

Minutes of the Meeting held of Histon & Impington Parish Council
Community Room, Histon & Impington Recreation Ground, New Road, Impington
Monday 18th February 2019

6 Appendices attached

Full Council Minutes

Agenda No:		Action/ Power
	Present: Cllrs: Andy Butcher (Chair), Aga Cahn, Steve Carrington, Marian Cleaver, Walter Davey, Elaine Farrell, Ashley Gordon, Brian Ing, David Jenkins, Simon Jocelyn, David Legge, Geoff Moore, Pene Nudds, Denis Payne, Dist Cllrs: Martin Cahn, Steve Hunt, Pippa Heylings Also: Angela Young Clerk: Chelsea O'Brien	
18/111	APOLOGIES FOR ABSENCE Cllrs: Neil Davies (personal), Marcus Romer (work), Oliver Sellen (personal), Edd Stonham (work)	
18/112	DECLARATIONS OF INTEREST AND DISPENSATIONS a) Declarations of pecuniary interest from Councillors on items on the agenda – <i>Cllr Payne – grant request – 121.1 (Director)</i> b) Written requests for dispensations for disclosable pecuniary interests – <i>None</i> c) Any new requests for dispensations – <i>None</i>	
18/113	DATE(s) OF NEXT COMMITTEE MEETINGS Available on website www.hisimp.net	
18/114	PUBLIC PARTICIPATION No public in attendance	
18/115 115.1	TO APPROVE minutes of meeting held 21st January 2019 Proposed Cllr Carrington, seconded Cllr Farrell, all in favour and AGREED.	
18/116	MATTERS ARISING FROM PREVIOUS MEETING <u>Actions List (Appx 1)</u> copied to all and accepted <u>105.4 Community Park Project Planning Application</u> - It was noted the planning application for Milton Road project would not now be submitted until mid to late March, pending consideration by seller	
18/117 117.1	TO RECEIVE REPORTS <u>Monthly report from County and District Councillors</u> County Council written monthly report January copied to all and accepted covering: Full Council; Committee meetings; Cambridgeshire & Peterborough Combined Authority; Police and Crime Panel; A14. Additional discussion on: - Police and Crime Panel 12% increase noted - A14 – B1049 cycle and pedestrian improvements, agreed to widen cycle path by ½ metre and increase waiting area - Cambridge/Oxford Railway – on-going consultation - Black Cat Roundabout – upgrade to roundabout and new dual carriageway between St Neots and Cambridge District Council written monthly report January copied to all and accepted covering: New Business Plan; Waste & Recycling; Planning; Policing; Traffic & Transport; Meetings held; Forthcoming meeting. Additional discussion on: - Policing – increase in oxide canisters noted. No recent reports by staff at Recreation Ground noted - Planning – Land north of Impington Lane, SCDC Planning Committee met and If the Committee were to have determined regarding the application, they would have approved the application subject to conditions covering drainage, bio-diversity and 'pepper-potting' of affordable housing. Cllr Heylings updated on communications from Hill Residential, who are keen to submit a new application during the appeal process. Residents meeting taking place 25 February, with representative from Hill in	

