

**Minutes of Histon & Impington Parish Council Recreation Committee**  
**Community Room, New Road, Impington**  
**Monday, 26 November 2018 at 7.30pm**

**Recreation Committee Minutes**

**Membership: 6 + 2 ex-officio, 4 User-Representatives**

**Quorum: 3 Parish Councillors**

<b>Agenda No:</b>	Present: Cllrs Steve Carrington (Chair) Neil Davies, Brian Ing, Marian Cleaver, David Jenkins (in part) Also: Mr Franklin (Bowls), Mr Uttridge (Cricket) Steve Campin (Groundsman), Lynda Marsh (Clerk/Office Manager) Residents: 1 - Standing Orders suspended to allow resident to take part.	
R18/021	<b>APOLOGIES FOR ABSENCE</b> Apologies received from Cllr Stonham and Mrs Fidler (Tennis)	
R18/022	<b>CO-OPTION OF USER-REPRESENTATIVE FROM HISTON HORNETS</b> No representative present; deferred to next meeting.	
R18/023	<b>MEMBERS DECLARATIONS OF INTEREST</b> Cllr Carrington – President Histon Hornets (Personal) item 18/031 Cllr Davies – Trustee of Friends H&I Rec (Personal) Cllr Ing – Trustee Friends H&I rec and Cricket Club President (Personal) item 18/031	
R18/024	<b>PUBLIC PARTICIPATION</b> No public participation	
R18/025	<b>TO APPROVE MINUTES OF MEETING HELD 18 SEPTEMBER 2018</b> Proposed Cllr Cleaver, seconded Cllr Ing and agreed to accept as a true record of the meeting.	
R18/026	<b>MATTERS ARISING</b> <u>Actions List</u> copied to all – appendix 1 <u>17/047</u> Ground Usage. Cllr Carrington advised works being carried out on data collection through CPP. Cllr Carrington and Mr Franklin to investigate possibility of holding U14 bowls tournament, noting Club needed to be pro-active to increase membership / interest <u>17/047 &amp; 18/013</u> Kitchen access. Drinking fountain now installed. Cllr Carrington investigating possibility of re-configuring existing kitchen to maximise use for all users. Dual use of bowls room with Cricket Club (for weekday Colts matches, May to early July) discussed; Mr Franklin reported Bowls Club members were not in favour of this suggestion and would be writing to Committee in this regard. Cllr Carrington would discuss with Histon Hornets possibility of access to HH refreshment hut. N.B. Outside electricity supply – Cllr Carrington obtaining quotes, noting Cricket Club would require supply by April 2019. <u>18/013</u> Soakaway. Suitable quotes had not been forthcoming. It was suggested to re-designate heading to 'Replacement Fence Fund' noting the poor condition of boundary fence along Fieldstead Road <u>18/016</u> One bench with base previously agreed; to reduce base cost it was suggested that groundstaff lay base using slabs, cost of slabs to be investigated. <u>18/016</u> Summer Concert 2019. Cllr Davies, Mr Campin and Clerk to work on guidelines.	SDC/KF  SDC  SC/TES NSD/SC/LMM
R18/027	<b>CLUB MATTERS</b> Tennis Club. Mr Rush confirmed club data supplied by Mrs Fidler. Thanks to Groundsman for excellent condition of courts, Cricket Club. Noted club takes part in 'All Stars' for ages 4 to 8. Club hoping to hold a 'Club Sunday' during next season to involve all teams of the Club. Football. Cllr Davies had met with Cambs FA to discuss grant possibilities to set up 'Wild Cats' girls football coaching for summer term 2019. Friends H&I.R. Funding applied for from Cambs Community Foundation to form club for those with memory loss and carers, decision due January. Positive progress being	

	made with 'Triobike' project; formal request to be made to Committee with regards storage.	
R18/028	<b>COMMUNITY PARK SUB COMMITTEE</b> Minutes of the meetings held 3 and 24 October noted – appendix 2. Cllr Davies reported that approx. 200 people had attended public exhibition.	
R18/029	<b>SECURITY AND SAFETY IMPROVEMENTS TO COUNCIL COMPOUND</b> Report copied to all – appendix 3. Highlighted need for additional storage including safe storage for petrol canisters, etc., noting imminent arrival of new Piaggio vehicle, re-configuration of compound to maximise work area, installation of wash basin. Staff thanked for comprehensive report. It was agreed to accept the report and submit capital bid request to FLA Committee 3 December.	
R18/030	<b>OPERATIONS REPORT AND CORRESPONDENCE</b> Report copied to all – appendix 4. Items covered:	
18/030.1	➤ Completed tree works, drinking fountain installed, table tennis table installed, replacement door fitted at 12 New Road. Top panels of MUGA fence replaced due to fault in production (no cost). Clerk had met with Reparation Manager from YMCA following fire incident, visits due 1 & 8 December; 4 youths would be fully supervised carrying out low clearance works.	
18/030.2	➤ Items ordered: replacement blower £300+vat, PPE equipment £70.98+vat, additional CCTV camera £195+vat, repairs to water heaters following annual planned maintenance £478.52+vat, replacement swing chains £781+vat (The Green)	
18/030.3	➤ Further correspondence received from resident of neighbouring village raising concerns regarding parking issues at recreation ground. Cllr Carrington had been on site on day in question and advised the car park had been busy, but not unusual for a Saturday afternoon. Following discussion, Cllr Davies offered to meet with resident to explain situation and future plans.	NSD
R18/031	<b>FINANCE REPORT</b>	
18/031.1	➤ Committee budgets to date copied to all – appendix 5. Noted. CPP - Cllr Davies reported Vat advise would be required. PEM, being Council's recognised consultant, to be approached for advise up to cost of £2,500, proposed Cllr Davies, seconded Cllr Ing and agreed.	
18/031.2	➤ Budgets 2019 – 2020 copied to all – appendix 6a. Expenditure expected £52,610 to include £6k CPP, £3.5k exterior decoration 12 New Road; income expected £37,642. Capital expenditure request (specified reserves) £15,500. N.B. Community room floor requires re-sanding – costs to be investigated. Proposed Cllr Ing, seconded Cllr Cleaver and agreed that net request of £30,468 be submitted to FLA Committee for consideration. Cllr Jenkins abstained.	
18/031.3	➤ Sports Club & Facility Charges 2019 – 2020, report copied to all – appendix 6b. Noted cricket pitch hire included pitch and changing room hire only. Minor changes suggested and accepted, proposed Cllr Ing, seconded Cllr Cleaver and agreed. Tennis Club Coach commercial rates to be reviewed once clarity on arrangement with club confirmed.	SDC/LMM
R18/032	<b>DATE OF NEXT MEETING</b> Proposed Monday, 11 February 2019	
	Meeting closed at 9pm  <b>Appendices attached:</b> <b>Appx 1 – Action List</b> <b>Appx 2 – CPP Minutes</b> <b>Appx 3 – Capital Bid Request – Security &amp; Safety Improvements to Compound</b> <b>Appx 4 – Operations Report</b> <b>Appx 5 – Budgets to Date</b> <b>Appx 6 – Budgets 2019-2020 &amp; Facility Charges</b>	