

**NOTICE OF MEETING:** HISTON & IMPINGTON PARISH COUNCIL  
**TIME:** 7.30pm  
**DATE:** Monday 16<sup>th</sup> September 2019  
**VENUE:** Recreation Ground Centre, New Road, Impington

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting, as set out below. Members of the public and press are invited to address the Council under the Public Participation item. Advance notice of questions would be appreciated

Mrs C O'Brien –Clerk to Histon & Impington Parish Council  
 11<sup>th</sup> September 2019

MEMBERS: 19

QUORUM: 7

**AGENDA FRONT SHEET**



	<b>Refreshments will be offered from 7 p.m.</b>	
19/063	<b><u>To Receive and Approve Apologies for Absence</u></b>	
19/064	<b><u>To Receive Declarations of Interests and Dispensations</u></b> To receive declarations of pecuniary interest from Councillors <b>on items on the agenda</b> To receive written requests for dispensations for disclosable pecuniary interests (if any) To grant any new requests for dispensation as appropriate	
19/065	<b><u>Date (s) of next Committee Meetings</u></b> Available on website <a href="http://www.hisimp.net">www.hisimp.net</a>	
19/066	<b><u>Histon &amp; Impington Youth Eco Council</u></b> presentation	15mins
19/067	<b><u>Public Participation</u></b> To allow up to 15 minutes for any members of the public to address the meeting in relation to any matter on the agenda	15 mins
19/068	<b><u>To elect Vice Chairman</u></b> and to receive the Vice Chairman's Declaration of Acceptance of Office	<b>For decision</b>
19/069	<b><u>To Approve minutes of meetings held 15<sup>th</sup> July 2019</u></b> – attached	To note only
19/070	<b><u>Matters Arising from Previous Meetings</u></b> – for information only <b><u>Actions List</u></b> - attached Any other matters arising	5 mins  To note only
19/071	<b><u>To Co Opt to Council</u></b> Two vacancies	10 mins

19/072	<b><u>To Receive Reports</u></b>	20 mins
072.1	<b>Monthly reports</b> from County and District Councillors – <u>attached</u>	For decision/accept
072.2	<b>Clerk's Report</b> – pages 1 & 2 including any <b>decisions made to spend under delegated authority</b> - <u>attached</u>	
072.3	<b>Chairman's Report</b> – <u>attached</u>	For decision
072.4	<b><u>Working Party / Task &amp; Finish Group reports</u></b> Neighbourhood Plan A14 Action Group Kings Meadow – meeting held 17 <sup>th</sup> July Newsletter Editorial – next meeting due 12 <sup>th</sup> November, deadline for submission Monday 2 <sup>nd</sup> December	
072.5	<b><u>Committee Chair Reports</u></b> <b>Finance, Legal &amp; Admin Committee</b> – next meeting due 28 <sup>th</sup> October	
19/073	<b><u>To Accept Committee Reports</u></b> - note actions and agree	20 mins
073.1	<b><u>Planning Committee</u></b> – draft minutes 23 <sup>rd</sup> July; 13 <sup>th</sup> August; 3 <sup>rd</sup> September <u>attached</u> . Next meetings due 24 <sup>th</sup> September, 15 <sup>th</sup> October	
073.2	<b><u>Highways Committee</u></b> – draft minutes 30 <sup>th</sup> July <u>attached</u> . Next meeting due 8 <sup>th</sup> October	
073.3	<b><u>Employment Committee</u></b> – members to elect Committee Chair	For decision
073.4	<b><u>Environment Committee</u></b> – draft minutes 27 <sup>th</sup> August <u>attached</u> <b><u>Capital Bid Request</u></b> paper <u>attached</u> – <b>to agree</b> spend up to £1000 for replacement Christmas Lights at The Green <b><u>A14 Planting</u></b> to discuss options for creation of a new pedestrian route from South Road Play Area to new planting associated with A14 <b><u>Tree Planting at The Copse</u></b> to agree purchase of an additional 4 commemorative trees to mark 39 fallen soldiers <b><u>Clerks Report Cemetery Management Training Course</u></b> report <u>attached</u> <b>Recommendations for decision:</b> <b>To agree to purchase new burial ground ledger – Register of Public Graves</b> <b>To agree to adopt BRAAM Scheme and amend rules</b> <b>To agree to become members of the ICCM £95.00</b> <b>To agree whether to implement administrative fee for Change of Deeds</b> <b>To agree fee for Change of Deeds</b> <b>To agree to implement instructions for Grave Digging – shoring of all plots and removal of spoil from the site (or as advised by the Groundsman)</b>	For decision  For decision  For decision  For decision
073.5	<b><u>Recreation Committee</u></b> – draft minutes 5 <sup>th</sup> August 2019 <u>attached</u> . Next meeting due 23 <sup>rd</sup> September	
073.6	<b><u>Community Park Sub Committee</u></b> – draft minutes 2 <sup>nd</sup> September <u>attached</u> . Site meeting held 4 <sup>th</sup> September. Next informal meeting due 7 <sup>th</sup> October	

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19/074	<b><u>To Receive Finance &amp; Administration Report</u></b>	10 mins
074.1 074.2 074.3	<b>To note</b> payment of accounts under delegated approval – see Clerk’s Report <b>To approve</b> payment of outstanding accounts due – Clerk’s Report <u>attached</u> <b>To report</b> on amounts paid in	<b>For decision</b>
19/075	<b><u>To Receive Recent Correspondence</u></b>	
075.1	<b><u>E-Circulation File</u></b> available on request	
19/076	<b><u>Other Matters</u></b>	10 mins
076.1	<b><u>Climate Emergency</u></b> paper <u>attached</u> <b>Recommendations for decision:</b> <b>It is proposed that Histon and Impington Parish Council:</b>  <b>Declares a climate emergency</b>  <b>Forms a climate emergency working party with members of the Parish Council and residents to formulate a strategy and work towards achieving ambitious targets in the future.</b>  <b>Adopts ambitious targets to include:</b>  <b>the Parish Council itself becoming carbon neutral by 2021</b>  <b>the Parish Council working across and with the community to become carbon neutral by 2030 or earlier</b>  <b>Requires the climate emergency working party to report back to the Parish Council regularly, and initially with an outline strategy for achieving those aims within three months. All actions identified by the working party should include key measures to monitor progress against each goal.</b>	<b>For decision</b>
076.2	<b><u>To Review &amp; Accept Policies</u></b> <u>attached</u>	<b>For Decision</b>
19/077	<b><u>Communicating the September Full Council Meeting and Request Matters For Next Agenda/s</u></b>	
19/078	<b><u>Next Full Council:</u></b> <b>Monday 21<sup>st</sup> October 2019 7.30 p.m.</b> – Recreation Ground Centre, Recreation Ground, New Road, Impington	

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