

**Minutes of the Meeting held of Histon & Impington Parish Council
Community Room, Histon & Impington Recreation Ground, New Road, Impington
Monday 17th December 2012 7.30 p.m.**

3 Appendix attached

Full Council Minutes

Agenda No:		Action/ Power
	<p>Present: Cllrs: I M Parish (Chairman), H S Abdullah, M C Cleaver, I Cooper, N S Davies (also District), J Dunn, J A Diplock, J P Emmines, C J Foster, B S Ing (Vice Chair), J D Jenkins (also County) D N Legge, D W Payne, A Turnbull, E W Stonham (also District) Cty Cllr Gymer Clerk: Mrs A J Young</p> <p>During meeting Council held minute silence for ex Parish Councillor Janet Heinich and ex Cty Cllr Neville Pritchard</p>	
12/156	<p>APOLOGIES FOR ABSENCE</p> <p>Cllrs: Pene Nudds (holiday), Derek Marston (personal), Josephine Teague (personal) Dist Cllr Chatfield</p>	
12/157	<p>DECLARATIONS OF INTEREST AND DISPENSATIONS</p> <p>a) Declarations of pecuniary interest from Councillors on items on the agenda – Item 165.2 Cllrs Payne, Ing and Davies (expenses claim) b) Written requests for dispensations for disclosable pecuniary interests – None c) Any new requests for dispensations – None</p> <p>4 year dispensations approved by Clerk for Precept and Budget discussion for Cllrs: Marian Cleaver, Ian Cooper, Neil Davies, David Jenkins, Brian Ing, David Legge, Edd Stonham</p>	
12/158	<p>DATE(S) OF NEXT COMMITTEE MEETINGS</p> <p>Finance Legal & Admin Committee (Precept recommendations) – 7.30 p.m. Monday 7 January 2013, plus adjournment to 9 January 7.30 p.m. if required Planning Committee – 7.30 p.m. Tuesday 8 January 2013 Community Facilities Committee – 7.30 p.m. Thursday 10 January 2013 Environment Committee – 7.30 p.m. Tuesday 15 January 2013 Highways Committee – 7.30 p.m. Thursday 17 January 2013</p>	
12/159	<p>PUBLIC PARTICIPATION</p> <p>No public present</p>	
12/160	<p>TO APPROVE MINUTES OF THE MEETING HELD 19th November 2012</p> <p>With the amendment to 152.1 to read “clarified a total of £150 had been put aside for the Mobile Warden for Christmas gifts”</p>	
12/161	<p>MATTERS ARISING FROM PREVIOUS MEETING</p> <p>Deferred to next agenda</p>	
12/162	<p>VACANCY & CO-OPTION TO PARISH COUNCIL</p> <p>No nominations for vacancy on Council</p>	
12/163 163.1	<p>TO RECEIVE REPORTS</p> <p>County Cllrs and District Councillors Reports: <u>County Council</u> written report accepted from Cty Cllr Gymer covering: Guided Busway; Consultations; Environmental Services. Cty Cllr Gymer updated on demise of the <u>AJC</u> (Area Joint Committee). Members were disappointed at the loss of a useful forum to raise local issues and at the extent of consultation; <u>Section 188</u> notices served on all Local Government staff with possible redundancies; <u>Northstowe</u> Forum issues; <u>Primary School</u> as referred to in report was <u>Junior School</u>; <u>A14 Improvements</u> Cty Cllrs Jenkins and Gymer had met with David Legge</p>	

