

**Minutes of Histon & Impington Parish Council Recreation Committee  
Community Room, New Road, Impington  
Monday, 25 March 2019 at 7.30pm**

**Recreation Committee Minutes**

**Membership: 6 + 2 ex-officio, 4 User-Representatives**

**Quorum: 3 Parish Councillors**

<b>Agenda No:</b>	Present: Cllrs Steve Carrington (Chair) Neil Davies, Brian Ing, Marian Cleaver, David Jenkins, Also: Mr Franklin (Bowls), Mrs Fidler (Tennis), Mr Uttridge (Cricket) Steve Campin (Groundsman), Lynda Marsh (Clerk/Office Manager)	
R18/045	<b>APOLOGIES FOR ABSENCE</b> None received. Cllr Stonham was absent.	
R18/046	<b>CO-OPTION OF USER-REPRESENTATIVE FROM HISTON HORNETS</b> No representative present, defer until after Parish Council AGM.	
R18/047	<b>MEMBERS DECLARATIONS OF INTEREST</b> Cllr Carrington – President Histon Hornets (non-pecuniary) Cllr Davies – Trustee of Friends H&I Rec (non-pecuniary) Cllr Ing – Trustee of Friends H&I Rec and Cricket Club President (non-pecuniary) item 18/053	
R18/048	<b>PUBLIC PARTICIPATION</b> No public participation	
R18/049	<b>TO APPROVE MINUTES OF MEETING HELD 11 FEBRUARY 2019</b> Proposed Cllr Cleaver, seconded Cllr Ing and agreed to accept as a true record of the meeting	
R18/050	<b>MATTERS ARISING</b> Actions List copied to all – appendix 1. R18/016 Picnic benches. FOR to fund 2 x picnic benches. Mr Campin suggested 'grasscrete' or rubber matting as bases, approx. cost £350 per bench (Facility Improvement budget) R18/031.3 Tennis Club coach – set monthly fee agreed. R18/039.3 Hardcourt. Quote received to remove tree roots £1,480. Clerk to contact tree warden for advice.	SCC LMM
R18/051 18/051.1 18/051.2  18/051.3	<b>CLUB MATTERS</b> Tennis Club – no report Bowls Club and Cricket Club. Cricket Club access to Bowls club room agreed on a one season trial basis. Storage issues raised; Mr Uttridge to investigate costs for wall cupboard, club to install. Agreed Clerk be delegated to progress. Cllr Carrington had suggested a bowls tournament with club members and Parish Councillors, Mr Franklin refer once again to club members. Histon Hornets – no report.	JU/LMM
R18/052	<b>COMMUNITY PARK SUB-COMMITTEE</b> Minutes of meeting held 4 March 2019 noted – appendix 2. Cllr Davies reported that a 'new objectives' clause had been agreed in the CPP Terms of Reference.	
R18/053	<b>OPERATIONS REPORT</b> Operations report copied to all – appendix 3. Items covered: ➤ Histon Hornets had raised concerns regarding emergency vehicle access during busy times. Mr Campin confirmed that HH had been issued with gate keys for this purpose. Possibility of quality combination locks discussed, advice to be sought from locksmith. Cllr Carrington to seek clarification that emergency vehicles carry suitable equipment to access padlocks. Additional signage for defibrillator to be erected. ➤ Quotes required / to be obtained. Screening for containers in compound. Fencing	SDC/SCC/ LMM

	<p>would require planning permission; groundstaff to source suitable screening working with Committee Chair</p> <ul style="list-style-type: none"> <li>➤ Electricity supply to cricket score box and supply for outside functions. Two quotes to hand 1. £3,494 + £1,382 2. £2,573. Cllr Carrington to obtain clarity on differences in quotes. It was agreed Cllr Cleaver, seconded Cllr Davies and agreed to delegate to Chairman and Clerk to progress with 'best value' (Facility Improvement budget). Cllr Ing abstained.</li> <li>➤ Bowls green fencing – to relocate and replace. Fence in poor state of repair, possibility of utilising the area discussed. Look to budget for 2020-21.</li> <li>➤ Car park surface – short term repairs. Concrete bollard at pavilion £400+vat – agreed to delegate to clerk to progress.</li> <li>➤ Sand and lacquer community room floor quote £2,640+vat, 2<sup>nd</sup> quote required. Noted floor last attended to December 2015 at cost of £2,460+vat.</li> <li>➤ Options / costs to be investigated regarding reconfiguring existing kitchen. Cllr Jenkins requested that a statement be produced detailing the need / reasons and proposed lay-out</li> <li>➤ Play Area entrance. Ref. minute R18/042.4. Improvements to play area entrance on Bridge Road. Two gate system had been suggested with 2 x 1.8m gates, both self-closing and 1 with facility to lock when required plus 1.8m bow top fencing. <i>It should be noted that 1.8m bow top fencing is not Highways 'crash barrier' standard (as installed previously) and is only available in 1m panels.</i> It was suggested that advice be sought from CCC Highways on design and type of fencing before any final decision made. Cllr Carrington to work with Clerk.</li> <li>➤ Cost to replenish 'cushionfall' at rec play area £840.00+vat; on order. This is required annually and this is significant increase in price to previous years. Quote also received from Fenland Leisure £1,650.00+vat. Would suggest looking at upgrading to 'wet pour' style for the three areas on a rolling programme; possibly include in next year's budget request</li> </ul>	<p>SDC/SCC/ LMM</p> <p>SDC/LMM</p> <p>LMM</p> <p>SDC</p> <p>SDC/LMM</p>
R18/054	<p><b>FINANCE REPORT</b> Report copied to all – appendix 4. Noted machinery maintenance under budget due tractor service not required and replacement mowers purchased.</p>	
R18/055	<p><b>DATE OF NEXT MEETING</b> Proposed Monday, 3 June 2019</p>	
	<p>Meeting closed at 8.35pm <b>Appendices attached:</b> <b>Appendix 1 – Action List</b> <b>Appendix 2 – CPP Minutes</b> <b>Appendix 3 – Operations Report</b> <b>Appendix 4 – Finance Report (Budgets to Date)</b></p>	