117.2 117.3	<p>attendance</p> <ul style="list-style-type: none"> - Staffing – Cllr Heylings updated on staffing issues at SCDC - Recycling – members congratulated Cllr Heylings on forthcoming recycling and solar initiatives. Cllr Heylings to work with Clerk to co-ordinate leaflet drop via March edition of the Hisimp News informing residents of ‘Janet Street Sorter’ initiative, with Histon, Impington and Cottenham piloting a scheme on blue bins <p>Clerk’s Report (Pg 1/2) (Appx 2) copied to all and accepted. No items raised</p> <p>Chairs Report (Appx 3) copied to all and accepted. Additional discussion on:</p> <ul style="list-style-type: none"> - Vision & Mission thanks recorded to Cllr Farrell for co-ordinating the session with Nick Wood. Analysis of session underway, further sessions planned - Dementia Training Session positive comments expressed, further events planned during Wellbeing Week 6 May and plans to convene a Steering Group to make Histon and Impington Dementia friendly villages. Noted County Council had supplied a list to SCDC of initiatives for older people locally, and H&I were not mentioned. Cty Cllr Jenkins to investigate 	Dist Cllr Heylings/ Clerk
117.4	<p>Working Group/Task & Finish Groups Reports</p> <p>Neighbourhood Plan Task & Finish - informal and formal meetings held. Village Design Statement Steering Group meetings held, draft being presented to Planning Committee 19 February</p> <p>King’s Meadow – meeting held 23 January 2019. Cllr Payne updated on poor level of attendance from residents and need for Council to take clear decision on future of Kings Meadow. Dist Cllr Heylings to confirm SCDC Patch Officer for Kings Meadow. Noted upcoming planning application for new community centre and housing straddles boundaries (Cambridge City and South Cambs)</p> <p>Public Art – next meeting due 5 March 2019</p> <p>A14 – next meeting due 6 March 2019</p>	Cty Cllr Jenkins
117.5	<p>Committee Chair Reports</p> <p>Highways Committee – next meeting due 26 February 2019.</p> <p>B1049 Resurfacing – commencing 25 February – 5 night closure – 2000 – 0600, details posted on website</p> <p>B1049 Crossroad Project – meeting held with CCC Officers, works scheduled week commencing 8 April for up to 8 weeks with closure of Impington Lane (access for residents to be retained). Full details to be advertised in March edition of the Hisimp News</p> <p>Community Park Project Sub Committee – informal meetings and working group meetings held. Cllr Ing updated members on communications with Flagship following presentation 11 February and concerns raised regarding level of detail to be submitted as part of the outline planning application. Actions noted:</p> <ul style="list-style-type: none"> - Delegated group working with the Clerk to prepare letter to Carter Jonas asking for assurances - Delegated group working with the Clerk to prepare statement to SCDC – to be agreed at March Full Council if times fit - Sub Committee to work with Flagship to establish a more formal relationship <p>Clerk to seek advice on Council position with regard to commenting on planning application, noting the Parish Council will be a statutory consultee</p> <p>Employment Committee - next meeting to be confirmed</p>	Dist Cllr Heylings
18/118	<p>TO ACCEPT COMMITTEE REPORTS note actions and agree</p>	
118.1	<p>Planning Committee – draft minutes 4 February 2019 provided to all and accepted. Next meetings due 19 February, 12 March 2019. Cllr Ing verbally updated on Northstowe meeting attended 6th February with Cllr Cleaver. Concept plans presented on new shopping centre planned 2022</p> <p>Clerk to make contact with agent of The Phoenix, The Green to discuss plans noting recent closure</p>	Clerk
118.2	<p>Recreation Committee – draft minutes 11 February 2019 provided to all and accepted. Next meeting due 25 March 2019</p>	
118.3	<p>Environment Committee – draft minutes 5 February 2019 provided to all and accepted. Next meeting due 26 March 2019. Workshop to be arranged</p>	

18/119 119.1	TO RECEIVE FINANCE & ADMINISTRATION REPORT (Appx 2) Finance Legal & Administration Committee – next meeting due 29 April 2019 Delegated payment of accounts noted. Approve payment of outstanding accounts Proposed Cllr Ing, seconded Cleaver all in favour and AGREED Amounts paid in noted	
18/120 120.1 120.2	RECENT CORRESPONDENCE <u>Circulation File</u> available on request <u>Other Correspondence</u> none	
18/121 121.1	OTHER MATTERS To consider request for £500 funding for CIC HI-Hub, paper provided to all (Appx 4). Following clarification on the paper, Cllr Payne declared a pecuniary interest and left the meeting for the item. Discussion covered: <ul style="list-style-type: none"> - Benefit to the community - Independent to Facebook - Non-profit - Independent to Parish Council - Applications presented to SCDC and various other village bodies for grants - Endorsement of Parish Council - Objectives and activities - Launch target Autumn 2019 <p>Cllr Carrington urged Council to support initiative and increase Parish Council funding to £1000. Proposed Cllr Carrington to contribute £1000 funding from Parish Council, not seconded</p> <p>Cllr Ing also proposed “H&I are minded to provide £500 subject to a confirmatory presentation” seconded Nudds, 1 in favour 9 against, 2 abstentions</p> <p>Council therefore returned to Histon & Impington Communications CIC’s request of a contribution of a £500, proposed Cllr Farrell, seconded Cllr Jenkins, 10 in favour 2 abstentions, agreed. Cllr Payne returned to the meeting</p>	Local Government Act 1972 s.142
121.2	Pension Discretion Policy copy provided to all (Appx 5). Noting policy for Local Government Pension Scheme, all in favour to accept	Office Manager
121.3	To accept quote from Came & Co Cyber Insurance Cover paper provided to all (Appx 6). Proposed Cllr Carrington, seconded Cllr Payne, 11 in favour, 2 abstentions, to accept quote in sum of £319.20, Office Manager to implement with immediate effect. Clarified was a bolt on to existing insurance policy	Clerk
121.4	Arrangements for Annual Parish Meeting 2019 – Clerk to check availability of St Andrews Centre Monday 13 th May. Agreed to approach A14 Project Director David Bray and a representative from HICOM to brief on Wellbeing Week	
18/122	HOW TO COMMUNICATE MEETING DECISIONS AND MATTERS FOR NEXT AGENDA Website article: Communication Hub CIC grant Next agenda: Standards – deferred item	
18/123	Next Full Council: Histon & Impington Parish Council Next Full Council Monday 18th March 7.30pm , Recreation Centre, Recreation Ground, New Road, Impington	

Meeting closed 9.17pm

- Appendix 1: Action List**
- Appendix 2: Clerks Report**
- Appendix 3: Chairs Report**
- Appendix 4: Communication Hub CIC**
- Appendix 5: Pension Discretion Policy**
- Appendix 6: Cyber Insurance**

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