

Minutes of Histon & Impington Highways Committee
7:30pm, Tuesday 13th November 2018
Parish Office, New Road, Impington

Highways Committee Minutes

Membership: 6 + 2 ex-officio

Appendices: 1

Quorum: 3

Agenda No:	Present: Cllrs: Andy Butcher (Chair), Elaine Farrell, Simon Jocelyn, Pene Nudds Clerk: Chelsea O'Brien Also: Cty Cllr Jenkins 5 Residents	
H18/024 024.1	TO ACCEPT APOLOGIES FOR ABSENCE Cllr(s): David Legge (personal); Edd Stonham (personal)	
H18/025 025.1	MEMBERS DECLARATIONS OF INTERESTS AND DISPENSATIONS None	
H18/026 026.1	PUBLIC PARTICIPATION 5 residents in attendance, for item 031.2	
H18/027 027.1	TO APPROVE MINUTES OF THE MEETING HELD Tuesday 31st July 2018 All agreed to sign as a correct record of the meeting With agreement of the Committee, Chair suspended Standing Orders and brought forward items <u>031.2 Milton Road HCV Ban</u>	
H18/028 028.1 028.2 028.3	MATTERS ARISING <u>Update from Workshop</u> held 30 th October, LHI Pedestrian Support Phase 2 finalised LHI 2019/20 Application Pedestrian Support Package Phase 2 – site visits undertaken on: Rear of Somerset Road, Macfarlane Close and Greenleas (continuation from Phase 1). Noting, if Parish Council wish for all nominated paths to be resurfaced additional funding would be required to the effect of £10k. Capital bid request to be produced for Finance, Legal & Admin to consider 3 rd December <u>Ambrose Way/Mill Lane junction</u> update from Local Highways Officer to be requested	FLA Deputy Clerk
H18/029 029.1 029.2	TO RECEIVE <u>Clerks Report</u> covering reports and updates, provided to all and accepted <u>CCC Notifications & Updates</u> including: Surface Dressing 5 th November – 4 th May 2018: St Catherines Road, St Catherines Square, Ambrose Way, Priors Close, Sunset Square, Walnut Tree Way Works & Events Bulletin – 1 st 15 th November	
H18/030 030.1 030.2	PROJECTS/ACTIVE SCHEMES – Update <u>Histon Crossroads – General Arrangement</u> widening and light phasing works. Update received from Officer – to discuss and agree programme of works (including timings and advertising) All present expressed support for project to commence as soon as practically possible. Officer to be informed of scheduled LHI works to ensure no clashes. Newsletter/website article to be drafted following receipt of further details from Officer. Deputy Clerk to keep Cottenham Parish Council updated of work timetable <u>LHI 2018-19 Baptist Church Phase 2</u> project currently scheduled for January 2019, awaiting costs. Project to include relocating existing bush shelter frame, quotes to be sought for replacement Perspex, 1 received to date. Members request site visit once marking of kerblines has been completed on site prior to any works commencing	Deputy Clerk

<p>H18/031</p> <p>031.1</p> <p>031.2</p> <p>031.3</p>	<p>OTHER CORRESPONDENCE and HIGHWAYS MATTERS</p> <p>Gatehouse Road SCDC approached for guidance on formulating road, awaiting response from SCDC, Deputy Clerk to seek assistance from District Councillors</p> <p>Milton Road HCV Ban to agree how to proceed following options received:</p> <ol style="list-style-type: none"> 1) HCV TRO access only 2) Signage and monitoring of site 3) Review other village sites that could benefit from HCV TRO and re-visit as 'package' <p>With agreement of the Committee, Standing Orders were suspended for this item to allow residents to take part. Residents outlined:</p> <ul style="list-style-type: none"> • Regular occurrence, bollards being hit • Supportive of weight restriction noting narrow lane character of road • Frequent vibrations from raised area at entrance to Woodcock Close <p>Following discussion, Standing Orders re-instated.</p> <p>All agreed to support application, details to be sought from CCC regarding timetable and costings. Item for January Full Council to formally sanction. Deputy Clerk to contact Industrial Estate Milton Road, to highlight issues raised and discuss option of right hand turn only when leaving the site for HCV vehicles</p> <p>5 residents left the meeting</p> <p>Other road of concern include: Gatehouse Road, Park Lane, Bell Hill – advice to be sought how to proceed. Note request for Specified reserve item for funding as part of 19-20 precept bid</p> <p>Resident Matters</p> <p>Enterprise Cars, Station Road meeting to be arranged to discuss parking of vehicles for extended period of times on Station Road, action with Deputy Clerk to progress</p> <p>New Road, Impington Village College meeting to be arranged to discuss pedestrian crossing options, noting incident outside college entrance. Increase in dangerous parking during peak times noted, to be highlighted at meeting, scheduled Monday 19th November. Deputy Clerk and Cty Cllr Jenkins attending</p> <p>Footpath Greenleas/Normanton Way removal of safety barrier, noted. Correspondence being monitored.</p> <p>Saffron Road commercial bin collection times, resident issue forwarded to Cambridge City Council</p> <p>Overgrown Vegetation various problem areas highlighted, for action:</p> <p>Clay Street – Cllr Butcher to confirm address</p> <p>Water Lane, School Lane – adjacent to War Memorial – letters to be sent</p> <p>Lone Tree Avenue – Cty Cllr Jenkins to confirm address</p> <p>Woodcock Close – obstructing street light, letter to be sent</p> <p>Clay Street – obstructing street lights, letter to be sent</p> <p>Burgoynes Road (outside IVC) – obstructing light car park entrance – to be raised at meeting</p>	<p>Deputy Clerk</p> <p>January Full Council</p> <p>Deputy Clerk</p> <p>AB</p> <p>Cty Cllr Jenkins</p>
<p>H18/032</p> <p>032.1</p>	<p>Other Matters</p> <p>Precept Request 2019 – 20, process including consideration:</p> <p>New budget heading to capture miscellaneous highways items e.g. sign cleaning, street furniture. Additional discussion on:</p> <ul style="list-style-type: none"> • 5 % increase in street lights – 19-20 • High Street Car Park to remain as previous year • New budget heading – Key Route Maintenance. To include vegetation clearance and maintenance of key footpath routes, and to assist with the up-keep of the newly resurfaced paths proposed £5000 • Specified Reserves noting request to FLA for an additional £10k to support the 19-20 LHI Application • Specified Reserves Traffic Regulation Order HCV Ban Milton Road/Other village areas, two applications £5k <p>Spreadsheet to be updated (Appx 1) for presentation to FLA Committee</p>	<p>Deputy Clerk</p>

H18/033	Date of next meetings Tuesday 15 th January 2019	
H18/034	Items for next agenda: None requested	
H18/035	How to Communicate Highways Meeting No items requested Meeting Closed: 9pm	

DRAFT