

**Minutes of Histon & Impington Parish Council Environment Committee  
Tuesday 26<sup>th</sup> March 2019**

**7.40pm, At the Parish Office, New Road, Impington**

**Environment Committee Minutes**

**Membership: 6 + 2 ex-officio**

**Quorum: 3  
Appendices: 2**

<b>Agenda No:</b>	Present: <b>Cllrs:</b> Pene Nudds (Chair), Aga Cahn, Walter Davey, Simon Jocelyn, Geoff Moore Also: Dan Mace (HICOP); Helen Perry (Sustainability Group) in part Clerk: Angela Young	
E18/065 065.1	<b>APOLOGIES FOR ABSENCE</b> Cllrs: Andy Butcher (work) Elaine Farrell (personal) Marcus Romer (personal). Helena Perry would be late. Cllr Nudds took the Chair as Deputy Chair.	
E18/066 066.1	<b>TO RECEIVE DECLARATIONS OF INTEREST AND DISPENSATIONS</b> <b>To receive</b> declarations of pecuniary interest from Councillors <b>on items on the agenda</b> - <i>none</i> <b>To receive</b> written requests for dispensations for disclosable pecuniary interests (if any) - <i>none received</i> <b>To grant</b> any requests for dispensation as appropriate - <i>none</i>	
E18/067 067.1	<b>PUBLIC PARTICIPATION</b> No public present	
E18/068 068.1	<b>TO APPROVE MINUTES OF THE MEETING HELD 5 February 2019</b> All <b>agreed</b> to sign as a true record of the meeting	
E18/069 069.1	<b>MATTERS ARISING</b> <b>Action List</b> provided to all ( <b>Appx 1</b> ) Discussion followed on: <u>020.1 Glaze Pavilion</u> Cllr Nudds had provided letter of ownership by Parish Council and would provide the clerk with contact details at Hain Daniel re storage. <u>059.1 A14 Landscaping</u> Cllr Jocelyn and Dan Mace updated on discussions and correspondence regarding landscaping and footbridge provision at other points along the A14 corridor: - A14 Group are seeking protection on remaining trees - Dan Mace willing to address Parish Council on next agenda re, footpath routes - Rob Bensted-Smith had been invited as co-optee to Environment Committee as A14 liaison should he wish <u>060.9 Daylillies</u> Ruth Moulder working with Cllr Nudds to deliver <u>061.4 Light over Village Sign Histon</u> work to be completed 4 April <u>061.5 and 061.6 Quotes and orders</u> all in hand	P J N  D M  P J N
E18/070 070.1  070.2	<b>TO RECEIVE</b> <b>Clerks Report</b> provided to all and accepted ( <b>Appx 2</b> ) including other agenda items. Further discussion on: <u>Neighbourhood Plan Dossier</u> Cllr Nudds in touch with Rob Bensted-Smith regarding Clay Close Lane Pocket Park and Girton Woods <u>Big Tidy Up</u> No Litter signs being trialled at Cambridge Road, Impington. Order made from supplier for Council, Algar Signs, by delegated authority <b>Trees &amp; Allotments</b> No written Tree Warden report. Notes from Clerk accepted. Cllr Nudds reported on: <u>Tree applications received</u> (see clerk's report) advising comments made are on SCDC website. Tree Warden in touch with Dist Cllr Heylings to try and get a better system for replacement of felled trees. Tree works at Cambridge Building Society, High Street – fell sycamore – Cllr Nudds to follow up on possible replacement by tree or other structure/sculpture <u>Leylandii trees at The Coppice</u> County Council willing to cut back <u>Allotments</u> Report from Deputy Clerk on availability. Cllr Nudds to meet with Deputy Clerk 2 April to bring forward plans for allocating plots, working parties and repairs required to fence/gate	P J N  P J N  P J N



