

**Minutes of the Meeting held of Histon & Impington Parish Council
Community Room, Histon & Impington Recreation Ground, New Road, Impington
Monday 18th February 2013 7.30 p.m.**

4 Appendix attached

Full Council Minutes

Agenda No:	Action/ Power
<p>Present: Cllrs: I M Parish (Chairman), H S Abdullah, M C Cleaver, N S Davies (also District), J Dunn, J P Emmines, J D Jenkins (also County), D N Legge, D V Marston, P J Nudds, D W Payne, J P Teague Dist Cllr Chatfield Clerk: Mrs A J Young</p> <p>Balfour Beatty: Pat Walsh, Peta King-Parcell; County Council: Alan Hitch</p>	
<p>12/184</p> <p>APOLOGIES FOR ABSENCE</p> <p>Cllrs: Ian Cooper (work), Janet Diplock (illness), Cedric Foster (personal), Brian Ing (personal), Edd Stonham (work), Cty Cllr Gymer</p>	
<p>12/185</p> <p>DECLARATIONS OF INTEREST AND DISPENSATIONS</p> <p>a) Declarations of pecuniary interest from Councillors on items on the agenda – <u>Cllr Nudds</u> – expenses claim item 193.2 b) Written requests for dispensations for disclosable pecuniary interests – None c) Any new requests for dispensations – None</p>	
<p>12/186</p> <p>DATE(s) OF NEXT COMMITTEE MEETINGS</p> <p>Recreation Ground Committee – 7 p.m. Monday 25 February 2013 Planning Committee – 7.30 p.m. Tuesday 26 February 2013 Environment Committee – 7.30 p.m. Thursday 7th March 2013 Youth Committee – 7.30 p.m. Monday 11 March 2013 Planning Committee – 7.30 p.m. Tuesday 12 March 2013 Community Facilities Committee – 7.45 p.m. Thursday 14 March 2013</p> <p><u>Other events/meeting</u> Northstowe Parish Forum – Wednesday 20 February 2013 7 p.m. Cottenham VC Exhibition by Januarys at Bishops DIY – Thursday 21st February HICOP Planting – 10.30 a.m Saturday 23 February 2013 NW Cambridge Community Forum – 7.15 p.m. Wednesday 27 February 2013 Public Meeting Station Design Group - 7.30 p.m. Thursday 28 February 2013 Parish Forum SCDC – 6.30 p.m. Cambourne The BIG TIDY UP – Saturday 2 March 2013</p> <p>With agreement of Council, Chairman brought forward item <u>195.3 Balfour Beatty- details of consultation on street light changes in Impington</u>. Pat Walsh, General Manager Balfour Beatty took members through the revised planned consultation process for changes to street lighting and provided copies of leaflet and letter to be sent to affected residents. Residents to be urged to contact Parish Council to feed into the consultation process.</p> <p><u>Noted:</u></p> <ul style="list-style-type: none"> • Some lamp units to be changes April/May 2013 • Some lamp columns will be replaced in October 2013 – new columns will be installed before taking old out, constraints could mean different site chosen for new replacement column • 45 day notice period to be given on removals/replacements <p><u>Concern expressed over:</u></p> <ul style="list-style-type: none"> • Possible loss of additional columns as a result of policy changes (e.g. those installed as part of traffic calming) • Reliance on website for information • Lack of “overview” approach, with process encouraging individual complaints only <p>Balfour Beatty agreed to provide details on process for retention of “antique” columns as working models or decorative artefacts. Cllr Nudds to provide listings of such columns in Histon & Impington. Alan Hitch agreed to provide documented details of the new process for the Parish Council . All 3 representatives left the meeting</p>	PJN

