

**Minutes of the meeting held of Histon & Impington Parish Council, Community Room, Histon & Impington Recreation Ground, New Road, Impington
Monday 30th April 2012 7.30 p.m.**

4 appendices attached

Agenda No:	Present: Cllrs: I M Parish (Chairman), D W Payne (Vice Chairman), H S Abdullah, M C Cleaver, N S Davies, J A Diplock, A J Eade, J P Emmines, C J Foster, B S Ing, I A Levitt, D V Marston, P J Nudds, R S Plumbly, A Turnbull Dist Cllr Mason; 3 Members of public (in part); Mrs L M Marsh Clerk: Mrs A J Young	Action/ Power
12/020	APOLOGIES FOR ABSENCE Cllrs G Payne (personal), D Legge (working), E Stonham (working); Cty Cllr Gymer Cllrs Jones and Heywood were absent	
12/021	MEMBERS DECLARATIONS OF INTERESTS Cllr J Emmines item 12/026 (S/1886/11) declared a prejudicial interest (University of Cambridge employee) Cllr A Turnbull Item 12/030 declared a prejudicial interest (expenses claim) Cllrs Ing and Davies, Item 12/030 declared prejudicial interests (Friends of Histon & Impington Recreation Ground) Davies prejudicial interest (Chairman Histon Feast)	
12/022	OPEN SESSION FOR THE PUBLIC Huw Jones, Home Close, Histon drew attention to forthcoming consultation on conversion to Academy status for Histon & Impington Primary Schools, urging the Parish Council to press for proper thought to be made on consulting with parents, carers and the wider community, and should the schools convert on maintaining as much accountability as possible. Mr Jones welcomed contact from any interested person to present the case against conversion. Cllrs Plumbly and Davies confirmed their interest as Chair of Governors and School Governors at the Junior School. A meeting of Governors was due 3 May after which consultation would commence up to end of June. An information meeting was planned for 28 May. Mr Jones urged the Parish Council to ensure a view is taken on the consultation. 1 member of public left the meeting. At this point Chairman brought forward part of item 12/026 S/0498/12/FL Mr Stephen Younger, 2 Park Lane, Histon and suspended Standing Orders with agreement of Council. Cllr Davies declared a personal interest (work colleague)	
12/023 23.1 23.2	TO APPROVE MINUTES OF THE MEETING HELD 2 APRIL & 12 APRIL 2012 2 April 2012 – noting Cllrs Ing and Emmines had been present, proposed Cllr Abdullah, seconded Cllr Ing, all in favour to accept as a true record 12 April 2012 – Proposed Cllr Diplock, seconded Cllr Levitt, all in favour to accept as a true record	
12/024 24.1	MATTERS ARISING FROM PREVIOUS MEETING None	
12/025 25.1 25.2 25.3 25.4	TO RECEIVE: 25.1 <u>Monthly County Councillors Report</u> March 2012 report from Cty Cllr Gymer received and accepted covering: County Council and Cabinet meetings; Environmental Services; Forthcoming meeting and events 25.2 <u>Monthly District Councillors Report</u> No written report received. Dist Cllr Mason outlined attendance at “In Your Patch” meeting on 30 April where a) procedures at regular Panel meeting were discussed. Preference stated to remain as a forum for Police matters. b) Cambs Future Transport Initiative debated. Noted bus subsidies were gradually reducing. Chairman took the opportunity to thank Dist Cllr Mason who was retiring in May 2012 for all his outstanding public service and work put into the community over many years 25.3 <u>Clerks Report (Appx 1)</u> Particular note made of Clerks responsibility for “tweeting” on behalf of the Council and training in “General Power of Competence” training to be undertaken 22 May 2012 at cost of £40. Following discussion on provision of hi-vis jacket; fleece; polo for Groundstaff and business card for Council, agreed to proceed with ordering, using logo 25.4 <u>Histon & Impington Parish Use of 2012</u> required	Action/ Power

