## Minutes of Histon & Impington Parish Council Recreation Committee Parish Office, New Road, Impington Tuesday, 18 September 2018 at 7.30pm

## **Recreation Committee Minutes**

Membership: 6 + 2 ex-officio, 4 User-Representatives Quorum: 3 Parish Councillors

Agenda No:	Present: Cllrs Steve Carrington (Chair) Neil Davies, Brian Ing, Marian Cleaver, Also: Mrs Fidler (Tennis), Mr Franklin (Bowls), Mr Uttridge (Cricket) Steve Campin (Groundsman), Lynda Marsh (Clerk/Office Manager)	
R18/008	APOLOGIES FOR ABSENCE Apologies received from Cllr Jenkins and Mr Joslin (Histon Hornets) Cllr Stonham was absent.	
R18/009	CO-OPTION OF FOUR USER-REPRESENTATIVES OF THE MAJOR USER GROUPS  Proposed Cllr Ing seconded Cllr Davies and agreed to co-opt Mrs Fidler (Tennis), Mr Franklin (Bowls) and Mr Uttridge (Cricket) to committee.  Agreed to defer co-option of Histon Hornets member to next meeting.	
R18/010	MEMBERS DECLARATIONS OF INTEREST Cllr Davies – Trustee of Friends H&I Rec – item 18/016 Cllr Ing – Trustee of Friends H&I Rec – item 18/016	
R18/011	PUBLIC PARTICIPATION No public participation	
R18/012	TO APPROVE MINUTES  26 March 2018 – proposed Cllr Davies, seconded Cllr Ing and agreed to accept as true record of the meeting  4 June 2018 - proposed Cllr Davies, seconded Cllr Ing and agreed to accept as true record of the meeting	
R18/013	Actions List copied to all – appendix 1  17/008 Soakaway – Mr Campin to attempt to obtain 2 quotes for next meeting  17/047 Clubs to advise end of season data and any other relevant information to Clerk and Cllr Davies  17/047 Installation of drinking fountain due. Kitchen access – further complaint received from commercial user. In future, Cricket Club to advise if any additional facilities required during weekday evenings, possibility of accessing Bowls Club room to be investigated along with additional storage cupboard over sink area.  174/047 NNDR – no response received from NALC/CAPALC, agreed to remove from list	SC NSD/LMM/Club Reps JU/KF/LMM
R18/014	CLUB MATTERS  Bowls Club. Mr Franklin reported on a fairly successful season. Membership down to 48 members and likely to be lower next season. Club finding it difficult to attract new members; Cllr Carrington suggested a summer junior competition. Paint for boarding above ditch still to be purchased (£86.13+vat)  Tennis Club. Mrs Fidler reported on a good grass court season; noting excellent condition of courts with one net requiring replacement. Confirmed last day of summer season 30 September. Winter usage will be as last year.  Cricket Club. Mr Uttridge reported on a successful season. The club had run 'All Stars' cricket camps throughout season with 52 signed up; MCC hubs had proved successful.  Histon Hornets – Noted currently 25 teams plus one male adult side; Club hoping to raise a female adult team for next season  Friends of Rec – Community Athletics would continue at IVC for the winter and return to rec next summer. Looking at girl's cricket for next season. Replacement hockey	KF