12/187 187.1	PUBLIC PARTICIPATION None	
12/188	TO APPROVE MINUTES OF THE MEETING HELD 21 January 2013 Proposed Cllr Cleaver, seconded Cllr Emmine, all in favour to accept as a true record of meeting	
12/189 189.1 189.2 189.3 189.4 189.5 189.6 189.7	MATTERS ARISING FROM PREVIOUS MEETING <u>Item 173.1 Flooding and Drainage</u> Cty Cllr Jenkins had contacted Highways Agency <u>Item 173.2 Infant School Saturday Football</u> letter of thanks received <u>Item 173.3 Cross Committee Group Flooding & Drainage</u> see item 195.1 <u>Item 175.2 Police</u> any reports copied to all. Josephine Teague now confirmed as Neighbourhood Watch Co-Ordinator in personal capacity <u>Item 175.4 Newsletter</u> Cllr Payne to send out completed newsletter for comment <u>SCDC Parish Council Liaison meeting 7 March</u> Cllr Parish, Davies and Payne. 3 topics put forward <u>Item 180.4 IVC AGM/Governors meeting</u> attended by Councillors Abdullah and Parish, papers held on file. Noted 60 year anniversary at Impington Village College	DWP
12/190 190.1 190.2	VACANCY & CO-OPTION TO PARISH COUNCIL 2 Vacancies remain on Parish Council. No co-option yet possible. Next agenda <u>Committee and Other Bodies</u> All agreed to co-opt Cllr Nudds onto Recreation Ground Committee leaving 1 vacancy on Recreation Ground, 2 Youth and 2 Planning Committee remain. Committee Chairmen requested to seek membership for next agenda	Next agenda Next agenda
12/191 191.1 191.2 191.3 191.4	TO RECEIVE REPORTS County Cllrs and District Councillors Reports: County Council written report accepted from Cty Cllr Gymer covering: Economy, Transport and Environmental Services, Police, Children and Young People's Services, Local Issues, Forthcoming meeting and events. <u>Additional discussion on: A14 Crossing Plans</u> due to complete by end of Summer; <u>Guided Busway</u> solar studs due to be installed in next week, environmental works and graffiti update requested; <u>County Council budget</u> due to increase 1.99% 2013-14; <u>Northstowe Joint Development Committee</u> postponed to late March. District Council written reported accepted from Dist Cllr Stonham covering: Second Phase LDF, Capital Grants and arts funding, Orchard Park shop centre <u>Additional discussion on: Histon & Impington Village Action Group</u> Dist Cllr Chatfield had agreed to meet the group having missed their public meeting; <u>Mitigation Works at The Brook</u> Both District and County Councillors were requested by Cllr Nudds to investigate any possible funding available to fill shortfall of funding available via Cycleway Team; <u>SCDC budgets</u> due to increase by £5 per annum (4.8%) 2013-14 <u>Clerk's Report (Appendix 1)</u> provided to all and accepted. Noted delegated expenditure items <u>Chairman's Report (Appendix 2)</u> Noted further discussion on: <u>Communication Policy</u> (media) Agreed Cllrs Parish and Ing to draft for general comment and bring forward through Finance, Legal and Administration Committee <u>Other Committee Chairmen or Officer's Reports</u> <u>Employment Committee</u> re-arranged date to be confirmed; <u>Highways Committee</u> re-arranged 28 March (Long Term View meeting held 11 February 2013)	IMP/BSI
12/192 192.1	TO ACCEPT Committee Reports and to deal with Matters Arising Planning Committee draft minutes 29 January and 12 February copied to all and accepted. Next meetings due Tuesday 26 February and 12 March 2013. Noted Issues and Options 2 response submitted 18 February 2013, thanks recorded to Cllr Payne. <u>NIAB2</u> (to be known as Darwin Green 2) Planning Committee to provide brief for Clerks to attend meeting 7 March 2013. <u>NIAB 2/King Meadow paper (Appendix 3)</u> Part one of paper covered possible parishing issues. Discussion followed. Agreed that, subject to appropriate consultation with residents south of the A14, that the creation of one or more new Parishes (including Darwin Green Parish) would be supported.	

