge	47.25	-	47.25	Finance & Assets
Unity Trust Bank	Quarterly manual handling charge	14.50	-	14.50	Finance & Assets
Barclaycard	Pavilion maintenance: signs, kick boards for doors, paint; additional Christmas lights and transformers	203.76	41.38	245.14	Recreation, Environment
London Fuel Ltd	Unleaded fuel	5.85	1.17	7.02	Recreation
E-On	Street light energy - December	191.81	38.86	230.17	Highways
British Gas	Electricity account - Nov/Dec	829.92	165.98	995.90	Recreation
British Gas	CKH - electricity Oct to Jan	38.33	1.91	40.24	Environment
British Gas	Gas account - December	251.04	50.20	301.24	Recreation
Total		3,484.16	656.99	4,140.65	

RETROSPPECTIVE					
Accounts for Approval					
Expenses paid by BACS	Description	Net	Vat	Total	Cost Centre
C J Foster	Quarterly mileage claim, BTU refreshments	27.55	-	27.55	Environment
CSA Cleaning Equipment	Wash room supplies	23.98	4.80	28.78	Recreation
Roger Hovells	Office cleaning	30.00	-	30.00	Administration
SLCC	Clerks' Manual 2019	51.50	0.80	52.30	Administration
Cambs ACRE	Annual subscription	47.50	9.50	57.00	Administration
C M R Wilson	Contractor to assist with pitch marking	120.00	-	120.00	Recreation

	(Nov, Dec)				
D G Moore Cleaning Services	Pressure wash and clean Youth Shelter	120.00	-	120.00	Environment
Pro-Serv Ltd	Supply & install 3no. Sockets with RCD protection to tea hut and storage room	130.10	26.02	156.12	Recreation
Brookfield Groundcare	Empty litter bins -The Green, School Hill (to cover staff holiday)	140.00	28.00	168.00	Environment
Test Strike UK Ltd	Annual lightening protection system test (remedial works required)	180.00	36.00	216.00	Recreation
Ben Burgess Ltd	New parts for vertidraier 'drawrod'	195.00	39.00	234.00	Recreation
Cambs Cricket Ltd	Duplicate payment made for matches played in August (repayment)	200.00	40.00	240.00	Recreation
M D Pooley, Sports Surface Consult	Shockwave football pitch	275.00	-	275.00	Recreation
Fleet Line Markers Ltd	Pitchmarkers 15 x 10ltrs	277.95	55.59	333.54	Recreation
Rougham Estate	Christmas tree for The Green	296.25	59.25	355.50	Environment
P A Collacott & Co	Replace faulty socket for Christmas tree. Test Village Green distribution board, replace faulty RCBO's, complete test certificate	354.96	70.99	425.95	Environment
Iliffe Print	Newsletter	422.50	-	422.50	Administration
Algar Signcraft Ltd	Replacement signs for play areas x 4	390.00	78.00	468.00	Recreation
Crossover Group Ltd	Replace 4no. Car park floodlights	425.00	85.00	510.00	Recreation
Pro-Serv Ltd	CKH - Install lockable cabinet, new 32A supply inc. RCBO for new distribution board	543.00	108.60	651.60	Spec Reserves
L M Dewar Cleaning Services	Pavilion cleaning - November and December	698.33	-	698.33	Recreation
C J Allen	CKH - install door and window frames inc. heavy duty bolt and safety film to windows plus subsequent repairs following vandalism	804.25	160.45	964.70	Spec Reserves
Cambs County Council	Street light energy - 2018-19 (Impington)	733.78	-	733.78	Highways
Fenland Leisure Ltd	Repairs to play equipment on recreation grounds	614.12	122.82	736.94	Recreation
Acacia Tree Surgery	Remove major deadwood from trees on The Green	1,030.00	206.00	1,236.00	Environment
Buchans Landscapes	Hedge works, basal growth	1,132.19	226.44	1,358.63	Environment
Cambs County Council	Street light energy - 2018-19 (Histon)	1,770.84	-	1,770.84	Highways
The Traditional Company	Deposit amount for steel for H/Park estate railings	4,856.35	971.27	5,827.62	Spec Reserves
Connections Bus Project	Youth Work contract - Jan to March 2020	7,519.00	-	7,519.00	Youth
WeCare4Air Ltd	A14 air quality monitors - 6 months lease	7,132.00	1,426.40	8,558.40	Gen Reserves
M9 Administration	Wages, NI and pension	13,138.17		13,138.17	Administration
	Rec Groundsman expenses	25.53		25.53	Recreation
Expenses by Cheque			-		
Total		43,704.85	3,754.93	47,459.78	

Retrospective accounts verified and authorised by Cllrs Payne and Davies on 18.12.19

Accounts for Approval					
Expenses paid by BACS	Description	Net	Vat	Total	Cost Centre
Roger Hovells	Office Cleaning	15.00	-	15.00	Administration
SCDC	Business rates for Tri-shaw container - reimbursed by Friends	32.74	-	32.74	Administration
Erika Hunt	Quarterly maintenance charge - High St planters	60.00	-	60.00	Environment
2nd Histon Brownies	Expenses - room hire for Eco event 16.11.19	98.23	-	98.23	Gen Reserves
Gaswise Ltd	12 New Road - Repairs to boiler	91.68	18.34	110.02	Recreation
Eurorider Training	Staff CBT training (re Piaggio)	130.00	-	130.00	Administration
P A Collacott & Co	Replace faulty plug on The Green	110.00	22.00	132.00	Environment
C J Allen	Remedial works to manhole covers in The Copse	145.00	29.00	174.00	Environment
SCDC	Name plates for Gatehouse Road	300.00	-	300.00	Gen Reserves
Lloyds & Co Ltd	Services and repairs to gang mower	762.68	152.53	915.21	Recreation
S J Gill Ltd	Repairs to fence along Fieldstead Road	1,140.00	228.00	1,368.00	Spec Reserves
M10 Administration	Wages, NI and pension	13,138.17		13,138.17	Administration
	Rec Groundsman expenses	25.53		25.53	Recreation
Total		16,049.03	449.87	16,498.90	

To Note:					
Accounts Paid In 13.11.19 to 13.1.20					
Net Income					Cost Centre
Burial Grd Fees		640.00			Environment
Club Receipts		6,435.00			Recreation
Ground Takings		324.99			Recreation
Sports Courts Fees		1,541.66			Recreation
Pavilion Rent		1,204.59			Recreation
Asset Income		233.86			Finance & Assets
Contributions/Reimbursement	Friends H Com - Bench bases, Trishaw container rates	241.07			Recreation
Refuse Collection	School Hill	550.00			Environment
Refund	VAT P12/19	6,899.59			Finance & Assets
Total		18,070.76			

N.B. Two authorised signatories required to submit accounts due for payment by BACS (Unity Bank) Cllrs Payne and Jenkins to authorise this month's BACS payments please. N.B. Cllr Payne has verified the invoices to be paid by BACS.