

**Minutes of the Meeting held of Histon & Impington Parish Council
Community Room, Histon & Impington Recreation Ground, New Road, Impington
Monday 21st October 2019**

6 Appendices attached

Full Council Minutes

Agenda No:		Action/ Power
	Present: Cllrs: Denis Payne (Chair), Steve Carrington, Aga Cahn, Marian Cleaver, Walter Davey, Neil Davies, Ashley Gordon, Ros Hathorn, Brian Ing, David Jenkins, Simon Jocelyn, Yvonne Murray, Pene Nudds, Oliver Sellen Dist Cllrs: Martin Cahn, Steve Hunt, Pippa Heylings Clerk: Chelsea O'Brien Residents: 5	
19/086	APOLOGIES FOR ABSENCE Cllrs: Andy Butcher (personal), David Legge (personal), Geoff Moore (personal), Edd Stonham (personal)	
19/087	DECLARATIONS OF INTEREST AND DISPENSATIONS a) Declarations of pecuniary interest from Councillors on items on the agenda <i>Cllr Payne declared a pecuniary interest – item 095.2 expenses payment</i> b) Written requests for dispensations for disclosable pecuniary interests – <i>None</i> c) Any new requests for dispensations – <i>None</i>	
19/088	DATE(S) OF NEXT COMMITTEE MEETINGS Available on website www.hisimp.net	
19/089 089.1 089.2	PUBLIC PARTICIPATION Buxhall Farm School resident updated Council of meetings attended and opportunity to improve the safety of the Cottenham Road junction and cycle path for the new school. CCC Highways Officer content with options to narrow junction splay and widen cycle path at pinch point, need for Parish Council support to drive project, and possibly finance. Ownership of land to be clarified, initial land registry search proved inconclusive. Item to be picked up on a Committee agenda, resident to be informed of meeting date Burdett House member of the public addressed Council informing all of a review undertaken by Abbeyfield, which identified Burdett house for consideration to close. Currently under-occupied and running at a loss. Burdett House is supported living, not a care home. Meeting scheduled 11 th November at Burdett House, CEO and Directors attending. Decision date expected end of November 2019 Cllrs Cahn and Murray visited residents 21 st October, some in great distress at not knowing what is happening and the possibility of being re-located Councillors to review and advise Clerk of action required. Poster to be provided to the Office for noticeboards With agreement of the Committee, Chair suspended Standing Orders and brought forward item 098.2 A14 Action Group.	Cllrs
19/090 090.1 090.2	TO APPROVE minutes of the meeting held 16th September and Extra Ordinary Meeting held 3rd October 2019 Minutes 16th September , proposed Cllr Carrington, Seconded Cllr Davies, all in favour to accept Minutes 3rd October , proposed Cllr Carrington, Seconded Cllr Ing, all in favour to accept	
19/091 091.1	MATTERS ARISING FROM PREVIOUS MEETING List provided to all (Appx 1) no additional discussion	

19/092	TO CO OPT TO COUNCIL	
092.1	1 vacancy, item for next agenda	Next agenda
19/093	TO RECEIVE REPORTS	
093.1	Monthly report from County and District Councillors County Council written monthly report September provided to all and accepted, covering: Committee Meetings; CCC Winter Service Plans; Consultations; Local Matters. Additional discussion on: - A14 approach triangle section now asphalt, designated grass on the landscaping plans. Cty Cllr Jenkins to seek clarity	Cty Cllr Jenkins
093.2	District Council written monthly report September copied to all and accepted covering: Histon Road; Redevelopment Meadows Centre; Wind Turbines; Local Plan Issues and Options; Zero Communities Grant; Meetings Attended Additional discussion on: - Wind Turbines Parish Council can apply pressure to the Government through Local Plan Process or NHP review - Call for Green Sites new scheme, will form part of the November Local Plan consultation document, uses can include tree planting and flood management - Visit to Burdett House – planning application history to be reviewed noting employment site. SCDC to escalate local importance of village ‘gem’	
093.3	Clerk’s Report (Pg 1/2) (Appx 2) copied to all and accepted.	
093.4	Chairs Report (Appx 3) copied to all and accepted. Additional discussion on: - Christmas Dinner – office team to arrange	Clerk
093.5	Working Group/Task & Finish Groups Reports Neighbourhood Plan updating report provided to all, noted A14 Action Group updating report provided to all. Planting expected to take place February 2020, species to be determined by Highways England and SCDC. Cllr Hathorn to inform action group and residents of option to submit species to SCDC for consideration Kings Meadow – meeting held 17 th July, date of next meeting TBC Newsletter Editorial – next meeting due 13 th November, deadline for submission Monday 2 nd December Drainage Working Party – members met with SCDC Officer Pat Matthews to discuss de-silting of the Brook, to take place February. Full update and report to be provided to Environment Committee	Cllr Hathorn
093.6	Committee Chair Reports Environment Committee – workshop held 17 th October, next meeting due 26 th November 2019 Finance, Legal & Admin Committee – next meeting due 28 th October 2019 Employment Committee – workshop scheduled Tuesday 29 th October 2019 Community Park Sub Committee – next meeting to be confirmed. Meeting with South Cambs Planning Officer held 16 th October attended by Cllrs Payne and Davies, Carter Jonas and Flagship. Officers emphasised just how high the hurdle is to off-set damage to the Green Belt, the Community Park key to the application with a need for this to be delivered prior to occupation. Officers would have preferred for this site to be brought forward via the Local Plan process. Follow-up meeting expected with Carter Jonas Highways Committee – next meeting due 10 th December 2019	Env Comm
19/094	TO ACCEPT COMMITTEE REPORTS note actions and agree	
094.1	Planning Committee – draft minutes 24 th September, 15 th October provided to all and accepted. Next meeting due 12 th November 2019	
094.2	Recreation Committee – draft minutes 23 rd September provided to all and accepted. Next meeting due 25 th November 2019	
19/095	TO RECEIVE FINANCE & ADMINISTRATION REPORT (Appx 2)	
095.1	Cllr Payne declared a pecuniary interest and left the meeting. All AGREED Cllr Jenkins to Chair the item.	
095.2	Delegated payment of accounts noted Approve payment of outstanding accounts Two additional accounts for approval (stationary and Christmas Lights) highlighted by Clerk, Proposed Cllr Ing, seconded Cllr Gordon, all in favour AGREED	