	Chairman's Report (Appx 2) Provided for all and noted. Report on meeting held 20 April with Keith Miles would be circulated to all. Noted opening of duck viewing platform at The Green due to take place 18 May 2012	
12/026	<p>PLANNING MATTERS: <u>Northstowe</u></p> <p>26.1 <u>S/0390/12/MP Gallagher & Homes and Community Agency, East of Longstanton and north of Oakington</u> Development Framework Document containing a refreshed master plan and development principles for Northstowe, including the long term reserve land, for a scheme of up 10,000 dwellings and development of associated infrastructure and complementary uses <u>S/0388/12/OL Mr Alan Joyner, Gallagher Longstanton Ltd, Land South of Longstanton Park and Ride and adjacent to B1050 at Station Road, Longstanton and Hattons Road</u> <u>Longstanton</u> Outline planning application for phase 1 of Northstowe drainage. Recommendation of refusal made for both applications following email agreement. Cllrs Ing and D W Payne were thanked for all work carried out <u>Orchard Park</u></p> <p>26.2 <u>S/2559/11 Site A Land off Ringfort Road and Site B Land off Chieftain Way, Orchard Park</u> Amendment Site for the erection of 112 dwellings, 7 retail units and 28 flats (development is both outline and full permission and involves two separate land parcels). Agreed no changes to original submission</p> <p>26.3 <u>S/1886/11 University of Cambridge, Land between Madingley Road and Huntington Road</u> Proposed development comprising up to 3,000 dwellings and associated infrastructure. Amendment. Comments due by 3 May 2012. Cllr Emmines declared a prejudicial interest (University employee) and left the meeting. Agreed no further response appropriate. Cllr Emmines returned to meeting</p> <p>26.4 <u>S/0498/12/FL Mr Stephen Younger, 2 Park Lane, Histon</u> (Had been brought forward to start of the meeting) Two-storey side extension and alteration to single-storey conservatory to rear. Cllr Davies declared a personal interest (work colleague). Standing Orders suspended. Mr Younger, applicant, outlined intentions for improvements to street scene and traditional features. Following questions to applicant Chairman re-instated Standing Orders. 14 in favour, 1 abstention, agreed to recommend approval making comments/requesting conditions covering:</p> <ul style="list-style-type: none"> • Delivery of building material/construction plans • Possible concern over loss of light to neighbour • Preference for 4 sash windows • Ensuring consultation made with Conservation Officer <p>26.5 2 members of public left meeting. Chairman returned to agenda order <u>S/0746/12/PD Mr & Mrs Allen, 26 Manor Park, Histon</u> Replacement single storey extension. All agreed to recommend approval stating if SCDC are minded to approve, request obscure glass to the velux on roof of extension</p> <p>26.6 <u>S/0458/12/VC Land West of Merrington Place, off Impington Lane, Impington</u> Variation of condition 2 of planning permission S/1847/12 to substitute approved plans for a variation of house-type at plots 20,21,30 and 31 and to substitute approved plans for the transfer of affordable housing from plot 20,21,30 and 31 to plots 23,25,27 and 29 Merrington Place. For information only. Agreed to express Council's disappointment that the rental element was to be lost, whilst noting support for shared ownership schemes</p> <p>26.7 <u>SCDC Callout Arrangements</u> over Bank Holidays and Weekends provided and copied to all</p> <p>26.8 <u>S/0364/12 1 Cottenham Road</u> Agreement for attendance at SCDC Planning Committee 9 May. Agreed Cllr Parish to attend and speak on behalf of Parish Council . Noted issues on massing</p>	
12/027	<p>TO AGREE: to publish a Parish Council Spring Newsletter for distribution to all households, incorporating Annual Reports, as required as part of retaining Quality Council Status, at a cost of up to £600 Paper provided to all with recommendations:</p> <p>A. <i>That, for all the reasons that Histon Parish Council and Impington Parish Council chose to seek Quality status, Histon & Impington Parish Council should be a Quality Council and do everything necessary to maintain that status.</i></p> <p>B. <i>Given that:</i></p> <ol style="list-style-type: none"> a. <i>the Courier is at best in abeyance, and</i> b. <i>since no Council news has got out to residents since January, and</i> 	<p>LGA1972 s142</p> <p>Action/Power</p>

