

090.2	being sought at County and District Council simultaneously. <u>Disabled Parking</u> following approach at Feast Market and subsequent meeting held by Cty Cllr Jenkins, clarity sought on advice given. Cllr Parish to provide Cty Cllr Gymer with information to follow up <u>District Council</u> written report accepted from Dist Cllr Stonham covering: Sec 106 Bellway Homes; Greener Council; Local Plan Public Consultation; Full Council; Community Chest Grants. Timescales for <u>Northstowe Phase 1 application</u> noted.	Action/ Power
090.3	<u>Clerks Report (Pg 1 Appx 1)</u> Noted: <u>Temporary back-up</u> arrangements to be made 22 August 2012. <u>Computer towers</u> hard drives to be removed and towers recycled. <u>Play Area cut</u> Noted meeting with Buchans due. Suggestion to be made on facilitating easier access. <u>CAPALC General Power of Competence</u> 2 October. Any interest Cllr to contact Clerk. <u>Spire Hospital</u> meeting 19 July. Cllr Ing outlined discussion largely based on Parish Council Planning objections, to “workshop” for reasons of visual appearance, at request of Hospital Manager. Spire Hospital to contact SCDC for a pre-application discussion. Cllr Nudds was concerned other issues were still outstanding with the Hospital, including tree issues. Chairman encouraged all members to ensure communication with Cllrs on meeting dates and topics was considered. Noted HICOP had been provided with final draft of license for use of Manor Park land. To be referred to King & Co in due course	IMP
090.4	<u>Other Committee Chairman’s Reports</u> None received	All Cllrs
12/091	TO RECEIVE Planning Committee Reports	
091.1	Minutes 24 July and draft minutes 7 August provided for all and accepted. Next meeting due 21 August, then a 3 week period to 11 September	
091.2	<u>Bellway Homes</u> Noted mail from the Managing Director on follow-up on asbestos issues	
091.3	<u>Bellway Homes – Contractor Route Notices</u> had been erected by “SDC” taking traffic down Cambridge Road. Clerk to contact Bellway Homes to query. Following a meeting at SCDC Cllr Ing reported only site activity times could be enforced, not access times. Members felt as Developer would have full control of its staff/contractors a strong letter of complaint should be sent to the Head of Planning and Portfolio Member. Cllr Parish to work with Cllr Payne and Ing to produce and send letter via Clerk	IMP/DWP/ BSI
091.4	<u>Merrington Place</u> Campbell Buchanan to be chased over landscaping issues outstanding	
091.5	<u>Holiday Inn</u> Noted application on agenda 21 August maybe retrospective. Members raised the issues of a recent brown sign erected on site	
091.6	Working Parties set up by Planning Committee to discuss response to <u>Issues and Options Report</u> and <u>Station Design</u> were not currently clerked. Cllrs would be kept briefed by attendees. Cllr Ing reported on informal meeting with David Roberts, SCDC Principal Planning Policy Officer, on a 2 year contract to assist with the Local Plan. He had raised possible mechanisms to bring Histon & Impington Neighbourhood Planning topics into the Local Plan, including the Station Design and would report back. Noted arguments for inclusions in Local Plan would need to be submitted by Christmas 2012	
091.7	Cllrs requested an up to date list of outstanding <u>enforcement issues</u>	
091.8	<u>SCDC Section 106 payment</u> development at Merrington Place (Phase 2) Impington. To authorise signature of indemnity by Cllrs Payne and Ing. Noting sums expected and 10 year indemnity period, proposed Cllr Parish seconded Cllr Emmine, all in favour to sign indemnity. Noted commuted sum was for maintenance costs. Public Art contribution (on site) not yet clarified	BSI/DWP
12/092	TO RECEIVE Employment Committee Report	
092.1	“In Committee” minutes 28 June provided to all and accepted. Due to confidential nature of business discussed, items 92.2 and 92.3 were deferred to “In Committee” at end of meeting under Standing Order I c). Clerk left the meeting, Cllr Parish took minutes	
