

Minutes of Histon & Impington Parish Council Recreation Committee
Community Room, New Road, Impington
Monday, 23 September 2019 at 7.30pm

Recreation Committee Minutes

Membership: 6 + 2 ex-officio, 4 User-Representatives

Quorum: 3 Parish Councillors

Agenda No:	Present: Cllrs Steve Carrington (Chair), Neil Davies, Brian Ing, David Jenkins, Edd Stonham, Mrs Jane Fidler (Tennis Club), Mr Keith Franklin (Bowls Club), Mr Joe Uttridge (Cricket) Steve Campin (Groundsman), Lynda Marsh (Clerk/Manager)	
R19/024	APOLOGIES FOR ABSENCE Cllr Cleaver	
R19/025	CO-OPTION OF USER REPRESENTATIVE FROM HISTON HORNETS No Histon Hornet member present, deferred to next meeting	
R19/026	MEMBERS DECLARATIONS OF INTEREST (for items on the agenda) None received	
R19/027	PUBLIC PARTICIPATION No public participation	
R19/028	TO APPROVE MINUTES OF MEETING HELD 5 AUGUST 2019 Proposed Cllr Jenkins, seconded Cllr Ing and agreed to accept as a true record of the meeting	
R19/029	MATTERS ARISING <u>Actions List</u> – copied to all – appendix 1. 18/039.2 Electrical supply to cricket score box. Issues regarding access door and moisture not yet resolved, Cllr Carrington to contact contractor. 19/018.2 Car park bollards – under review 19/020 Play areas. Cllr Carrington had met with local contractor to look at solutions to prevent flooding issues at recreation ground play area entrance. Design for bridge using recycled materials to be brought to future meeting.	SDC SDC SDC
R19/030 19/030.1 19/030.2 19/030.3 19/030.4	CLUB MATTERS Tennis Club. Thanks to groundstaff for assistance in taking down netting around courts. Article to be submitted for next Newsletter. Bowls Club. Reasonable season, one member 'champion of champions' for the district. No issues had arisen with Cricket Club using bowls club room. Cricket Club. Successful season. 115 signed for 'All Stars'. Club thanked Bowls Club for use of club room. Chairman invited comments from Groundsman. Items raised: <ul style="list-style-type: none"> o Ground security, assessment of fences required. Long term - fit for purpose security fencing along Fieldstead Road, short term – necessary repairs required, Cllr Davies and Clerk to look into options o Improved communication with clubs regarding fixtures, cancellations etc. would be appreciated o Groundsman expressed disappointment with progress on sourcing replacement Grounds Operative following resignation of former employee. Temporary contractor cover sourced, but not ideal o Charity football match had raised £500 in support of local resident and former player of Histon Hornets 	JF NSD/LMM Employment Committee
R19/031 19/031.1	OPERATIONS REPORT Report copied to all – appendix 2. Items covered: Tree root damage to hardcourt. Updated advice received that it would be highly unlikely that permission would be granted to remove tree and root damage could be addressed by installing a root barrier, quote for this work to be requested, noting that permission would be required for this option. Second contractor had declined to quote for this option. It was proposed Cllr Davies, seconded Cllr Ing and agreed to work with	