192.2	<p>Agreed that Clerk should take to meeting on 7th March requirement for appropriate funding and necessary contingency to be included in Section 106 negotiations.</p> <p><u>Histon and Impington Village Action Group</u> – Part two of paper covered proposal that 'We should (<i>at all times being aware that HIVAG are not necessarily representative of the community</i>): a) provide practical support where we can – e.g. free access to meetings rooms, maps etc b) Keep them in touch with information, events (where those are open to the public) that is relevant c) Maintain at least the current level of working relationship; d) Seek to gain access to their survey results e) Task Planning Committee to meet with the group leaders to agree any additional actions - Proposed Cllr Payne.</p> <p>With the removal of “necessarily” to read “<i>We should at all times being aware that HIVAG are not representative of the community</i>”, proposed Cllr Payne all in favour to accept and agreed. Clarified that although the Parish Council would take the group into account when debating Planning issues, this would not necessarily mean it would come to the same outcome.</p> <p><u>Local Green Spaces</u> Any application due by 11 March 2013. Deferred to Environment Committee in discussion with Planning Committee, to put out for comment and reach conclusion. Possible sites include:</p> <ul style="list-style-type: none"> • Etheldred House area • Rear of Croft Close • Meadow adjacent Doctors Close • Ditch from Clay Close Lane to Milton Road <p>Noted Keith Miles may provide clarification on process</p> <p>Community Facilities Committee draft minutes 7 February copied to all and accepted. Next meeting due 14 March 2013.</p> <p><u>Working Party</u> to agree formation to support the Committee. Cllr Davies explained the need for greater flexibility with regard to community and interested groups and the impact on decision making and quorum issues. Concern over the need for specific purposes for Working Parties. Deferred after discussion on:</p> <ul style="list-style-type: none"> • Prematurity of changing name of Committee, despite specific concentration at Bypass Farm • Parish Council had not yet agreed specific ideas • Paper from Committee expected for March meeting • Manor Park Working Party reports to Environment Committee but also could be viewed as Community Facility issue • Care required to avoid raising expectations 	<p>Environment and Planning Committees</p> <p>March agenda</p>
12/193 193.1 193.2 193.3	<p>TO RECEIVE Finance Report</p> <p><u>Retrospective accounts</u>: noted retrospective accounts for Parish Council and Recreation Ground accounts (Appendix 1 Pg 3,4).</p> <p><u>Approve payment of outstanding accounts due</u> (Appendix 1 Pg 3,4) Cllr Nudds left the meeting (interest in expenses claim). Proposed Cllr Teague, seconded Cllr Davies all in favour and agreed. Noted expenses for Cllr Nudds were allotments, not enviro.volunteers expenses. Cllr Nudds returned to the meeting</p> <p><u>Amounts Paid In and Correspondence</u> (Appendix 1 Pg 3,4) Letter of thanks from Histon & Impington Day Centre for donation</p>	
12/194 194.1 194.2	<p>RECENT CORRESPONDENCE</p> <p><u>Cambs County Council</u> issues of light pollution around site of Histon Library. Noted complaint received by County Council re intensity of lighting. Response made and suggestion to be put forward regarding sensor lights</p> <p><u>HICOP</u> invitation to planting ceremony 23 February. Permission granted for access to carry out preparatory work and installation of temporary combination lock</p>	
12/195 195.1	<p>OTHER MATTERS AND REPORTS</p> <p>RESOLUTION: <i>Histon & Impington Parish Council agree to combine the current working groups (Long Term Transport Vision; Flooding & Drainage; North End (Histon North) and Histon High Street) into a single group tasked with delivering a Neighbourhood Plan</i></p>	

<p>195.2 195.3 195.4</p>	<p><i>for Histon and Impington by April 2015” Proposed Cllr D W Payne. (Appendix 4) paper provided to all. Following full discussion including comment on:</i></p> <ul style="list-style-type: none"> • Clear need for a strategy and co-ordinator • Work put in by individuals already • Omission of Working Parties for Station Area; Audit of public open spaces, including aspirations; Community Facilities (if approved) • Flooding and Drainage may be “lost” in any grouped Working Party • Neighbourhood Plan needs to be a majority membership of non-councillors • North End and Histon High Street Working Parties did not yet exist • Histon and Impington Village Action Group membership may be of use in forming such a Neighbourhood Plan group <p>Chairman formally asked for meeting extension of 10 minutes under Standing Order 1 x). All agreed</p> <p>Following alternative resolution: Proposed Cllr Jenkins: <i>“This Council commits to development of a Neighbourhood Plan by April 2015 and requests that Cllr Payne comes back at the next meeting with a more rounded proposal about how it would deliver and how it would develop the provisioning it is talking about”</i> Cllr Payne withdrew his proposal and seconded. All in favour and agreed</p> <p><u>Strategy Workshop feedback</u> report due by Cllr Ing deferred to next agenda <u>Balfour Beatty</u> see item 186 <u>Future of 110 Bus to Ely</u> update following meeting held 12 February 2013. See Chairman's report. Minutes will be circulated to all.</p>	<p>DWP</p> <p>BSI Next agenda</p>
<p>12/196</p>	<p>MATTERS FOR NEXT AGENDA</p> <p>Committee structure and frequency Neighbourhood Plan proposals Communication Strategy – update from Cllrs Parish and Ing</p>	
<p>12/197</p>	<p>Date of Next Meeting:</p> <p>Monday 18 March 2013 7.30 p.m. – Recreation Centre, Recreation Ground, New Road, Impington</p>	
	<p>Meeting closed: 9.37 p.m.</p>	