<p>163.2 163.3 163.4</p>	<p>and County Officers to discuss 3 schemes coming forward, notes to be provided on timings and concerns, with no proposal for any form of consultation, Parish Council were mindful of Lone Tree Avenue residents' concerns over noise pollution. Agreed Cllr Parish and Legge to work with Cty Cllr Gymer and circulate a draft letter to Jim Paice, cc Highways Agency, County Councillors; District Councillors, Julian Huppert regarding the Air Quality Maintenance Area, with input from Girton Parish Council. A14 Working Group to then finalise letter. District Council written reported accepted from Dist Cllr Jonathon Chatfield covering: Scrutiny; House Maintenance Plan; Sustainable Energy; New Contact Centre; Case Work. Additionally, Dist Cllr Davies confirmed <u>Mettle Hill</u> proposal now withdrawn; <u>Housing Benefit</u> Dist Cllr Stonham to check any impact on Histon & Impington residents; <u>Scrutiny</u> Dist Cllr Stonham to investigate proposals to distribute the role among others <u>Clerk's Report (Appendix 1 pg.1)</u> provided to all and accepted <u>Chairman's Report (Appendix 2)</u> Cllr Davies comments on the role of the late <u>Neville Pritchard</u>, a work colleague, in Neil's longstanding involvement in community and Parish Council affairs. <u>Christmas Tree The Green</u> thanks voiced to Steve Cox for organising tree, donated by Flora-Tec. All agreed Precept Committee to consider Parish Council taking responsibility for organising the tree on future years, hopefully via local donation <u>Other Committee Chairmen or Officers Reports</u> none received. Recreation Ground Committee meeting held 17 December 2012 and due 28 January 2013</p>	<p>IMP/DNL/ SG A14 Working Group EWS</p>
<p>12/164 164.1 164.2 164.3 164.4 164.5</p>	<p>TO ACCEPT Committee Reports and to deal with Matters Arising</p> <p>Planning Committee Draft minutes 20 November and 11 December 2012 provided for all. Next meeting due 8 January 2013. Discussion on: <u>Community Infrastructure Levy</u> Noted indication is income from new build will drop to about 20% of current levels. Dist Cllr Davies to press for Parish Forum meeting with SCDC to include CIL and precept issues. <u>Rear of 24 Hereward Close</u> Cllr Legge declared an interest. All 3 District Councillors requested to support the application going to SCDC Committee</p> <p>Environment Committee Draft minutes 26 November provided for all. Next meeting due 17 January 2013</p> <p>Highways Committee Minutes 6 December not available. Next meeting due 17 January 2013. To revert to one Committee meeting bi-monthly. Cllr Legge reported on: <u>Minor Highways Improvement Scheme</u> for junction of Station Road/The Green/High Street. Map provided for agreement in principle with scheme to be brought forward for final agreement in early New Year. Noted possible inclusion of dropped kerbs and need to discuss dray delivery with The Boot Inn management. Some concern over retention of left hand filter onto High Street. <u>30 mph North of The Green</u> County Council Highways had been asked to proceed with scheme, Parish Council having £1,500 set aside in payment. Advertisement costs to be kept as low as possible by sharing those due to be advertised in early January 2013. Following consideration of extent of limit, and noting enforcement issues, agreed to request from Village Green to 100m north of house on right-hand side (where village name sign located). <u>20mph School Signs</u> appeared to be operational even on Sundays. Can be reported via Fix My Street website. <u>Noted two new Minor Highways Improvement Schemes</u> to be submitted for 2013-14</p> <p>Youth Committee Draft minutes 10 December provided for all. Next meeting due 11 March 2013</p> <p>Employment Committee meeting due 13 December 2012 postponed to 21 February 2013 due to quorum issues. All in favour and agreed to co-opt Cllr Davies to fill vacancy</p>	<p>NSD</p>
<p>12/165 165.1 165.2 165.3 165.4</p>	<p>TO RECEIVE Finance Report</p> <p><u>Retrospective accounts:</u> noted retrospective accounts for Parish Council and Recreation Ground accounts (Appendix 1 Pg 2). Cllrs Ing, Payne and Davies declared interest and left the room</p> <p><u>Approve payment of outstanding accounts due (Appendix 1 Pg 2&3)</u> plus additional payment of £885.70 Histon & Impington Community Minibus, and including Recreation Ground Committee accounts. Proposed Cllr Diplock, seconded Cllr Foster, all in favour <u>Amounts Paid In</u> for report in January 2013</p> <p><u>Half Yearly review of Donations (Appendix 1 Pg 4)</u> Report showed applications and recommendations. Proposed Cllr Abdullah, seconded Cllr Davies, all in favour and agreed that Histon & Impington Parish Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will</p>	<p>Next agenda Sec 137 LGA</p>