19/031.2	contractor and arborist for suitable solution at best value from options available. Drainage trenches. Mr Campin reported that drainage trenches had unexpectedly dropped and remedial works becoming essential. Original drainage contractor contacted for advice and quote, expected to be in region of £1,500 to £2,000. It was agreed to delegate to Groundsman and Clerk to move forward with best value once quotes received. To be funded using 'facility improvement' budget.	SC/LMM						
19/031.3	Electrical Installation Condition report. Five 'code 2' observations that require remedial works to bring the electrical installation to a satisfactory condition. Quote £537.00+vat plus £300.00+vat budget figure to investigate fault on floodlight column. As a health and safety issue, proposed Cllr Stonham, seconded Cllr Ing and agreed to place order for works to be carried out, noting further attention may be required to floodlights.	SC/LMM						
19/031.4	Assistant groundsman and Cllr Carrington had attended playground inspection course, Cllr Carrington had taken RPII exam at additional cost of £100.00+vat	LMM						
R19/032	COMMUNITY PARK SUB-COMMITTEE Minutes of meeting held 2 September 2019 noted – appendix 3							
R19/033	REVISED TERMS OF REFERENCE Ongoing discussions. Deferred to future meeting.	SDC/NSD/BSI/ JDJ						
R19/034	AIR CONDITIONING UNITS Report from Cllr Davies copied to all – appendix4. Report noted increase in users and unpleasant conditions during the summer months. Benefits of air conditioning to the room would make the community room more user friendly and pleasant to use especially for older residents. Cllr Davies reported that the Friends of H&IR would consider supporting the project and would discuss at their next meeting. Points raised: <ul style="list-style-type: none"> o Parish Council had recently agreed to form a 'Climate Emergency' working party with ambitious targets including Parish Council to become carbon neutral by 2021, Cllr Carrington would highlight this issue with that group o Air conditioning units would increase electricity usage, alternative solutions to be investigated that do not use electricity o Heat recovery system, insulation, ventilation and heat exchange methods discussed o Any system to in place by next spring Cllrs Stonham to obtain information and work with Cllr Davies to reach an acceptable solution	EWS/NSD						
R19/035	THREE YEAR PLAN Cllr Carrington put forward suggested projects <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Year One</th> <th style="width: 33%;">Year Two</th> <th style="width: 33%;">Year Three</th> </tr> </thead> <tbody> <tr> <td> <ul style="list-style-type: none"> - Play area entrance improvements - Front loading bucket for tractor - Possible public toilet refurbishment - Redesign kitchen lay out / year 2 - Air Conditioning - Upgrade of play area safety surfaces (Over 3 years) - On site green waste skip (with Environment Committee) - Bowls green fence / year 2 </td> <td> <ul style="list-style-type: none"> - Solar panels for pavilion and possible water harvesting tank - Car park improvements - Kitchen / year 1 - Tennis court fencing - Play equipment upgrade - Upgrade of safety surfaces – phase 2 </td> <td> <ul style="list-style-type: none"> - Boundary fence along Fieldstead Road - Purchase of triple ride-on mower - Play equipment - Upgrade of safety surfaces – phase 3 - Landscaping at recreation ground </td> </tr> </tbody> </table> Cllr Carrington to produce document / schedule showing indicative costs for members. Cllr Davies felt some areas needed careful consideration including any possible future re-siting of council compound and car park upgrade.	Year One	Year Two	Year Three	<ul style="list-style-type: none"> - Play area entrance improvements - Front loading bucket for tractor - Possible public toilet refurbishment - Redesign kitchen lay out / year 2 - Air Conditioning - Upgrade of play area safety surfaces (Over 3 years) - On site green waste skip (with Environment Committee) - Bowls green fence / year 2 	<ul style="list-style-type: none"> - Solar panels for pavilion and possible water harvesting tank - Car park improvements - Kitchen / year 1 - Tennis court fencing - Play equipment upgrade - Upgrade of safety surfaces – phase 2 	<ul style="list-style-type: none"> - Boundary fence along Fieldstead Road - Purchase of triple ride-on mower - Play equipment - Upgrade of safety surfaces – phase 3 - Landscaping at recreation ground 	SDC
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R19/036	FINANCE REPORT Report copied to all –appendix 5. Noted unexpected expenditure due on replacement play equipment parts, floodlights, hardcourt repairs and temporary contractor cover.							

	<p>Date of Next Meeting: Next scheduled meeting due 25 November 2019</p> <p>Meeting closed at 8.45pm</p> <p>Appendices attached: Appendix 1 – Action List Appendix 2 – Operations Report Appendix 3 – CPP Minutes Appendix 4 – Air Conditioning Units report from Cllr Davies Appendix 5 – Finance Report</p>	
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