Minutes of Histon & Impington Parish Council Environment Committee Tuesday 26th November 2019 7.30 pm, At the Parish Office, New Road, Impington

Environment Committee Minutes

Membership: 6 + 2 ex-officio

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Agenda No:	Present: Pene Nudds (PN), Walter Davey (WD), Simon Jocelyn (JC), Yvonne Murray (YM), Denis Payne (DP), Chris Jones (CJ), Alison Turnbull (AT) (part), Dan Mace (DM) (HICOP & HI Trees), Helena Perry (HI Sustainability - part), Siobhan Mellon (HI Sustainability- part), Nigel Butcher (RSPB) Clerk: Theresa King	ACTION
E19/026	TO ELECT COMMITTEE DEPUTY CHAIR FOR 2019 Item carried forward to next agenda, decision to be taken if Vice Chair position required.	Next agenda
E19/027	APOLOGIES FOR ABSENCE	-
	Geoff Moore (personal), Aga Cahn (personal)	
E19/028	TO RECEIVE DECLARATIONS OF INTEREST AND DISPENSATIONS	
	To receive declarations of pecuniary interest from Councillors on items on the agenda -	
	none To receive written requests for dispensations for disclosable pecuniary interests (if any) - none	
	To grant any requests for dispensation as appropriate - none	
E19/029	PUBLIC PARTICIPATION	
	Cllr Chris Jones attended the meeting as an observer. Committee has one vacancy.	
E19/030	TO APPROVE MINUTES OF THE MEETING HELD 27 th August 2019	
030.1	Chair requested two changes to Minutes as follows: 021.2 Where discussing resident at Coppice, change "removing suckers" to "trimming suckers", and add in the phrase "removing self sets". Where discussing damage to the poplar in Cambridge Road, should read "contractor damage" not constructor.	Clerk
	All AGREED to sign as a true record of the meeting once changes were made.(Appx 1)	Clerk/PN
E19/031	MATTERS ARISING	
031.1	Items of note:	
	 18/20.1 Dog Bin review – still outstanding. 19/9.2 IVC and Hospital Trees – PN to provide wording. 19/021.2 Allotments: PN requires updated list of paid plotholders and waiting list in order to decide new plotholders. 10/020.4 Full second and funding for 4 means calls, but these are necessary of the second s	PN/Pippa Heylings PN Clerk/PN
	19/022.1 <u>Full council approved funding for 4 more oaks</u> , but these are now not in stock and will not be until September 2020 because of tree disease. PN has two of a suitable size and two smaller. All AGREED to plant these then remove smaller ones when supplier has more oaks. 2 oaks to be ordered for delivery September 2020. 19/022.2 <u>Electrics at CKH</u> – draft instructions done, to be completed for internal cabinet.	Clerk
E19/032	TO RECEIVE	GM
032.1	<u>Clerk's Report</u> : PN asked clerk to check the status of non-compliant burial ground plot. PN asked for details on work done by Weed Whackers at St Audrey's Close, CJ updated.	Clerk
	Weed Whackers hope to work on Kingsway area next. Mr Foster to be approached to contact Highways to clear the leaves around IVC.	Clerk
032.2	Tree Warden Report: No written report received. Application received to remove trees in Station Road, approval granted after site visit because of pressure from insurance company to remove trees. Not as many removed as originally thought. Also cottage near War Memorial, no application for work seen by Parish council, tree warden investigated and found it had	