	benefit them in a manner commensurate with the expenditure:- "to donate £300 to Histon & Impington Day Centre Following some discussion on criteria and status of group, agreed to defer decision on any donation to Level Playing Field or Open Gardens sponsorship to next agenda pending research	Next agenda
12/166	RECENT CORRESPONDENCE	
166.1	<u>SCDC Grant Review Up-date and Consultation</u> copied for all – responses by 20 December	BSI/JDJ
166.2	<u>SCDC Consultation on Shaping Aims and Services</u> in South Cambridgeshire – running until 1 February. Events include Tuesday 22 January Histon & Impington Community Room 2.30 p.m. - 7.30 p.m. Cllrs Ing and Jenkins to attend 22 January 2013 re Station Design Plans	
166.3	<u>Rural Services Network</u> – grant funding opportunities copied for all	AT
166.4	<u>SCDC – Christmas Waste & Recycling</u> details. Noted	
166.5	<u>Police and eCops</u> reports copied to all	
166.6	<u>St Andrews Histon</u> – invitation to take part in Flower Festival – indications required by end of 2012. Budget delegated to Cllr Turnbull and Office staff to provide suitable display 2013	
166.7	<u>Royal British Legion</u> – enquiry on Parish Council's thoughts on events to mark 100 th anniversary of start of First World War Agreed to advise British Legion that Parish Council would be happy to help them with any plans they had, noting Jubilee celebrations 2012 organised by body outside the Parish Council	
166.8	<u>Circulation List</u> available for all	
12/167	OTHER MATTERS AND REPORTS	
167.1	<u>Strategy Workshop Feedback</u> November 24, report from Cllr Ing. Next agenda once feedback received from all those attending	Next agenda
167.2	<u>Bypass Farm</u> Paper provided to all (Appendix 3) including recommendation that Council agree to: <ul style="list-style-type: none"> - The preparation of a draft SCDC Community facility grant applications - The preparation of draft pre planning advice application to SCDC - Engagement of PJ Townsend Associates to provide the professional advice required at a cost of no more than £1000 Cllr Turnbull queried the level of service from PJ Townsend Associates and encouraged inclusion of soil contamination checks. Other issues raised include archaeological survey requirements (desk survey normally carried out); lease length (40 years latest assumption); land value issues; no travel expenses to be charged. Noted Clerk and Cllr Daves had met Highways officers January 2012. Highways Issues were part of the brief. Proposed Cllr Davies, seconded Ing all in favour and agreed to accept recommendations as written	
167.3	<u>Bellway Homes Residential Development</u> Plans for LEAP at former SAICA site provided for comment. Comment to be made about lack of bins next to seats and cycle rack provision. Noted would consider at more length when submitted to Planning Committee, including no provision for teenagers and issues regarding the culverting of the ditch	
167.4	<u>Balfour Beatty</u> Confusion remained over consultation process for changes to lamp standards. Cty Cllrs Jenkins to arrange for Belfour Beatty representative and Chris Sproston of County Council to attend January meeting to make presentation on proposals. Newsletter article planned for January 2013, Cllr Legge and Cty Cllr Jenkins to work together to gather information. Noted issue with retention of cast iron columns. Newsletter deadline for all articles 12 January 2012	JDJ Next agenda DNL/JDJ
12/168	MATTERS FOR NEXT AGENDA <ul style="list-style-type: none"> ➤ 110 Bus Issue ➤ Strategy Workshop – taking forward ➤ Approach to the Firs Surgery for strategy meeting re medical facilities in the villages. No agenda item agreed. Cllr Parish to approach the surgery to request informal discussions on the effect of development on the Practice 	IMP
12/169	Date of Next Meeting: Monday 21 January 2013 7.30 p.m. – Recreation Centre, Recreation Ground, New Road, Impington	