

**Minutes of Histon & Impington Parish Council Recreation Committee**  
**Parish Office, New Road, Impington**  
**Monday, 5 August 2019 at 7.30pm**

**Recreation Committee Minutes**

**Membership: 6 + 2 ex-officio, 4 User-Representatives**

**Quorum: 3 Parish Councillors**

|   |   |                                       |
|---|---|---------------------------------------|
| <b>Agenda No:</b>                                       | Present: Cllrs Steve Carrington (Chair) Brian Ing, David Jenkins, Marian Cleaver, Mrs Jane Fidler (Tennis Club), Mr Keith Franklin (Bowls Club) Steve Campin (Groundsman), Lynda Marsh (Clerk/Manager)<br>Also present: Cllr Yvonne Murray  |                                       |
| R19/011   | <b>APOLOGIES FOR ABSENCE</b><br>Cllrs Davies, Stonham and Mr Uttridge (Cricket Club)  |                                       |
| R19/012   | <b>CO-OPTION OF USER-REPRESENTATIVE FROM BOWLS CLUB &amp; HISTON HORNETS</b><br>Proposed Cllr Jenkins seconded Cllr Ing and agreed to co-opt Mr Franklin (Bowls) to committee.<br>Agreed to defer co-option of Histon Hornets member to next meeting.   |                                       |
| R19/013   | <b>MEMBERS DECLARATIONS OF INTEREST</b><br>Cllr Ing - Trustee of Friends H&I Rec and Cricket Club President (non-pecuniary) item 19/017   |                                       |
| R19/014   | <b>PUBLIC PARTICIPATION</b><br>No public participation  |                                       |
| R19/015   | <b>TO APPROVE MINUTES OF MEETINGS HELD 25 MARCH &amp; 3 JUNE 2019</b> <ul style="list-style-type: none"> <li>o 25 March 2019 – Proposed Cllr Jenkins seconded Cllr Ing and agreed to accept as a true record of the meeting</li> <li>o 3 June 2019 – Proposed Cllr Ing seconded Cllr Cleaver and agreed to accept as a true record of the meeting</li> </ul>  |                                       |
| R19/016   | <b>MATTERS ARISING</b><br><u>Actions List</u> copied to all – appendix 1.<br><u>17/047</u> Cricket Club to provide data at end of season<br><u>18/016</u> FOR benches delivered; bases not yet complete<br><u>18/039.2</u> Electrical supply to cricket score box. Some remedial works required<br><u>19/004</u> Review of Terms of Reference. Cllrs Ing, Jenkins and Carrington currently in discussion with some comments drafted, noting different roles of the committee and wider range of activities within the villages. Meeting TBA.  | SCC/TES<br>SDC<br>SDC/NSD/BSI/<br>JDJ |
| R19/017<br>19/017.1<br>19/017.2<br>19/017.3<br>19/017.4 | <b>CLUB MATTERS</b><br>Cricket Club. Cllr Ing reported that 1 <sup>st</sup> team enjoying exceptional season. ECB funding and promoting 'All Stars' cricket in the area for 5 to 8 years old; over 100 children had signed up.<br>Bowls Club. Mr Franklin reported County side having reasonable season; other teams 'holding their own'.<br>Tennis Club. Mrs Fidler reported that several matches had been re-arranged at beginning of season<br>Histon Hornets. The Clubs annual tournament had taken place at IVC, 186 teams had taken part and approx. 7,500 people had attended.   |                                       |
| R19/018<br>19/018.1<br>19/018.2                         | <b>OPERATIONS REPORT</b><br>Report copied to all, appendix 2. Items covered: <ul style="list-style-type: none"> <li>o Tree root damage to hardcourt. SCDC do offer site visits but suggest submitted application to remove, with supporting evidence of damage to property. Noting the health &amp; safety issues and increased usage, it was <b>agreed</b> to submit an application to remove the tree; two replacement trees to be sited in suitable location on recreation ground. Groundsman and Clerk to produce report to be held on file stating reasons for application.</li> <li>o Bollards. Alternative solution suggested as staggered barriers to help slow cyclists, but suitable for wheelchair users. Cllr Carrington to investigate.</li> </ul> | SCC/LMM<br><br>SDC                    |

