

**Minutes of the Meeting held of Histon & Impington Parish Council
Community Room, Histon & Impington Recreation Ground, New Road, Impington
Monday 16th September 2019**

7 Appendices attached

Full Council Minutes

Agenda No:		Action/Power
	Present: Cllrs: Denis Payne (Chair), Andy Butcher, Steve Carrington, Aga Cahn, Marian Cleaver, Walter Davey, Neil Davies, Ashley Gordon, Brian Ing, David Jenkins (in-part), Simon Jocelyn, David Legge, Geoff Moore, Yvonne Murray, Pene Nudds, Oliver Sellen; Also Ros Hathorn (co-opted during meeting) Council Dist Cllr: Martin Cahn Clerk: Chelsea O'Brien Residents: 12; 13 members HI Youth Eco Council	
19/063	APOLOGIES FOR ABSENCE Cllrs: Edd Stonham (personal)	
19/064	DECLARATIONS OF INTEREST AND DISPENSATIONS a) Declarations of pecuniary interest from Councillors on items on the agenda <i>None</i> b) Written requests for dispensations for disclosable pecuniary interests – <i>None</i> c) Any new requests for dispensations – <i>None</i> With agreement of the Council, Chair brought forward items 19/066, 19/067, 19/071, 19/076	
19/065	DATE(S) OF NEXT COMMITTEE MEETINGS Available on website www.hisimp.net	
19/066	HISTON & IMPINGTON YOUTH COUNCIL Members of Histon & Impington Youth Eco Council outlined ambitions and concerns if no action is taken, covering: <ul style="list-style-type: none"> • Wildfires and flooding • Change of weather, heatwaves, flooding • Local awareness • Meetings and participation with HI Action for Tress, Uniformed groups; South Cambridgeshire District Council • Loss of habitat • 'Be brave, make good decisions for the future' • Reduce litter and encourage recycling in schools/shop – crisp packet collection points • Carbon zero aspirations • Creating a safer, clean environment by reducing Carbon Dioxide • Planting more trees, bring back habitat • Stamp out climate change for good! Members thanked all for attending and raising awareness, Cllr Carrington wished to attend the next Youth Eco Council meeting. Cllr Ing urged all members to encourage ideas and solution finding	
19/067	PUBLIC PARTICIPATION Residents present updated members on impacts of a Climate Emergency: <ul style="list-style-type: none"> - Impact on food production; yield loses – think globally, act locally! - Policy and decision – factor thoughts - Community/shared enterprises, insulation of homes - Parish Council a community leader, change public perception - Encouraged the Parish Council, not too small to play a part in making a difference, do we want to be a leader and take forward an agenda – faster process to make changes - Encourage residents to live a sustainable life 	

	<p>A member of Histon & Impington Sustainability: - 100 members, huge support from the Community - Parish Council to show leadership</p> <p>A member of HI Trees: - Combined approach to make changes, IPCC recommendations re replanting trees, reduce CO2 - Re-create green gateway - 1000 trees to be planted Nov/Dec 2020, community event</p> <p>18 residents left the meeting</p>	
19/068 068.1	<p>TO ELECT VICE-CHAIR</p> <p>All agreed to defer to next agenda</p>	Next agenda
19/069 069.1	<p>TO APPROVE minutes of the meeting held 15th July 2019</p> <p>All in favour to accept as an accurate record of the meeting</p>	
19/070 070.1 070.2 070.3	<p>MATTERS ARISING FROM PREVIOUS MEETING</p> <p><u>Item 056.3 Brook Mitigation</u> open dialogue with Pat Matthews SCDC, date yet to be confirmed</p> <p><u>Item 058.3 Three Year Plan</u> – Finance, Legal & Admin meeting 28th October, Cllr Jenkins offered to meet with Committee Chairs to progress</p> <p><u>Item 19/054 Vision & Mission</u> next session date to be confirmed</p>	
19/071 071.1	<p>TO CO OPT TO COUNCIL</p> <p>Ros Hathorn provided all with brief bio, proposed Cllr Jocelyn, seconded Cllr Jenkins all in favour to accept. Cllr Hathorn signed the Declaration of Office and joined the meeting</p>	
19/072 072.1 072.2 072.3 072.4 072.5	<p>TO RECEIVE REPORTS</p> <p>Monthly report from County and District Councillors <u>County Council</u> written monthly reports July and August copied to all and accepted covering: Full Council and Committee meetings; Consultations; Local Matters; Highways Updates Additional discussion on: - Recycling Centre Limits/E permits commencing October 2019, no details/consultation received</p> <p>District Council written monthly reports July and August copied to all and accepted covering: Presentation from Histon & Impington Junior School; Cycle access Huntingdon Road; Meadows Development; Zero Carbon Community Projects; Histon Road Development; A14 Update Additional discussion on: - A14 Highways England withdrew appeal, SCDC continue to liaise with HE - Histon Road Development discussion on need for traffic modelling and consultation with neighbouring Parishes, disappointment expressed a model was not consulted on and approved by affected neighbouring Parishes. Start date of November noted</p> <p>Clerk's Report (Pg 1/2) (Appx 2) copied to all and accepted. Additional discussion on: - Cllr Carrington and Assistant Groundsman attending training course Wednesday 18th September - Data Shredders shredded 240kg of paper – correction to report - Request for letter of support, HI Tress Action Group to progress application to Zero Carbon Community Grant, Clerk to progress</p> <p>Chairs Report (Appx 3) copied to all and accepted.</p> <p>Working Group/Task & Finish Groups Reports Neighbourhood Plan – progressing through examination phase. Meetings with SCDC in progress, working towards Statement of Common Ground A14 Action Group – written report provided to all (Appx 4) noted Kings Meadow – meeting held 17th July Newsletter Editorial – next meeting due 13th November, deadline for submission Monday</p>	Clerk

