

036.3	Effectiveness of Independent Internal Audit (see Clerks Report Appx 2). All agreed to accept review for 2018	
036.4	Risk Management Plan (Appx 4) All agreed to accept review with addition to liability risk control "Friends of The Rec and other key users"	
036.5	External Audit Report Standing Orders suspended for Internal Auditor to report to Committee. Mr Parish advised that External Auditors had additional requirements during year 2017-18 and requested sight of correspondence from External Auditor in future. Committee will also be advised in the event of new information from the External Auditor being received in future. RFO report on External Audit Report (Appx 5). Issue regarding unpaid direct debits at year end listed as a qualification, raised as incorrectly included as reconciling item in the bank reconciliation. Amendments to be corrected in the prior year comparatives when completing next year's AGAR. One item drawn to attention of Council, although not affecting External Auditors opinion. Assertion 4 of the Annual Governance statement for 2018/19 must be answered 'no' and proper provision for exercise of public rights during 2019/20 be made Internal Auditor Max Parish pointed out the importance of his role in relation to the depth of work undertaken by PKF Littlejohn. Standing Orders re-instated	
F18/037	OTHER MATTERS	
037.1	Terms of Reference for all other Committees Finance, Legal & Admin had previously recommended strategic format for revised Terms of Reference. Cllr Jenkins agreed to help draw up appropriately for all Committees to consider	JDJ
037.2	3 Year Forecast/Medium Term Financial Strategy/Capital Budgeting Process No updating report yet available, Cllr Gordon to help Cllr Payne with process	DWP/AG
037.3	CAPALC GDPR Membership Scheme All agreed to join scheme at £75 per annum	
037.4	Emergency Plan SCDC had requested all Parish Councils to supply an Emergency Plan by 31 January 2019 and provided a template. Cllr Moore and Clerk to work on a simple plan, to be added to for appropriately over time	GM
037.5	Disaster Recovery Plan Noting IT recovery arrangements and Burial Ground records arrangements, agreed disaster recovery plan not currently essential. Remove from agenda. Agreed to carry out retrieval test on IT storage disk	
037.6	Aims & Ambitions Workshop Cllr Farrell was organising a meeting with a local provider to discuss workshop. Cambs ACRE provide and run strategy days for Councils, and as one option. Cllrs Payne and Farrell to progress	EF/DWP
F18/038	DATE OF NEXT MEETING Next scheduled meeting: Monday 3 December 2018 ; then 14 January; 8 April 2019	
F18/039	How to communicate meeting discussions/decision and to request items for next agenda(s): Website: Agreed to report half yearly income and expenditure had been reviewed and Committee were satisfied the Council was operating within budget Next Agenda: Recommendation for precept	
	Appendices: 1 Matters Arising List 2 Clerk's Report 3 Half Yearly Review of Budget 4 Risk Management Plan 5 RFO Report – External Audit Meeting Closed: 8.30pm	