|          |   |                         |
|----------|---|-------------------------|
| 19/018.3 | <ul style="list-style-type: none"> <li>o Histon Hornets. Number of teams as in previous year</li> </ul>   | LMM                     |
| 19/018.4 | <ul style="list-style-type: none"> <li>o Temporary car park repairs. One quote to hand (£1,240+vat), second quote to be chased. It was <b>agreed</b> to delegate to Clerk to accept quote for £1,240+vat if lower than second quote.</li> </ul>   | LMM                     |
| 19/018.5 | <ul style="list-style-type: none"> <li>o 12 New Road exterior decoration. Two quotes to hand £3,400+vat and £3,280+vat. <b>Agreed</b> to proceed with lower quote noting four additional contractors had been approached who had declined to quote. This work had been included in this year's budget.</li> </ul>   | LMM                     |
| 19/018.6 | <ul style="list-style-type: none"> <li>o Correspondence received from FOR expressing thanks for use of facilities for summer concert, installation of external power supply (£250 contribution received) and facilitating the storage facilities for the community trishaw.</li> </ul>  |                         |
| R19/019  | <p><b>COMMUNITY PARK SUB-COMMITTEE</b><br/>Minutes of meetings held 1 April and 10 June 2019 noted – appendix 3</p>   |                         |
| R19/020  | <p><b>VILLAGE PLAY AREAS</b></p> <ul style="list-style-type: none"> <li>o The Green. Damage to 'spring bike', total cost of spare parts £575.74+vat</li> <li>o Recreation Ground. Replacements parts for circuit climber required £727.09+vat</li> <li>o Councillor and staff training noted.</li> <li>o Cllr Carrington due to meet contractor to assess the drainage issue at recreation ground play area entrance.</li> <li>o Maintenance Plans. Cllr Carrington suggested that all green aspects of the play areas be included in Recreation TOR review, not just equipment, enabling maintenance plans to encompass the whole area.</li> </ul> | SDC/TES<br><br>SDC      |
| R19/021  | <p><b>NEIGHBOURHOOD PLAN PROJECT LIST</b><br/>List copied to all – appendix 4.<br/>P1, P3, P8 and P11 were identified as projects for which appropriate for Recreation Committee to report on, noting possible 'over-lap' with other committees.</p>  | Committee               |
| R19/022  | <p><b>THREE YEAR PLAN</b><br/>Cllr Jenkins due to meet with all Committee Chairs. It was suggested to defer this item until revised TOR agreed. In meantime, Cllr Carrington requested that members come forward with suggestions for the plan.</p>   | Deferred<br>(Committee) |
| R19/023  | <p><b>FINANCE REPORT</b><br/>Committee budgets to 30 June 2019 - report copied to all – appendix 5. Noted.</p>  |                         |
|          | <p>Items for next agenda:</p> <ul style="list-style-type: none"> <li>➢ Revised Terms of Reference</li> <li>➢ Three Year Plan – to include possible public toilet refurbishment, solar panels</li> </ul>   |                         |
|          | <p><b>Date of Next Meeting:</b><br/>Next scheduled meeting Monday, 23 September 2019</p> <p>Meeting closed at 8.40pm</p> <p><b>Appendices attached:</b><br/> <b>Appendix 1 – Action List</b><br/> <b>Appendix 2 – Operations Report</b><br/> <b>Appendix 3 – CPP Minutes</b><br/> <b>Appendix 4 – Neighbourhood Plan Project List</b><br/> <b>Appendix 5 – Finance Report – budgets to date</b></p>   |                         |