	<p>c. that a quarterly newsletter is a mandatory requirement for Quality status.</p> <p>The Council commits to publish a newsletter to be distributed to all residents as soon as possible. Content to be from Councillors, Clerk & office team and edited by office team or Cllr D Payne.</p> <p>There are two options:</p> <p>a. A3 folded in half, black & white or colour, printed at Print-Out - cost (http://print-out-shop.co.uk/budget_range) no more than £415</p> <p>b. 2 sheet/8 pages tabloid (as Courier) full colour - cost no more than £386. This would provide space for Annual Reports</p> <p>C. That, pending the reappearance of the Courier (or some replacement for same), when we might reasonably return to use of that as a means of getting our reports out, a small working party be put in place to look at other options for meeting the quarterly newsletter requirement and to report back to Council in time for a decision regarding the publication of the next newsletter.</p> <p>Proposed Cllr D W Payne, seconded Cllr Parish, all in favour to accept recommendations and office team and Cllr Payne to prepare and edit newsletter for distribution using appropriate format for content, for distribution as soon as possible, and to include Chairmen's reports for Annual Parish Meeting</p>	DWP
12/028	<p>TO AGREE: Adoption of Model Code of Conduct</p> <p>Motion: 'Histon and Impington Parish Council formally adopt Parish and Town Councils Model Code of Conduct 2007 (as opposed to the general Model Code which includes a different paragraph 7), adoption to include paragraph 12(2). Adoption of new code to take effect from 30th April 2012.' Proposed Cllr D W Payne</p> <p>Following discussion 2 April 2012 when adopting Standing Orders, motion put forward as agreed. Seconded Cllr Ing, all in favour and adopted.</p>	
12/029	<p>TO NOTE approved Council Minutes March 2012 and Committee Minutes</p> <p>Histon Parish Council 12 March 2012; Impington Parish Council 19 March; Impington Environment Committee 13 March; Histon Planning 29 March; Impington Planning Committee 20 March; Histon & Impington Recreation Ground Committee 21 March; Histon Highways Traffic & Transport Committee 22 March; Histon Finance Committee 26 March; Impington Finance Committee 27 March. All noted</p>	
12/030	<p>FINANCE REPORTS</p> <p>030.1 (Appx 3 page 2 Clerks Report) Cllr Turnbull declared a prejudicial interest (expenses) and left the room. Proposed Cllr Abdullah, seconded Cllr Foster all in favour to accept report detailing retrospective payments and amounts paid in. No outstanding accounts due</p> <p>030.2 <u>Correspondence</u> Thank you letter received from HICOP for £100 donation towards 2 trees for Community Orchard; Bonds available from Cambridge Building Society at 2.8% for Parish Council. Finance Committee to consider</p> <p>030.3 <u>Grants</u> To confirm payments of grants, if requested, to: Friends of the Rec 2012 Olympic Celebration £500; Histon & Impington Feast Festival (road closure) £625. Cllrs Ing and Davies declared prejudicial interests (Friends of the Rec; Feast Committee) following questions, both left the room. Query raised on Donations Policy and how paying towards road closure would fit with that policy. Hope expressed that the savings made from the payment for road closure would be passed on to the local charity payments. Proposed Cllr Turnbull, seconded Cllr Eade, all in favour to pay both grants on request. Cllrs Ing and Davies returned to the meeting</p> <p>030.4 <u>Cambs County Council "Summer Reading Challenge"</u> Proposed Cllr Payne, seconded Cllr Nudds, 1 abstention to pay £200 towards this year's challenge. Section 137 applies.</p> <p>030.5 <u>To formally approve:</u> three Annual Audit Returns: Accounting Statements and Annual Governance Statements for Histon Parish Council, Impington Parish Council and Histon & Impington Recreation Ground Committee.</p> <p>Accounting Statements and Section 2 Annual Governance Statement for Histon Parish Council, Impington Parish Council and Histon & Impington Recreation Ground copied to all. Following explanation that those present were confirming approval of the statements for signature by the Chairman on their behalf: Histon: 9 in favour, none against, 6 abstentions</p>	<p>Finance Legal & Admin Committee</p> <p>LGA 1972 s 145 Highways Act 1980 ss47,116</p> <p>LGA 1972 S 137</p> <p>Action/ Power</p>