 Idlotments Report - no written report received. Glebe Way allotment/Burial Ground fence will need treatment in spring and summer 2020. Sustainability Report: members of the sustainability group arrived at 8 p.m. The Sustainability group had submitted their calendar with budget request to 2020/2021, copies presented to committee for review. Various events are planned for the year including a Carbon Footprint event, and the higher budget request for review. Clerk and PN to include in budget review work. HiCOP Report/HI Trees: Hanning to plant 20 big specimen trees in the field near the A14 in winter 2019. Owner of land is driving this, providing input on species and numbers, and they would like to reflect important village related numbers in the planting such as 3 trees for each of the school, or 7 for the churches. Committee were asked to forward any suggestions regarding suitable groupings to Clerk to forward to DM. Future planning is to plant 1.000 trees where the current digger park is located in 2020/2021. Landowner working with A14 team to determine how land is handed back to her. S) provided an A14 planner, has a list of species and numbers of trees suggested. Fundraising going well, Had Woodland Trust approval and allocated an adviser. Meeting held with the and Jan Wat who is hoping to organise the community planting. Meeting with he landowner shorty. Also applied for three more grants from A14/HE, SCDC Zero Carbon Fund and Cambridge Water, know last has been successful. PN suggested applying to the Tree Council, team now have enough funds to do the basic planting, Talked to Dunca Bolt of Cambridgeshire Community to plant an "life review ork" during the provided names of some possible landowners whor might like to be involved. Torgeroup to work collobarieely with Cleaked to them as funding replacement. PN suggested approves the set field were usually done for a purpose and therefore there may not be much more land to plant. PM astillow the all the fundin	r		
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Spring 2020 by South Cambs, Clerk to circulate previous plans for planting and refresh prices, circulate fountain information provided by DP. d) <u>Buffer Rail at Pump</u> . As there are plans to further develop the area, PN suggested refitting		Spring 2020 by South Cambs, Clerk to circulate previous plans for planting and refresh prices, circulate fountain information provided by DP.	Clerk
the buffer rail with metal posts in order to solve the current issue with the rail and look into		the buffer rail with metal posts in order to solve the current issue with the rail and look into future development. All AGREED to delegate to Clerk to obtain quotes and action work once	PN/Clerk
e) <u>Allotment/Burial Ground Gates.</u> Workshop had discussed where these should be located, decision to put pedestrian gate on burial ground side. Requires 3 new posts, hinges and labour. All AGREED to delegate to Clerk to obtain quotes and action work.		decision to put pedestrian gate on burial ground side. Requires 3 new posts, hinges and labour. All AGREED to delegate to Clerk to obtain quotes and action work.	Clerk
All agreed to extend meeting by 20 minutes. f & g) <u>CKH Shelter and wildlife cameras</u> . Report from PN received late on evening of meeting (Appendix 2). Historically plan for CKH area was to have a shelter/canopy once the hut was locked and secure, and appears to be a budget for work in specified reserve. Specified		f & <u>g) CKH Shelter and wildlife cameras</u> . Report from PN received late on evening of meeting (Appendix 2). Historically plan for CKH area was to have a shelter/canopy once the hut was	
Reserve budget for CKH was allocated for electricity installation at the hut, but on advice sought it was funded from Section 106 budgets, however issues were left unresolved as to		Reserve budget for CKH was allocated for electricity installation at the hut, but on advice	



	whether some of Specified Reserve should then have been returned to general reserves. All AGREED to check with F&A committee on issue of budget allocation. Three members	PN/Clerk
	AGREED that if there was budget available, then project could proceed, one member abstained. All AGREED further details of design, plan and location of shelter would need to be provided as well as three quotes for the shelter itself and the installation work required. Report from PN also included suggestions re wildlife trap cameras. Nigel Butcher of RSPB	PN
	was invited to attend meeting by PN. Report recommended setting up a working group to investigate options for WIFI, security cameras and wildlife camera traps and produce a paper for January Full Council for funding, DM suggested there is an element of biodiversity mapping in their Cambridge Water Grant application.	Full Council
	h) <u>Mulch for bed</u> . No decision made i) <u>Public Art funding request</u> . AT had made two grant applications. Amey Cespa for funding for the remainder of the Theories of Home project -total cost of project = £25,632, Funds raised so far £10,500 (including PC contribution), Grant requested £15,132, Third Party Funder Contribution; @11% = £1,664.52.	
	WREN for Windmill Gardens: pocket park with public artwork. Cost of project = £19,250.00 Grant request £14,250.00, Third Party Funder required to make a contribution of £1,531.88. This application was based on £5k Parish Council contribution of the original public art budget allocated to the Theories of Home project. The 3^{rd} party contributions would therefore be extra	
	to what has already been committed, bringing the PC contribution to £13,296.40. All AGREED they were happy to give funding if the Finance and Admin committee were happy to proceed, with a recommendation that it should be approved. AT to submit documentation which can be presented to F&A committee, to review and confirm budget is available.	AT/ F&A agenda
	 j) <u>BT Phone BOX</u> – not discussed, item for next agenda. k) <u>CKH Chippings and seating sort</u> – not discussed. 	Next Agenda
	 I) <u>Christmas Tree Chippings</u> – not discussed. m) <u>Workshop</u> – nothing reported, next agenda. 	Next agenda PN/Clerk
E19/034	n) <u>Budgets and precept request</u> – All AGREED to delegate to Clerk and Chair. OTHER CORRESPONDENCE	FIN/CIEIK
L10/004		
E19/035	<u>Circulating File</u> available on request Date of next meeting	
L13/033		
	Tuesday 03 March 2020, 05 May 2020	
	Workshop dates: 30 January 2020	
E19/036	How to communicate meeting discussions/decisions and To request items for next agenda	
	Website: Next Agenda (s):	
	Conditions of Use – Homefield Park; Street Furniture Review; Waste & Dog Bin Review, Value of Green Open Spaces review (from Full Council 056.3), Workshop feedback	
	Meeting Closed: 9.50 pm	
	Appendices attached: Appx 1 – Minutes of the meeting on 27 th August 2019 Appx 2 – Report from PN regarding CKH	
	Appx 3 - Outstanding Projects List	

