

Minutes of Histon & Impington Parish Council Environment Committee
Tuesday 26th November 2019
7.30 pm, At the Parish Office, New Road, Impington

Environment Committee Minutes

Membership: 6 + 2 ex-officio

Quorum: 3
 Appendices: 3

Agenda No:	Present: Pene Nudds (PN), Walter Davey (WD), Simon Jocelyn (JC), Yvonne Murray (YM), Denis Payne (DP), Chris Jones (CJ), Alison Turnbull (AT) (part), Dan Mace (DM) (HICOP & HI Trees), Helena Perry (HI Sustainability - part), Siobhan Mellon (HI Sustainability- part), Nigel Butcher (RSPB) Clerk: Theresa King	ACTION
E19/026	TO ELECT COMMITTEE DEPUTY CHAIR FOR 2019 Item carried forward to next agenda, decision to be taken if Vice Chair position required.	Next agenda
E19/027	APOLOGIES FOR ABSENCE Geoff Moore (personal), Aga Cahn (personal)	
E19/028	TO RECEIVE DECLARATIONS OF INTEREST AND DISPENSATIONS To receive declarations of pecuniary interest from Councillors on items on the agenda - <i>none</i> To receive written requests for dispensations for disclosable pecuniary interests (if any) - <i>none</i> To grant any requests for dispensation as appropriate - <i>none</i>	
E19/029	PUBLIC PARTICIPATION Cllr Chris Jones attended the meeting as an observer. Committee has one vacancy.	
E19/030 030.1	TO APPROVE MINUTES OF THE MEETING HELD 27th August 2019 Chair requested two changes to Minutes as follows: 021.2 Where discussing resident at Coppice, change “removing suckers” to “trimming suckers”, and add in the phrase “removing self sets”. Where discussing damage to the poplar in Cambridge Road, should read “contractor damage” not constructor. All AGREED to sign as a true record of the meeting once changes were made. (Appx 1)	Clerk Clerk/PN
E19/031 031.1	MATTERS ARISING Items of note: 18/20.1 <u>Dog Bin review</u> – still outstanding. 19/9.2 <u>IVC and Hospital Trees</u> – PN to provide wording. 19/021.2 <u>Allotments</u> : PN requires updated list of paid ploholders and waiting list in order to decide new ploholders. 19/022.1 <u>Full council approved funding for 4 more oaks</u> , but these are now not in stock and will not be until September 2020 because of tree disease. PN has two of a suitable size and two smaller. All AGREED to plant these then remove smaller ones when supplier has more oaks. 2 oaks to be ordered for delivery September 2020. 19/022.2 <u>Electrics at CKH</u> – draft instructions done, to be completed for internal cabinet.	PN/Pippa Heylings PN Clerk/PN Clerk GM
E19/032 032.1 032.2	TO RECEIVE Clerk’s Report: PN asked clerk to check the status of non-compliant burial ground plot. PN asked for details on work done by Weed Whackers at St Audrey’s Close, CJ updated. Weed Whackers hope to work on Kingsway area next. Mr Foster to be approached to contact Highways to clear the leaves around IVC. Tree Warden Report: No written report received. Application received to remove trees in Station Road, approval granted after site visit because of pressure from insurance company to remove trees. Not as many removed as originally thought. Also cottage near War Memorial, no application for work seen by Parish council, tree warden investigated and found it had	Clerk Clerk

	<p>whether some of Specified Reserve should then have been returned to general reserves. All AGREED to check with F&A committee on issue of budget allocation. Three members AGREED that if there was budget available, then project could proceed, one member abstained. All AGREED further details of design, plan and location of shelter would need to be provided as well as three quotes for the shelter itself and the installation work required. Report from PN also included suggestions re wildlife trap cameras. Nigel Butcher of RSPB was invited to attend meeting by PN. Report recommended setting up a working group to investigate options for WIFI, security cameras and wildlife camera traps and produce a paper for January Full Council for funding, DM suggested there is an element of biodiversity mapping in their Cambridge Water Grant application.</p> <p>h) <u>Mulch for bed</u>. No decision made</p> <p>i) <u>Public Art funding request</u>. AT had made two grant applications. Amey Cespa for funding for the remainder of the Theories of Home project -total cost of project = £25,632, Funds raised so far £10,500 (including PC contribution), Grant requested £15,132, Third Party Funder Contribution; @11% = £1,664.52.</p> <p>WREN for Windmill Gardens: pocket park with public artwork. Cost of project = £19,250.00 Grant request £14,250.00, Third Party Funder required to make a contribution of £1,531.88. This application was based on £5k Parish Council contribution of the original public art budget allocated to the Theories of Home project. The 3rd party contributions would therefore be extra to what has already been committed, bringing the PC contribution to £13,296.40. All AGREED they were happy to give funding if the Finance and Admin committee were happy to proceed, with a recommendation that it should be approved. AT to submit documentation which can be presented to F&A committee, to review and confirm budget is available.</p> <p>j) <u>BT Phone BOX</u> – not discussed, item for next agenda.</p> <p>k) <u>CKH Chippings and seating sort</u> – not discussed.</p> <p>l) <u>Christmas Tree Chippings</u> – not discussed.</p> <p>m) <u>Workshop</u> – nothing reported, next agenda.</p> <p>n) <u>Budgets and precept request</u> – All AGREED to delegate to Clerk and Chair.</p>	<p>PN/Clerk</p> <p>PN</p> <p>Full Council</p> <p>AT/ F&A agenda</p> <p>Next Agenda</p> <p>Next agenda PN/Clerk</p>
E19/034	<p>OTHER CORRESPONDENCE</p> <p><u>Circulating File</u> available on request</p>	
E19/035	<p>Date of next meeting</p> <p>Tuesday 03 March 2020, 05 May 2020</p> <p>Workshop dates: 30 January 2020</p>	
E19/036	<p>How to communicate meeting discussions/decisions and To request items for next agenda</p> <p>Website:</p> <p>Next Agenda (s): Conditions of Use – Homefield Park; Street Furniture Review; Waste & Dog Bin Review, Value of Green Open Spaces review (from Full Council 056.3), Workshop feedback</p>	
	<p>Meeting Closed: 9.50 pm</p> <p>Appendices attached:</p> <p>Appx 1 – Minutes of the meeting on 27th August 2019</p> <p>Appx 2 – Report from PN regarding CKH</p> <p>Appx 3 - Outstanding Projects List</p>	