	<p>Impington: Noting error by Internal Auditor on query re. Trustees (N/A should say yes) 6 in favour, none against, 9 abstentions</p> <p>Histon & Impington Recreation Ground: all in favour</p> <p>Cllr Parish to sign all three as Chair of the meeting</p>	
12/031	<p>RECENT CORRESPONDENCE</p> <p>031.1 <u>South Cambs District Council</u> 3 remaining vacancies following unconsented elections can be filled by the way of co-option without the need to give any further notice. Agenda item 14 May 2012</p> <p>031.2 <u>Histon & Impington Mobile Warden Scheme</u> minutes 14 March copied to all, noted additional finance may be requested 2013-14 precept</p> <p>031.3 <u>Histon Neighbourhood Panel Meeting (Police)</u> meeting held 10 April, minutes 10 January and Profile up-date held on file. Report from Cllr Parish provided for all (App 4). Chairman urged any reports of theft/damage at Allotment sites to be reported to Parish Office as well as Police. Parish Council endorsed their preference for Panel meetings to focus solely on Police matters</p> <p>031.4 <u>Histon & Impington Feast</u> flower festival representation 30 June – 2 July, financial implication; to form Working Party for Feast Event 2012. Agreed to provide flower display for Feast. Cllr Turnbull to work with Office, up to £50 expenditure. <u>Feast Status</u> event to run in High Street 12.30 – 4.30 pm Sunday 1 July 2012. Agreed</p> <p>031.5 <u>Circulating File</u> available on request</p>	<p>Agenda May 2012</p> <p>LGA 1972 s 145</p> <p>AT</p>
12/032	<p>OTHER MATTERS</p> <p>032.1 <u>Youth Advisory Body</u> meeting held 23 April. No notes yet available. First meeting of new Parish Council Committee due 11 June 2012 6pm at Impington Village College. Subsequent meeting dates yet to be confirmed.</p> <p>032.2 <u>Arrangement for Retiring Councillors event</u> to be held 25 May 2012. All welcome. Cllr Parish to work with Clerk to organise</p> <p>032.2 <u>Arrangements for Annual Parish Meetings</u> agreed to hold immediately prior to APM 14 May 2012. No speaker, but Mike Mason to supply short film at end of APM</p>	<p>IMP LGA 1972 s 145</p> <p>MJM</p>
12/033	<p>MATTERS FOR NEXT AGENDA</p> <p>Agreement of Committee structure and Terms of Reference; Annual Reports</p> <p>June meeting: Process to identify new Council strategy and vision</p>	
12/034	<p>DATE (S) OF NEXT MEETING</p> <p>Annual General Meeting Histon & Impington Parish Council – Monday 14 May 2012 – Recreation Centre, Recreation Ground, New Road, Impington</p> <p>Annual Parish Meeting will be held immediately prior to the AGM</p> <p>Any Planning applications requiring response with a shorter timeframe will be referred to extra-ordinary Full Council meetings called for that purpose, with first Planning Committee meeting due Tuesday 15 May 2012</p> <p>Other events: SCDC and Parish Election – Thursday 3 May 2012</p> <p>Dates of forthcoming Committee meetings noted. Meeting closed 9.07 p.m.</p>	

HISTON & IMPINGTON PARISH COUNCIL

CLERK'S REPORT

REPORT TO:	Full Council	23rd April 2012
AUTHOR/S:	Angela Young, Clerk	Appx 1

Purpose

To update Council on issues arising since last meeting
Issues requiring **ratification or note** in **bold**

- No election required for Histon or Impington wards
- Letter sent to Quality Council Panel regarding transfer of status
- Letter of thanks sent to Mrs Hunter SCDC following meeting held 2 April
- Work on Terms of Reference, outstanding Policies etc. to be undertaken by Admin Assistant between 16 April and 11 May, on **overtime** by use of Clerk's Delegation. Chairman has thanked Transition Manager Mrs Smart for her valuable work prior to Grouping Order

Expenditure:

- Buchans Landscapes have been asked to cut land rear of Manor Park w/c 16 April **at cost of £180**. Environment Committee to agree frequency for rest of year
- Expenditure **agreed at £24** by clerk on costs of printing for Duck Feeding Platform lectern designs
- Expenditure **agreed** for retirement gift
- Office working on **purchase of** identification badges for staff and key officers, e.g. tree wardens, playground inspectors. Also to investigate **and purchase** polo shirt/fleece for groundstaff, business card for clerk
- Office are identifying and **purchasing** suitable notice board to be erected on front wall of office to be used for all Agendas and Council information notices. Similar design to notice board on front of community room at approximate **cost of £250** agreed
- Investigation to be made into use of @hisimp.net email possibilities for all members

