Minutes of Histon & Impington Parish Council Recreation Committee Community Room, New Road, Impington Monday, 25 November 2019 at 7.30pm

Recreation Committee Minutes

Membership: 6 + 2 ex-officio, 4 User-Representatives Quorum: 3 Parish Councillors

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Agenda	Present: Cllrs Neil Davies (Chair for the meeting), Brian Ing, Marian Cleaver	
No:	Mrs Jane Fidler (Tennis Club), Mr Keith Franklin (Bowls Club), Mr Martin Kirkup (Histon	
	Hornets)	
	Steve Campin (Groundsman), Lynda Marsh (Clerk to Committee)	
R19/037	APOLOGIES FOR ABSENCE	
	Cllrs Carrington, Jenkins and Mr Uttridge (Cricket Club)	
	Cllr Stonham was absent	
R19/038	CO-OPTION OF USER REPRESENTATIVE FROM HISTON HORNETS	
	Proposed Cllr Cleaver seconded Cllr Ing and agreed to co-opt Mr Kirkup to committee.	
R19/039	MEMBERS DECLARATIONS OF INTEREST (for items on the agenda)	
	Cllr Ing - Cricket Club President (non-pecuniary) item 19/045	
	Cllr Davies – Histon Hornets Team Manager (non-pecuniary) item 19/045	
R19/040	PUBLIC PARTICIPATION	
R19/040		
	No public participation	
R19/041	TO APPROVE MINUTES OF MEETING HELD 23 SEPTEMBER 2019	
K19/041	Proposed Cllr Davies, seconded Cllr Ing and agreed to accept as a true record of the	
	meeting	
	meeting	
R19/042	MATTERS ARISING	
	Actions List – copied to all – appendix 1	
	17/047 Rec Ground Usage / Data. Agreed to remove from list	
	18/039.2 Electrical supply to cricket score box. Clerk to mail Cllr Carrington for update	SDC
	on progress with contractor.	
	19/033 Revised Terms of Reference. Cllr Ing advised this matter was currently 'on	
	hold'	
	19/034 Air Conditioning Units. Cllr Davies would contact Cllr Stonham for update on	
	contractor advice. Alternative solutions would continue to be investigated. Cllr Ing	
	suggested an interim solution of 'solar film' on the glass. Cllr Davies reported that he	
	had met with Cambridge Solar to look at possibility of installing PV solar panels to	
	pavilion roof and advised that only a limited scheme would be required; quote to be	
	provided. N.B. if power to MUGA, Hardcourt and car park lights also required, a battery	
	would be required to store power which could prove expensive.	NSD/EWS
,	would be required to diero perior willow could prove expensive.	1100/2110
R19/043	CLUB MATTERS	
19/043.1	Tennis Club. Club would provide membership numbers for season. Article for	
10,040.1	newsletter to be submitted.	
19/043.2	Bowls Club. Club had appointed a new Treasurer.	
19/043.3	Histon Hornets. Enquiry made regarding additional changing room keys, noting two	
10,040.0	sets had originally been issued.	
19/043.4	Cricket Club. 'All Stars' cricket was continuing through the Autumn. Proposed new	
10,040.4	girls team for next season. Cllr Ing advised issues with cricket score box, the club	
	would attend to. At the standard the club playing at, an electronic scoreboard will be	
	required for next season and club intend to fundraise for this. Noted two new	
	Chairman appointed (joint position)	
	Chamman appointed form position,	
R19/044	OPERATIONS REPORT	
110,044	Report copied to all – appendix 2. Items covered:	
19/044.1	Tree root damage to hardcourt. Planning application to prune tree roots submitted.	
13/044.1	Works would be progressed once decision made. It was suggested that District	
	Councillors may be able to offer advice regarding health and safety aspect noting 6	
	Councillors may be able to onel advice regarding health and safety aspect hoting o	



	week 'turnaround' for applications. Lightening protection annual service, remedial	LMM
19/044.2	works required. Quotes received to replace damaged section of weld mesh fence along Fieldstead Road £1,300+vat and £1,140+vat – 19m (7 bays). Proposed Cllr Davies seconded Cllr Cleaver and agreed to proceed with lower quote. Indicative cost would be requested	LMM
19/044.3	to replace all fencing along Fieldstead Road to New Road (210m) for budgeting purposes. Correspondence received from Friends H&IR offering contribution of £2,500 towards	LIVIIVI
	air conditioner project if it proceeds. Friends also advised of a 'fund pot' designated as aiming to help with Rec play area; fund available £4,500 towards cost of new or replacement equipment.	
19/044.4	£208.33 (£250 inc. vat) received from Friends towards cost of bench bases. Play Areas. Cost of replacement items and installation noted.	
R19/045	FINANCE REPORT	
19/045.1	Committee budgets to date copied to all – appendix 3. Noted. Virement made from Ground payroll to cover contractor cover, further virement may be necessary. Unexpected repairs required to circuit climber and multi-play climbing frames.	
19/045.2	Sports Club & Facility Charges 2020 – 2021, report copied to all – appendix 4a. Club charges broadly increased in line with inflation, noting no recommended increase for Bowls Club to take into account Cricket Club access to bowls club room. Following	
	increased requests from community groups for access to community room with expectation that access would be at no charge, Cllr Davies highlighted suggested new category for community organisations to hire the room for 90 minute sessions at £12	
	per session. Proposed Cllr Cleaver, seconded Cllr Ing and agreed charges be accepted as stated in the report. Mr Campin wished it to be noted that due to the unlikely recruitment of an assistant in	
	the near future, the committee may need to look at what facilities the groundstaff may be able to offer and clubs should note that all services may not be deliverable. He felt that the situation needed addressing with a matter of urgency.	
	Mr Campin was assured that Council were discussing options and conscious of opting for the best solution. Mail to be sent to Employment Committee Chairman and Recreation Chairman expressing these concerns.	
19/045.3	Budgets 2020 – 2021 copied to all – appendix 4b. Expenditure expected £54,320 to include £6k CPP, £2,700 refurbishment of community room floor and tree survey £900; income expected £38,192. Capital expenditure request (sinking funds) £16,500.	
	Proposed Cllr Ing seconded Cllr Cleaver and agreed that net request of £32,628 be submitted to Finance Committee for consideration. N.B. this request excludes any proposed three year plan projects.	
R19/046	Date of Next Meeting Proposed 10 February 2020	
	Suggested item for next agenda: 'Progress towards calculating carbon footprint of recreation ground' with proposal to invite member from Climate Emergency Working Party to inform committee of how to process	
	Meeting closed at 8.25pm	
	Appendices attached: Appx 1 – Action List	
	Appx 2 – Operations Report	
	Appx 3 – Committee Budgets to Date Appx 4 – Facility Charges and Budgets 2020 – 2021	