095.3	Amounts paid in noted Cllr Payne returned to the meeting and Chair	
19/096 096.1	CLIMATE EMERGENCY MOTION: As discussed at the Climate Emergency Working Party on 15th October, the Parish Council approve the distribution of a Questionnaire to residents by various different means of social media, mail delivery and face to face forums. In addition Histon & Impington Parish Council will notify the action they are taking on Climate Emergency to other local Parish Councils, SCDC, County Council, DEFRA plus an open letter to our MP in the expectation they will work with Histon and Impington on this project. Proposed Cllr Hathorn	
096.2	Cllr Hathorn outlined aspirations for Council to work together and move the community forward to change perception. Questionnaire still in draft format, to be shared with Council prior to publication. Proposed Cllr Hathorn, seconded Cllr Jenkins all in favour and AGREED MOTION: Histon & Impington Parish Council have been offered the opportunity by Cambridgeshire Climate Emergency group to take part in a full community pilot of the Climate View software for 20-40 people plus a day's training on Community Organisation for 8 to 15 people. Proposed Cllr Hathorn. Proposed Cllr Hathorn, seconded Cllr Jenkins, all in favour and AGREED	
19/097 097.1	RECENT CORRESPONDENCE E-Circulation File available on request	
19/098 098.1	OTHER MATTERS Histon & Impington Youth Eco Council request for funding paper provided to all (Appx 4) outlining plans for Community Eco Event at St Andrews Centre Saturday 16 th November Request for funding of £240 for Community Eco Event – Proposed Cllr Payne, seconded Cllr Carrington all in favour and AGREED Request for cover under Councils Public Liability Insurance for the Community Eco Event – Propose Cllr Payne, seconded Cllr Carrington all in favour and AGREED , noting this will reduce the funding request to £190.00, removing the cost of insurance the Youth Eco Council calculated	
098.2	A14 Action Group request for funding paper provided to all (Appx 5). Request for funding of £8,558.40 to fund lease of mobile air quality monitoring equipment for six months and air quality analysis Standing Orders suspended to allow members of the A14 Action Group to present to Council. Action Group representative outlined the need to act quickly and the importance of collecting data whilst the speed limit is 40mph. Aspirations for 3 months data at 40mph, 3 months at 70mph. Three air quality monitors along the A14 are being tracked by members so data can be compared. Members are hopeful data will support the implementation of a permanent 50mph restriction on this stretch of the A14. SCDC monitor location being challenged but Dist Cllr Hunt confirmed they cannot be modified to support PM2.5. Other funding options have been explored and unsuccessful, quotes have been requested and provided to Clerk, noting no other company approached would quote to lease the monitor. Standing Orders re-instated. Councillors urged for the proposed location and monitor specification to be provided to SCDC and Highways England prior to collecting data to ensure it cannot be challenged. SCDC have been challenged to install a monitor, no evidence to prove one is necessary noting no legal duty for measuring PM2.5 at present. Cllr Davies urged for consistency in the SCDC administration noting the green initiatives and ambitions SCDC are championing Proposed Cllr Hathorn, seconded Cllr Cahn, 1 against, 1 abstention – motion passed and AGREED to funding request of £8,558.40 including VAT to Histon & Impington A14 Action	Dist Cllr Hunt

098.3	<p>Group to lease mobile air quality monitoring equipment. Members urged to work with the Clerk to ensure all parties are updated of progress</p> <p>To Agree to purchase wreath and donation for Remembrance Day Fund. Proposed Cllr Carrington, seconded Cllr Ing all in favour and AGREED that Histon & Impington Parish Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:- “to purchase wreath and include donation to total £100”</p> <p>Cllr Sellen left the meeting</p> <p>Chairman formally asked for an extension of 10 minutes under Standing Order 3x, all AGREED</p> <p>Role of Vice Chair discussion item on role of Vice Chair, paper provided to all (Appx 6) highlighting the essential requirements for the role. Item for next agenda to elect</p>	S137 and S139 LGA
19/099 099.1 099.3	<p>HOW TO COMMUNICATE MEETING DECISIONS AND MATTERS FOR NEXT AGENDA</p> <p>Website article: A14 Funding of Monitor; Youth Eco Council Funding; Remembrance Sunday</p> <p>Next/Future agenda: Co-Option; Election of Vice Chair</p>	
19/100	<p>Next Full Council: Histon & Impington Parish Council</p> <p>Monday 18th November 7.30pm, Recreation Centre, Recreation Ground, New Road, Impington</p>	
	<p>Meeting closed: 9.40pm</p> <p>Appendix 1: Action List Appendix 2: Clerks Report Appendix 3: Chairs Report Appendix 4: Youth Eco-Council funding request Appendix 5: A14 Action Group funding request Appendix 6: Role of Vice Chair</p>	