Administration:

- It is understood that Ernst Young will be the external auditors from 2012-13
- Employment opportunities in administration application received, response made
- CAPALC Service and Support Feedback form supplied with (single) subscription invoice
- Council has been on Twitter for about 2 months now. **Confirmation required** that Council is happy for Clerk to continue to be responsible for "tweeting" on behalf of the Council as and when it is felt useful in disseminating official council information and reminders
- Proposal that Council post **all agenda papers** to the web, using pdf. When sending out agendas or papers to Councillors or others prior to the meeting, recipients to be referred to the website to ensure documents were always in pdf form, thus avoiding risks with signatures and alterations

General:

- Council to note that **all items outstanding** from Histon Parish Council, e.g. application for change of use at land rear of Manor Park, and Impington Parish Council, e.g. binding of old minutes and deposit at County Council, **will be taken forward as if by new Council Histon and Impington Parish Council**

- Cllr Nudds has reported work carried out by Probation Service and enviro.vols at Burial Ground. Groundsman has been appraised
- HM Queen's Diamond Jubilee Picnic Burghley House 13 June. Parish Council Chairman and Vice Chairman had worked with Clerk to nominate attendees. 2 nominated persons had accepted
- **All Councillors please check existing Register of Interests** file for up-dates. Clarification is being sought on what forms are required under the new Code of Conduct regime so we will await that to avoid filling in 2 in quick succession

Meetings / Training:

- Chairman and Vice Chairman met with Keith Miles and other interested Councillors and Ms Presland re Housing Market Partnership 20 April
- Cllrs Davies and Emmines to meet on site with Clerk and TCL re play area redevelopment at the Green 26 April
- Clerk to meet with SCDC Parish Council Liaison Officer to discuss role 24 May
- Training courses attended (AY) 24 April, Time Management, (LM)25 April Fire Safety
- Training course on managing allotments being held 11 May in Hatfield. No attendees planned
- SLCC (Society of Local Council Clerks) "General Power of Competence" training available 22 May St Ives at £40. Note the clerk has undertaken training on "The Power of Well Being" although the coursework was never submitted for CiLCA (it had to be submitted by July 2012 and although prepared, it had not yet been paid for and submitted). This new power REPLACES that, so **new course should be attended** in order for the Council to be able to use the power
- SLCC AGM will be attended 18 May when an item under discussion will be update on the new Code of Conduct
- Staff holiday booked: Recreation Ground Manager w/c 7 May; Clerk 10 and 11 May

Author: Angela Young

23.04.12

Histon & Impington Parish Council

REPORT TO:	Council	23 April 2012
AUTHOR/S:	Max Parish	Appx 2

Chairman's report April 2012

This month has been an interesting one if only for the fact that there has been only one (extra-ordinary) meeting since the initial meeting of the grouped parish council. Sadly, that turned out to be a non-quorate meeting called for the purposes of commenting on planning applications. Whether because both Northstowe, North West Cambridge (University site) and Orchard Park featured, it was right after the Easter break or because the quorum had to be set at a third of the size of the full council, I would only note that at both parish council planning meetings when the optimum size of a joint planning committee was discussed the number involved was talked up to 7-9 members when only six councillors attended this one.

I would like to thank Cllrs. Payne and Ing for finding the time to put together our initial response to local issues arising from the Northstowe Planning applications.

The official opening of the "duck platform" on the Green has now been scheduled for 2pm on Friday 18th May. A lot of hard work has been put in under the leadership of Cedric Foster and hopefully by getting the Infant and Junior Schools involved via the competition we will also be able to spread the message about overfeeding and looking after the Brook.

I would like to thank PCSO Tony Martin for reacting swiftly to the group that scattered lager bottles all over the Village Green at the beginning of the month, when the weather was warmer and to the Council Staff who cleared up the debris.