	coach to be sourced. Sports Forum group suggested to provide framework to support all clubs.	
R18/015	COMMUNITY PARK SUB-COMMITTEE Minutes of meetings held 30 April, 7 June, 2 July and 30 July noted- appendix 2	
R18/016	FRIENDS OF H&I REC UPDATE  Report from Cllr Davies copied to all − appendix 3. Items covered:  > Outdoor Table Tennis Table. Grant of £1,100 secured from Mick George Sports Fund (in partnership with Living Sport). Proposed site by outdoor gym area, to be reviewed by Cllr Davies, Groundsman and Clerk. A contribution of £954 inc. vat would be required from the Recreation Committee to complete the project, Clerk and Cllr Davies delegated to obtain best value for concrete base. Proposed Cllr Ing, seconded Cllr Cleaver and agreed to fund £954 inc. vat contribution towards base.  > Picnic Benches. Suggestion made to enhance play area by replacing tree trunk seats with two picnic benches made from recycled materials, which FOR prepared to finance (cost in region of £350). Additional quote received for concrete bases £1,100+vat. Following discussion on:  ○ Concerns regarding large groups gathering 'out of hours'  ○ Necessity of permanent bases, wear and tear to ground if no bases installed  ○ Flexibility to move if not secured  It was agreed to install one bench with base and review before further bench installed. Trustees of FOR be asked to consider donation towards base with Committee to fund remainder of cost. Clerk to write to FOR Donations Secretary.  > Additional Oak Tree. FOR have offered to fund an additional Oak tree beside Fieldstead Road boundary fence, noting permission would be required from Chivers. Materials for protective cage would also be provided. Agreed to accept offer subject to agreement on position.  > Rec Summer Concert 2019. FOR request agreement from Committee to organise a concert with licensed bar Friday, 5 July 2019. Location proposed as far side of croquet pitch, 1 <sup>st</sup> cricket pitch would be unaffected; marquee dismantled following morning to enable 2 <sup>nd</sup> cricket pitch to be used if necessary. Following discussion on:  • FOR to take full responsibility for event (Feast event organised by FOR)  • Concerns raised regarding security, noting issues at last large event  • Number of people atte	LMM
R18/017	information, position to be agreed.  OPERATIONS REPORTS	
	<ul> <li>Operations Report copied to all – appendix 4. Items covered:</li> <li>Following Health &amp; Safety advice received, recommendation that the site be designated as a 'No Smoking Zone' Agreed.</li> <li>Replacement concrete bollard, quote on file £400+vat, 2<sup>nd</sup> quote required. Possibility of additional bollard at end of path to the office discussed. Upgrade of ground and compound security to be investigated</li> <li>12 New Road – existing wooden back door in poor condition (wood rotten). Quotes received to replace £660.00 and £670.00+vat, proposed Cllr Davies, seconded Cllr Ing and agreed to accept quote for £660. Exterior woodwork (window frames and facias) on property also in poor condition, one estimate received to carry out</li> </ul>	SDC/NSD/SC



	<ul> <li>external decoration £3,400.00+vat – for consideration in 2019-20 budgets. Quotes to be sought for replacement windows.</li> <li>Drinking Fountain, delivery taken. Quotes requested to install at £320 and £325. Order to be placed.</li> <li>Damage to cradle swing – reported to police, quote for replacement parts received £1,176.05+vat. Insurance excess £250, agreed to submit insurance claim. Repairs to see saw on Recreation Ground play area required (wear and tear) £140+vat</li> <li>Cllr Davies confirmed that the pump project was now complete.</li> <li>Ground Condition Report copied to all – appendix 5. For information.</li> </ul>	LMM
R18/018	<ul> <li>RECREATION GROUND LONG TERM PLAN</li> <li>Committee Chairman Cllr Carrington put forward ideas including:</li> <li>➤ Outside electricity supply. Specification to be clarified, Cllr Carrington to meet with contractor and report back at next meeting.</li> <li>➤ Relocation of bowls fencing closer to green. This would enable area to be fully utilised, possibly with tables and chairs. Suggested working group to include Cllrs Carrington and Davies, Mr Campin, Mr Franklin and 1 other bowls club member.</li> <li>➤ Additional drinking fountain on tennis courts side of pavilion if existing successful.</li> <li>➤ Public toilet refurbishment. It was suggested that changing room facilities also be reviewed. Cllr Davies felt a holistic approach was required in conjunction with proposed CPP project.</li> </ul>	SDC SDC/NSD/SC/ KF
R18/019	FINANCE REPORT Committee budgets to date copied to all, appendix 6. Noted.	
R18/020	DATE OF NEXT MEETING Proposed Monday, 26 November 2018	
	Meeting closed at 9.50pm  Appendices attached: Appx 1 – Action List Appx 2 – CPP Minutes Appx 3 – Friends H&I Rec Update Appx 4 – Operations Report Appx 5 – Ground Condition Report Appx 6 – Budgets to Date	

