

Minutes of Histon & Impington Highways Committee
7:30pm, Tuesday 23rd April 2019
Parish Office, New Road, Impington

Highways Committee Minutes

Membership: 6 + 2 ex-officio

Appendices: 2

Quorum: 3

Agenda No:	Present: Cllrs: Andy Butcher (Chair), Elaine Farrell, Simon Jocelyn, David Legge, Pene Nudds 2 Residents; Clerk: Chelsea O'Brien	
H19/001 001.1	TO ACCEPT APOLOGIES FOR ABSENCE None Cllr Stonham was absent	
H19/002 002.1	MEMBERS DECLARATIONS OF INTERESTS AND DISPENSATIONS None	
H19/003 003.1	PUBLIC PARTICIPATION 2 residents in attendance to discuss Station Road and proposed new cycle lane as part of the new school at Buxhall Farm, copy of email received from resident provided to all. Discussion covered: <ul style="list-style-type: none"> - Unpleasant walk and cycle route due to surface of roadway and narrowness of footpaths - Used as rat-run to avoid traffic lights at The Green - Increase in volume of traffic noting diversion route for B1049 improvements - The Boot to War Memorial main issue - Point restriction/pinch point to reduce rat-running - Resident access only option, gated or padlock bollard - Resurfacing of both road and paths key and should be a priority - 'School Street' initiative, resident agreed to forward details - encourage lateral movement - Greater Cambridge Partnership Funds <p>Member highlighted aspirations for a solution for Station Road noting a regular feature on the Committee agenda. Traffic movements to be re-assessed following the completion of the B1049 Crossroads project and Station Road footpath widening, due to take place August/September. CCC Officer meeting required to discuss suitable options for Station Road</p> <p>Proposed cycle path, Glebe Way extract of email from resident provided to both members of Highways Committee and Primary School Task & Finish group. Conflict of priority and interruption of continuity for cyclists a concern. Comments to be included in Parish Council submission to County Council. Resident also encouraged to submit comments direct to County Council.</p> <p>2 residents left the meeting.</p>	
H19/004 004.1	TO APPROVE MINUTES OF THE MEETING HELD Tuesday 15th January 2019 All agreed to sign as a correct record of the meeting confusion	
H19/005 005.1 005.2 005.3	MATTERS ARISING 041.1 Histon Crossroads/B1049 meeting held with Officer 8 th February attended by Cllr Farrell, Cty Cllr Jenkins and Deputy Clerk. Works commenced 8 th April, for 10 weeks. Clarity from officer required regarding top-dressing and levelling of crossing points 041.2 Baptist Church Phase 2 LHI roadworks now complete, flag post for bus stop to be installed by Stagecoach at a later date 042.1 Speedwatch sessions Milton Road, Burgoynes Road and Station Road requested with Co-Ordinator.	

H19/006	TO RECEIVE	
006.1	Clerks Report (Appx 1) provided to all and accepted including highways faults reported; outstanding actions; meetings attended.	
006.2	CCC Notifications & Updates detailed in (Appx 1) . Items of note include: Micro-resurfacing programme: Home Close – 25 th April – 1 st May Priors Close – 28 th April – 3 rd May Ambrose Way – 28 th April – 3 rd May	
H19/007	PROJECTS/ACTIVE SCHEMES – Update	
007.1	To agree proposed design of Pedestrian Support Package Phase 2 LHI 19-20, drawing numbers: f/way001/002/003 provided to all (Appx 2) Drawing 003 – showing Kingsway and Normanton Way/Greenleas – approve Drawing 002 – showing Macfarlane Close to School Lane and rear of Manor Park/Somerset Road. Discussion outlined: <ul style="list-style-type: none"> - Clarity requested with regards to width of footpath rear of Somerset Road - Small section N/E not allocated for resurfacing, CCC Officer to be asked of additional funds required to complete path, or relocate funds from other path - Agreed on receipt of information from Officer, delegation for Acting Clerk to produce Capital Bid paper for either FLA Committee or Finance Committee for up to an additional £3k to complete footpath rear of Somerset Road/Manor Park if funds cannot be relocated within the current project remit - Agreed to delegate to Acting Clerk to meet with Officer to seek clarity on options going forward and advise of outcome - Drawing 001 – Overview of scheme 	Acting Clerk
007.2	To nominate a Councillor (s) for the project in line with Externally Led Projects Policy All agreed Cllrs Butcher and Farrell in consultation with Acting Clerk to act within the remits of the policy	AB/EF/ Acting Clerk
007.3	To accept quote to re-furbish bus shelter, Station Road, Impington. Two quotes presented, all agreed to accept quote from Site & Maintenance to the value of £1260. Parish Council Order form to be completed by Acting Clerk.	Acting Clerk
007.4	Station Road Footpath Widening details of diversion route received, due to take place Summer holidays 2019, exact dates to be confirmed	
H19/008	OTHER CORRESPONDENCE and HIGHWAYS MATTERS	
008.1	Walkabout Support noting Mr Foster current County Council Highways Co-Ordinator, discussion covered need for support from Committee member and improved communication with County Council. To be reviewed after AGM.	July Agenda
008.2	Village Maintenance Programme need for Committee to draft schedule of annual village maintenance including targeted overgrowth on key walking routes such as Manor Park, Station Road, Milton Road. Discussion at next meeting	July Agenda
008.3	Land at Buxhall Farm, proposed new School correspondence received regarding proposed cycleway and amended plans. See item 003.1	
H19/009	12 Month Priority Plan	
009.1	Review of proposed date's 19-20 draft calendar provided to all, subject to agreement at Annual General Meeting. Noting Committee meetings and workshop scheduled in September	
009.2	Project Identification/Review of Wish List copy of wish list provided to all for review. Item for future agenda	July Agenda

H19/010	Date of next meetings Tuesday 4th June 2019 – election of Chair Tuesday 30th July 2019	
H19/011	Items for next agenda Walkabout Support Village Maintenance Programme Review of Wish List Transport Strategy	
H19/012	How to Communicate Highways Meeting Agreed no article Meeting Closed: 9:16pm	

DRAFT