After comments from a number of Councillors about the need to identify on occasion those Councillors and staff who have to officially interact with the public, I have agreed with the Clerk that we can provide name badges for staff and for tree wardens and fluorescent jackets with the Council's name on for non-office staff. The Clerk will also get some business cards made up with her details on the front only, which will be available for Councillors to use on official business by writing their name *only* on the back. Thus ensuring that all quotes etc. go through the office.

I attended the Police Neighbourhood Panel meeting at Cottenham on Tuesday 10th April with Cllr. Nudds and my report has been given to the Clerk. I note here that this was the last meeting for John Fuller who has expertly chaired this meeting since it was set up in 2006, as Community Engagement Manager, as the post is being "retired". The future format of the meeting is currently being reviewed with our District and County Councils.

A meeting was held with Keith Miles of SCDC strategic planning on Friday 20th April to discuss a revision to the definition and constraints on Rural Growth Villages within the District Council's Local Development Framework (LDF). This meeting was originally set up under the auspices of Impington Parish Council. It was good to see six councillors were able to attend on a Friday afternoon and we also discussed the SHLAA programme and Neighbourhood Plans. Notes will be made available to councillors.

I am proposing to set up an "end of council" evening, provisionally on Friday 25th May, to thank those retiring councillors and their partners who have served our community at Parish, District and County level. Please keep the date free in your diary.

Max Parish

HISTON & IMPINGTON PARISH COUNCIL
FINANCE REPORT

REPORT TO:	Full Council	23rd April 2012
AUTHOR/S:	Angela Young, Clerk	Appx 3

Purpose

To list retrospective payments made, and approve payment of outstanding accounts

- o Retrospective accounts:

Prior to 1 April 2012

Histon Parish Council:

BT plc , (on formula – Office requirements) £112.11 + VAT £22.42 =	£134.53
S Smart , 50% Transitional Manager to 14 March £331.25	£331.25
ESPO , Stationery £34.45 + VAT £6.89 =	£41.34
(Would have been formula)	
M12 Administration – wages, NI and Pension £2,292.61	£2,292.61
Cambs County Council , 1 st stage payment land at Manor Park £10,000	£10,000.00
King & Co , legal costs Manor Park £1,850	£1,850.00
Print Out , stationery £16.99 + VAT £3.40 =	£40.78
Print Out , stationery £16.99 + VAT £3.40 (would have been IPC)	
ESPO , Office furniture £35.40 + VAT £7.08 (would have been formula) =	£42.28
Site & Maintenance Services , Bollard installation and clearance (insurance claim pending) £331 + VAT £66.20 =	£397.20
R Hovells , office clean £40 (would have been formula)	£40.00
Print Out , new Council information leaflet £25.25 (would have been formula)	£25.25
Barclaycard , broadband and card fees £65.52 (would have been formula)	£65.52
Histon & Impington Community Minibus , Older Persons Co-Ordinator costs to end March 2012 £824.79 (would have been formula)	£824.79

Impington Parish Council:

A Turnbull , Flower Festival 2011 £38.60	£38.60
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Since 1 April 2012

New Grouped Council:

PWLB Pavilion loan 13 of 50; completion loan 11 of 48	£13,834.30
Came & Co, Insurance premium 2012-13 £6,092.07	£6,092.07
SCDC Business rates Pavilion £3,105	£3,105.00
SCDC Business rates Car Park £2,925	£2,925.00
SCDC Business rates Parish Office £2,295	£2,295.00
Post Office Limited (SCDC) Refuse sacks £35	£35.00
Island Fire Protection Ltd, annual service £195.18 + VAT £39.04 =	£234.22
CAPALC Annual Subscription £698.47	£698.47
Cambridge Water plc, Homefield Park rates £19.50	£19.50

Hostbridge, Computer data transfer etc £275	£275.00
S Wallis, Youth Jubilee Film Workshop £175	£175.00
Cambs County Council, 2 nd stage payment land at Manor Park £10,000	£10,000.00
Site & Maintenance Services, casing for tap in Homefield Park £275 + VAT £55 =	£330.00
Site & Maintenance Services, Handgate loop Play Area The Green £30 + VAT £6 =	£36.00
Danwood Financial Services, photocopier rental £66.09 + VAT £13.22 =	£79.31
St Andrews Impington PCC, room rental to March 2012 £25 including refund of deposit	£25.00
Print Out, stationery, colour printing for Lectern £48.98 + VAT £9.80 =	£58.78
Buchans Landscapes, grass cutting £915.14 + VAT £183 =	£1,098.17
Broker Network, additional premium re fidelity £56.43	£56.43
S Smart, transition manager final payment £150	£150.00
NALC Local Council Review Subscription £15.50	£15.50

