

**NOTICE OF MEETING:** **HISTON & IMPINGTON PARISH COUNCIL**  
**TIME:** **7.30pm**  
**DATE:** **Monday 15<sup>th</sup> July 2019**  
**VENUE:** **Recreation Ground Centre, New Road, Impington**

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting, as set out below. Members of the public and press are invited to address the Council under the Public Participation item. Advance notice of questions would be appreciated

Mrs C O'Brien –Clerk to Histon & Impington Parish Council  
 9<sup>th</sup> July 2019

MEMBERS: 19

QUORUM: 7

**AGENDA FRONT SHEET**



	<b>Refreshments will be offered from 7 p.m.</b>		
19/049	<b><u>To Receive and Approve Apologies for Absence</u></b>		
19/050	<b><u>To Receive Declarations of Interests and Dispensations</u></b> To receive declarations of pecuniary interest from Councillors <b>on items on the agenda</b> To receive written requests for dispensations for disclosable pecuniary interests (if any) To grant any new requests for dispensation as appropriate		
19/051	<b><u>Date (s) of next Committee Meetings</u></b> Available on website <a href="http://www.hisimp.net">www.hisimp.net</a>		
19/052	<b><u>Public Participation</u></b> To allow up to 15 minutes for any members of the public to address the meeting in relation to any matter on the agenda		15 mins
19/053	<b><u>To Approve minutes of meetings held 17<sup>th</sup> June 2019</u></b> – attached		To note only
19/054	<b><u>Matters Arising from Previous Meetings</u></b> – for information only Actions List attached Any other matters arising		5 mins  To note only
19/055	<b><u>To Co Opt to Council</u></b>		
19/056	<b><u>To Receive Reports</u></b>		20 mins
056.1	Monthly reports from County and District Councillors – attached		For decision/ accept
056.2	Clerk's Report – pages 1 & 2 including any decisions made to spend under delegated authority - attached		
056.3	Chairman's Report – attached		

056.4	<b><u>Working Party / Task &amp; Finish Group reports</u></b> Neighbourhood Plan A14 Action Group – update paper <u>attached</u> Kings Meadow – next meeting due 17 July Newsletter Editorial – next meeting due 20 August, copy deadline 9 September	
056.5	<b><u>Committee Chair Reports</u></b> <b>Employment Committee</b> – next meeting to be confirmed <b>Recreation Committee</b> – next meeting 5 August 2019	
19/057	<b><u>To Accept Committee Reports - note actions and agree</u></b>	15 mins
057.1	<b>Planning Committee</b> – draft minutes <u>attached</u> 2 July. Next meetings due 23 July, 13 August	
057.2	<b>Environment Committee</b> – workshop held 18 June; walkabout 20 June. Next meeting 27 August <b>To approve spend</b> for infill of pedestrian crossing area at The Village Green, and to delegate to nominated Councillor(s) working with the Clerk to progress. Two quotes requested  <b>To agree to purchase</b> replacement 53cm rotary mower for use at The Burial Ground. Three quotes received: Toro 53cm lawnmower, 65lt grass box - £500 Stihl 53cm lawnmower, 70lt grass box - £832.00 Hayter 53cm lawnmower, 54lt grass box - £682.00	<b>For decision</b>  <b>For decision</b>
057.3	<b>Highways Committee</b> – next meeting due 30 July 2019 <b>To sanction</b> Highways Committee to produce and submit LHI 20/21 Application for improvements to footpaths <b>To approve</b> contribution from Histon & Impington Parish Council for further improvements to village footpaths up to £20k	<b>For decision</b> <b>For decision</b>
057.4	<b>Community Park Sub Committee</b> – informal meeting due 24 July Project update paper <u>attached</u>	
19/058	<b><u>To Receive Finance &amp; Administration Report</u></b>	10 mins
058.1	<b>Finance Legal &amp; Administration Committee</b> – draft minutes <u>attached</u> 8 July. Next meeting due 28 October 2019	
058.2	<b>For Decision:</b> Committees to accept responsibility to produce 3 year plan in accordance with paper sanctioned by FLA Committee – <u>attached</u> . Committee's terms of reference to be expanded to include the wording of the paper.	<b>For decision</b>
058.3	<b>For Decision:</b> Committees agree to produce 3 year plans using template and narrative formulated by FLA, for receipt by FLA in advance of its meeting due 28 <sup>th</sup> October – <u>paper attached</u>	<b>For decision</b>
058.4	<b>To note</b> payment of accounts under delegated approval – see Clerk's Report	
058.5	<b>To approve</b> payment of outstanding accounts due – Clerk's Report <u>attached</u>	<b>For decision</b>
058.6	<b>To report</b> on amounts paid in	
19/059	<b><u>To Receive Recent Correspondence</u></b>	5 mins
059.1	<b>Circulation File</b> available on request	
059.2	Other correspondence	
19/060	<b><u>Other Matters</u></b>	10 mins
060.1	<b>Feast Market Report</b> – report <u>attached</u>	<b>For decision</b>

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19/061	<b><u>Communicating the June Full Council Meeting and Request Matters For Next Agenda/s</u></b>	
19/062	<b><u>Next Full Council:</u></b> <b>Monday 16<sup>th</sup> September 2019 7.30 p.m.</b> – Recreation Ground Centre, Recreation Ground, New Road, Impington  There will be no scheduled Full Council meeting unless Extra Ordinary Meeting called as Council agenda requires	

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