070.3	<b>Burial Ground</b> Reminder letter to be sent regarding rule infringements – green cemetery issues, and unofficial siting of bench. Clerk delegated to organise installation of a War Grave sign – no cost to Council Helena Perry arrived at the meeting	
070.4	<b>Sustainability Report</b> Helena Perry reported on sold out Vegan Feast, and successful Foraging event. <u>Draft Constitution</u> enabling their own bank account shared with members and noted. Input provided for guidance. Clerk advised the grant moneys held could be paid over to the group, requesting copies of the grant conditions and written acceptance that conditions would be followed. The budget set by Council for 2019-20 of £671 would be held by Council and only paid over for acceptable requests for spend. <u>Mental Well-Being Week</u> 11 May 2019 – Open Space Trail. RFO investigating possible bolt-on insurance for the group <u>Climate Change Education</u> Group had been invited to talk with Junior School Ecological Education teacher 28 March, with a view to improving education locally. Helena undertook to introduce the teacher to the HICOP team for possible collaboration work	HP
070.5	<b>HICOP Report</b> Dan Mace reported on a good Pruning workshop attendance with all orchard trees IVC, Clay Close Lane and Burial Ground trees now pruned. This year's Grafting Workshop would be held internally and used to hone the skills of the Orchard members, hopefully resulting in trees to distribute locally. Bird In The Hand Breakfast planned for Feast week. HICOP continued to gently encourage more fruit tree cultivation in the villages and had gifted 2 trees to the Orchard Road Community Garden	
070.6	<b>Public Art Working Party</b> notes of meeting held 5 March provided for all, plus recent update from Alison Turnbull on "Theories from Home" project. Finance Legal & Admin Committee will be asked to consider contract for next tranche of work, £5,000 having now been paid. An additional £100 has been charged, not yet paid. Alison and Charlotte will attend Surgery event due 4 April to get more resident input. Environment Committee yet to provide criteria information regarding eventual sites. <u>Glaze Pavilion</u> Cllr Nudds has approached a second contractor regarding refurbishment work, and will provide contact details to the office. <u>BT Phone Box</u> Contact from Girton provided to Cllr Nudds re refurbishment work	FLA Comm
070.7	<b>Drainage Working Party</b> no meetings held. Clerk had followed up with Pat Matthews SCDC on timings for work at the Brook. Members requested by Full Council to prepare a Flood Plan. Agreed Drainage Working Party should report to Full Council in future	PJN
070.8	<b>High St &amp; Beyond Working Party</b> Helena Perry reported on work carried out on all High Street planters. Friends of Histon Library had undertaken to organise another Book Trail which High Street businesses take part in. Members will investigate progress with the Windmill Gardens proposals and look into grant funding from the recent Government High Street Initiative funding	
E18/071	<b>OTHER MATTERS</b>	
071.1	<b>Workshop outcomes, priorities</b> of meeting held 14 March. Update provided to all, in form of a rolling progress document. Noted work carried out on the "weedy" patch on the Green, now to be wildflowers. A maintenance document had been provided. Noted decision to include 2 new circular benches fitted round new trees to be planted at Manor Park Field. Cllr Nudds to follow up ideas for Doctors Close play area with Chivers Farms	PJN
071.2	<b>To confirm order for 35 trees and stakes (WW1 commemoration)</b> ordered from Barchams at cost of £2,772 from 2018-19 budget. For delivery October 2019. Clearance work to be considered during next 4-5 months, quotes/plan required	
071.3	<b>To note maintenance work under delegated authority</b> – The Green and War Memorial site top dressing, seeding and feed. Noted, Cllr Nudds to instruct groundsman.	PJN
071.4	<b>Dog Bin Review</b> Deferred to future agenda. Overlaying work outstanding,	Deferred
071.5	<b>Summer Walkabout dates</b> Doodle to be sent for 2 June evenings	
071.6	<b>To review Outstanding Projects, including:</b> <ul style="list-style-type: none"> <li><b>Electricity – Crossing Keepers Hut</b> – completion report provided for all. Cllr Moore was thanked for his work in project managing</li> <li><b>Homefield Park Estate Railings</b> – now delegated authority on order for removal of existing fencing and ground preparations, within budget agreed. Gas Governor will require hand digging within 15m radius following advice received by Cllr Nudds from Cadent</li> </ul>	

	<ul style="list-style-type: none"> <li>• <b>Manor Field - Purchase of 2 trees and circular benches</b> – quotes requested for seats. Oak Trees donated and will be planted now at each entrance. Benches to be added at later date, diameter information required</li> <li>• <b>Public Art</b> – see 070.6</li> </ul>	
E18/072	<p><b>OTHER CORRESPONDENCE</b></p> <p>072.1 <b>Circulating File</b> available on request</p> <p>072.2 <u>Textile Recycling Bank request – SCOPE</u> deferred from last agenda. Members felt unable to gauge need with existence of Salvation Army shop, and other clothes/shoe banks in area. Suggested that perhaps the schools would be interested in becoming involved</p> <p>072.3 <u>The Sainsbury Laboratory</u> application for a field trial of genetically modified potato within administrative area. Cllr Jocelyn to check exact sites and report back with any action required.</p> <p>072.4 <u>Froglife Project</u> – information on Historical Pond Project and invitation to take part. Agreed to invite them to attend the next meeting and ask for suggestions on what could be done in Histon &amp; Impington</p>	<b>SJ</b> <b>Next agenda</b>
E18/073	<p><b>Date of next meeting</b></p> <p><b>Tuesday 28 May 2019</b></p> <p>Noted meeting schedule after end of May not yet set, pending information on staffing levels and possible Committee restructure</p>	
E18/074	<p><b>How to communicate meeting discussions/decisions and To request items for next agenda</b></p> <p><b>Website:</b> Completion of Crossing Keepers Hut electricity supply; wildflower area at The Green</p> <p><b>Next Agenda (s):</b></p> <p>Froglife Project Conditions of Use – Homefield Park</p>	
	<p><b>Meeting Closed: 9.37pm</b></p> <p><b>Appendices attached:</b> <b>Appx 1 – Action List</b> <b>Appx 2 – Clerks Report</b></p>	