○ Outstanding accounts:

None to date

Payments made from the Recreation Ground Committee balances will be reported to the first Committee meeting on 28th May and then submitted to Full Council as an appendix. The accounts relating to that Committee will continue to be reported as an appendix to Committee minutes

○ Amounts paid in:

Prior to 1 April 2012

Histon Parish Council:

IPC: M12 Admin contracted out £497.90; War Memorial £272.50; Quarterly expenses £737.01

Since 1 April 2012

New Grouped Council:

SCDC Precept £79,900 and £58,200; **SCDC** Street light refund £341.64 and £123.37; Donation **Friends of Rec** £240 (Barclaycard payment re-imburement); **Burial fees:** Memorials £75; Inter £190; Plot and inter £385

Closing balances transferred, plus all Scottish Widows transfers into new name:

Homefield Park Balance	£2,912.40
IPC No 1 Account	£3,712.12
IPC No 2 Account	£20,115.34

Histon Neighbourhood Panel Meeting Tuesday 10th April

Cottenham Village College

Appx 4

Sergeant Rogerson reported on his meeting with David Legge and myself at New School Road. He was recommending that the yellow lines be repainted and the car parking bays be boxed in and he understood that there were funds available for relining outside schools. He would also like to see the bollards restricting parking on the grass on the corner replaced/increased. Lastly, he was concerned that when the yellow lines had been repainted last time they had not covered what was in place before leading to vehicles being able to obstruct the free flow of traffic.

I reported that the Parish Council had applied for funding to carry this out through the Minor Traffic Funding Scheme. Cllr. Gymer did not however hold out much hope for funding being obtained in this way and was not aware of any current "pot of money".

A resident from New School Road (Ray Parr) attended on behalf of a number of residents and raised issues regarding parking outside the Early Learning Centre (Nursery School). They were:

- PCSO's standing outside the school as parents dropped off children whilst parking on double yellow lines.
- Parking both sides of the road stopping the passage of vehicles, including delivery and refuse vehicles accessing residential homes in the road.
- Hedging restricting visibility.

Inspector Savage noted that the new structure was now in place in South Cambridgeshire and he welcomed Detective Inspector Ian Simmons to the team taking responsibility for crime issues in the district.

The new 101 non emergency police number has received over 5,000 calls since it opened on April 1st. I noted that the response time of 5-10 minutes quoted when calling, to answer a call, did not seem realistic and gave an example of 17minutes on a Tuesday at 11.30 am. Unless they improved people will not use it. This will be looked at.

The report provided to the meeting by the police contained less information on local statistics than normal due to (temporary) unavailability. The police asked for feedback on what would be useful. Cllr. Chatfield suggested that year on year quarterly comparisons were not as helpful as, for instance, average trends. I believe also that having Orchard Park crime statistics bundled in with Histon and Impington does not help either community. However I did not bring it up at the time, as I believe this has been mentioned before and wished to consult with other Parish Councillors on the history of this before raising it (again?).

A Cottenham resident (cyclist) complained again about vehicles parking on the cycleway between the traffic lights at the Green and Cottenham Road. The police have visited the area on several occasions but have requested that incidences are immediately reported so that they can prosecute the individual drivers concerned.

The Histon- Cottenham cycleway is being officially opened on 1st May with a "mass cycle" at 7.30am according to Cllr Gymer.

Attention was drawn to the parking of trailers in Hereward Close/Bishop Way. This has been brought to the notice of SCDC who are apparently having trouble contacting the owner.

Cllr. Nudds reported that sheds had been broken into on the Histon Allotments at Gatehouse Road. She also reported problems over parking at the Dole alongside Homefield Park where hedge laying had recently taken place.

The retirement of John Fuller the Police Community Engagement Manager was announced as the post is being withdrawn,

The future format of the Neighbourhood Panel meetings is being discussed with both the District and County Councils.

Max Parish 23.04.12