	2 nd December	
19/073	TO ACCEPT COMMITTEE REPORTS note actions and agree	
073.1	Planning Committee – draft minutes 23 rd July; 13 th August; 3 rd September provided to all and accepted. Next meetings due 24 th September, 15 th October	
073.2	Highways Committee – draft minutes 30 th July provided to all and accepted. Next meeting due 8 th October	
073.3	Employment Committee – noting only 1 Ex-Officio, AGREED to increase membership to 5. All in favour to elect Cllr Butcher to Committee, Committee Chair to be elected at next meeting	
073.4	Environment Committee – draft minutes 27 th August provided to all and accepted Capital Bid Request paper provided to all (Appx 5) – to agree spend up to £1000 for replacement Christmas Lights at The Green. Proposed Cllr Carrington, Seconded Cllr Gordon all in favour and AGREED	
073.5	A14 Planting to discuss options for creation of a new pedestrian route from South Road Play Area to new planting associated with A14. Environment Committee minutes to be amended, discussions to be held with NIAB prior to decision at Full Council	
073.5	Tree Planting at The Copse to agree purchase of an additional 4 commemorative trees to mark 39 fallen soldiers. Proposed Cllr Carrington, Seconded Cllr Jocelyn all in favour and AGREED	
073.6	Clerks Report Cemetery Management Training Course report provided to all (Appx 6), all items taken collectively to accept recommendation as: Purchase new burial ground ledger – Register of Public Graves Adoption BRAAM Scheme and amend rules To become members of the ICCM at a fee of £95.00 To agree implement administrative fee for Change of Deeds Change of Deeds – fee agreed at £40 To agree to implement instructions for Grave Digging – shoring of all plots and removal of spoil from the site (or as advised by the Groundsman) All in favour and AGREED	
073.7	Recreation Committee – draft minutes 5 th August 2019 provided to all and accepted. Next meeting due 23 rd September	
073.8	Community Park Sub Committee – draft minutes 2 nd September provided to all and accepted. Site meeting held 4 th September. Next informal meeting due 7 th October	
19/074	TO RECEIVE FINANCE & ADMINISTRATION REPORT (Appx 2)	
074.1	Delegated payment of accounts Cllr Carrington declared a non-pecuniary interest.	
074.2	Payments noted	
074.3	Approve payment of outstanding accounts Proposed Cllr Ing, seconded Cllr Gordon, all in favour AGREED Amounts paid in noted	
19/075	RECENT CORRESPONDENCE	
075.1	E-Circulation File available on request	
19/076	OTHER MATTERS	
076.1	Climate Emergency paper provided to all (Appx 7) detailing recommendation: It is proposed that Histon and Impington Parish Council: <ul style="list-style-type: none"> - Declares a climate emergency - Forms a climate emergency working party with members of the Parish Council and residents to formulate a strategy and work towards achieving ambitious targets in the future 	

	<p>Adopts ambitious targets to include:</p> <ul style="list-style-type: none"> - the Parish Council itself becoming carbon neutral by 2021 - the Parish Council working across and with the community to become carbon neutral by 2030 or earlier - Requires the climate emergency working party to report back to the Parish Council regularly, and initially with an outline strategy for achieving those aims within three months. All actions identified by the working party should include key measures to monitor progress against each goal. <p>Discussion covered:</p> <ul style="list-style-type: none"> - Switching supplier to renewable energy - Off-setting by planting more trees - Electric mowers/machinery to be explored - Paperless society - Option to supply re-cycled tablets to Councillors to use at meeting instead of paper copies of agenda packs - Encourage walking and cycling - Note carbon neutral by 2021 is a target - Item for all Committee agendas to think about what part they can play <p>Terminology of emergency questioned, noting there are other emergencies in social care, mental wellbeing also in need of support. Need to include topic in next Vision & Mission to ensure the Council is working towards the same target. General feeling of support expressed from Members noting the powerful presentation from Histon & Impington Youth Eco Council</p> <p>Proposed Cllr Jocelyn, Seconded Cllr Moore – 16 in favour, 1 abstention – <u>AGREED Working Party Membership</u> confirmed as: Cllrs Murray, Cahn, Nudds, Hathorn and Carrington</p> <p>Remaining residents left the meeting. Chair returned to agenda order</p> <p><u>To Review & Accept Policies</u> Policy provided to all electronically prior to meeting for review. Proposed Cllr Cllr Carrington, Seconded Cllr Cleaver, all in favour to accept <u>AGREED</u></p>	
<p>19/077</p> <p>077.1</p> <p>077.2</p>	<p>HOW TO COMMUNICATE MEETING DECISIONS AND MATTERS FOR NEXT AGENDA</p> <p><u>Website article:</u> Youth Eco-Council; New Councillor</p> <p><u>Next/Future agenda:</u> Co-Option; Climate Emergency</p>	
<p>19/078</p>	<p>Next Full Council: Histon & Impington Parish Council</p> <p>Monday 21st October 7.30pm, Recreation Centre, Recreation Ground, New Road, Impington</p>	
	<p>Meeting closed: 9.24pm</p> <p>Appendix 1: Action List</p> <p>Appendix 2: Clerks Report</p> <p>Appendix 3: Chairs Report</p> <p>Appendix 4: A14 Action Group</p> <p>Appendix 5: Capital Bid Request – Christmas Lights</p> <p>Appendix 6: Clerks Report – Cemetery Management</p> <p>Appendix 7: Climate Emergency</p>	