

Minutes of Histon & Impington Highways Committee
7:30pm, Tuesday 26th June 2018
Parish Office, New Road, Impington

Highways Committee Minutes

Membership: 6 + 2 ex-officio

Appendices: 1

Quorum: 3

Agenda No:	Present: Cllrs: Andy Butcher, Elaine Farrell, David Legge, Pene Nudds Clerk: Chelsea O'Brien	
H18/001	<p>ELECTION OF COMMITTEE CHAIR 2018-19</p> <p>Andy Butcher – Proposed Cllr Nudds, seconded Cllr Farrell all in favour and AGREED to elect Cllr Butcher Chair of Highways Committee</p> <p>ELECTION OF COMMITTEE DEPUTY CHAIR 2018-19</p> <p>David Legge – Proposed Cllr Butcher, seconded Cllr Farrell all in favour and AGREED to election Cllr Legge as Deputy Chair of Highways Committee</p>	
H18/002	<p>TO ACCEPT APOLOGIES FOR ABSENCE</p> <p>Cllr(s): Edd Stonham (personal), Simon Jocelyn (personal)</p>	
H18/003	<p>TO REVIEW AND ACCEPT COMMITTEE TERMS OF REFERENCE</p> <p>003.1 Terms of Reference provided to all and reviewed (Appx 1). All in favour to accept. Deputy Clerk to draft delegation for dealing with resident matters for review at next meeting</p>	
H18/004	<p>MEMBERS DECLARATIONS OF INTERESTS AND DISPENSATIONS</p> <p>004.1 None</p>	
H18/005	<p>PUBLIC PARTICIPATION</p> <p>005.1 None present</p>	
H18/006	<p>TO APPROVE MINUTES OF THE MEETING HELD Tuesday 20th March 2018</p> <p>006.1 All agreed to sign as a correct record of the meeting</p>	
H18/007	<p>MATTERS ARISING</p> <p>007.1 <u>Local Highways Initiative 2017-18 Pedestrian Support Package</u> provisional date of 16th July, works expected to last for 2 weeks. Including installation of cycle stands. Following confirmation of date, details to be posted on website</p> <p>007.2 <u>Community Speedwatch</u> noting agreement at May AGM 2018, sign and associated equipment ordered due to be delivered for presentation at Feast Market</p>	
H18/008	<p>TO RECEIVE Highways Meetings and Reports</p> <p>008.1 <u>Notes from Highways Workshop</u> held 3rd May 2018 provided to all as working document of photos and emails received regarding parking. Workshop to be arranged to progress</p>	Dept Clerk
H18/009	<p>OUTSTANDING PROJECTS/ACTIVE SCHEMES – Update</p> <p>009.1 <u>Histon Crossroads – General Arrangement</u> to agree proposed design of widening of crossroads and improvements to signals (drawing number 5040182/HW/GA/104). Drawing provided to all (Appx 1). Following discussion, all agreed in principal to accept drawing, subject to site meeting to seek clarity on shaded areas of re-surfacing and tactile, where possible grass instead of tarmac. Deputy Clerk to contact Officer to arrange</p> <p>009.2 <u>LHIS 2018-19 Baptist Church Phase 2</u> initial meeting with Highways Officer on site held 7th June. To Nominate a Councillor(s) for the project in line with External Led Projects Policy. Agreed to nominate Cllrs Legge and Farrell working with Deputy Clerk. Site meeting held 7th June with CCC Officer in attendance to walk through scheme – detailed drawings expected to follow, item for next agenda</p>	Dept Clerk DNL/EF/ Dept Clerk

H18/010	OTHER CORRESPONDENCE and HIGHWAYS MATTERS	
010.1	Gatehouse Road SCDC approached for guidance on formulating road, awaiting response from SCDC, item for next agenda	Next agenda
010.2	LHI 2019/20 Application to agree process for formulating bid for sanction at July Full Council. Deadline 31 st July 2018. Wishlist provided to all, need for workshop to identify projects required prior to deadline. Following discussion, all in favour to request sanction from Full Council for submission of Pedestrian Support Package – Phase 2. Agreed to delegate to Cllr Butcher and Deputy Clerk to progress	AB/Dept Clerk
010.3	A14 Cambridge to Huntingdon Improvement Scheme June/July newsletter, noted	
010.4	Ambrose Way/Mill Lane junction Visitors Report Cllr Farrell and Deputy Clerk met with residents of Ambrose Way Tuesday 24 th May following reports of safety concerns. Visitors report provide to all. A number of issues highlighted include: <ul style="list-style-type: none"> - Refreshing of white line at junction of Mill Lane - Relocation of give-way signage - Alterations to drop kerbs <p>Cty Cllr Jenkins had visited the prior site and was seeking arrangements for a follow up visit with an Officer.</p>	
010.5	A14 Core Group agreed standing agenda item for members to report into from the A14 Core Group	
010.6	Feast Market agreed to produce map asking to pin point parking hot-spots, Deputy Clerk to arrange	Dept Clerk
H18/011	Date of next meetings Tuesday 31st July 2018	
H18/012	Items for next agenda: Gatehouse Road – formulating road name LHI 2018-19 Baptist Church Phase 2	
H18/013	How to Communicate Highways Meeting Feast Display – Parking Hotspots Meeting Closed: 8:55	