92.2	To accept recommendation presented to Full Council in July regarding Clerk’s remuneration package, paper provided	
92.3	To accept recommendation from Clerk on contracted hours for Admin Clerk, paper provided. Clerk returned to meeting.	
12/093	TO RECEIVE Environment Committee Report	
093.1	Draft minutes 28 June provided to all and accepted. Next meeting due 28 August 2012	

93.2	Noted with regret special thanks to Rachel McInley and Kate Low for work on Play Area project had not been recorded in Newsletter. Agreed to include next opportunity	
93.3	<u>NIAB Fence</u> noted response awaited	
12/094	TO RECEIVE Highways Committee Report	Action/ Power
094.1	Draft minutes 26 July (both Strategic Transport Planning and Highways Management Committees) provided to all and accepted. Strategic Transport Planning meeting due 6 September	
12/095	TO RECEIVE Recreation Ground Committee Report	
095.1	Draft minutes 30 July provided to all and accepted. Next meeting due 24 September	
95.2	<u>Item 017.1 Grass Tennis Courts</u> Cllr Abdullah expressed concern over possible loss of valuable grass courts and surprise that only 1 court was available for public hire. Cllr Ing outlined concerns voiced by the Tennis Club over club development issues with grass facilities. Meeting of Committee members and Tennis Club members due 28 August 2012. Council advised any request for changes to facilities should come from the Sports Club, not the Recreation Ground Committee.	
95.3	<u>Item 021.1 Homefield Park</u> Cllr Nudds confirmed points had been raised at the meeting regarding disposal of vegetation cleared off fences by probation team/enviro.volunteers (collection awaited) and feedback had been requested but not yet received	
12/096	TO RECEIVE Finance, Legal and Administration Report	
096.1	Draft "In Committee" minutes 25 July provided to all and accepted. Next meeting 1 October	
096.2	<u>Acceptance of Internal Audit Report</u> Gerry Whitfield confirmed no material matters to bring to attention of Histon & Impington Parish Council. Proposed Cllr Parish, seconded Cllr Abdullah all in favour to accept report. <u>External Audit Report</u> All 3 audit certificates received from Moore Stephens showing completion of unqualified audit to 2011-12. Noted this was the last year Moore Stephens would act as External Auditor. Agreed Finance Legal and Admin Committee to look at suggested Internal Audit Plan for 2012-13, next agenda	Finance, Legal & Admin Committee
096.3	<u>Retrospective payments (Appx 3)</u> Noted retrospective accounts for Parish Council and Recreation Ground accounts. See Clerks Report pages 3 and 4	
096.4	<u>Approve payment of outstanding accounts due (Appx 3)</u> Proposed Cllr Ing seconded Cllr Cleaver all in favour to pay. Office staff requested to provide an estimation of time spent on preparing initial newsletter for July 2012	Office Staff
096.5	<u>Amounts paid in (Appx 3)</u>	
12/097	RECENT CORRESPONDENCE	
097.1	Process to agree any consultation responses on: <ul style="list-style-type: none"> • Department for Communities & Local Government: Payments by Parish and Community Councils and Charter Trustees – due by 11 September 2012. Finance, Legal and Admin Committee to consider and agree response via email • SCDC Gambling Act 2005 – due by 24 September 2012. Cllr Parish to report on any response recommendation • SCDC Grants and Partnership Funding Arrangements – due by 28 September. Cllr Ing to report any response recommendation 	Finance, Legal & Admin Committee IMP BSI
097.2	<u>ACRE AGM</u> due 25 September including session on Community Led Plans. Clarification on Histon & Impington Parish Council eligibility for assistance to be sought (due to size of Council)	
12/098	OTHER MATTERS AND REPORTS	
098.1	To report on <u>Manor Park Land Briefing</u> held 25 July – notes provided to all and accepted, together with report from Cllrs Parish and Abdullah on previous attempts to site skateparks in Histon and Impington. Agreed: August agenda – report on briefing and previous attempts to site skateparks September agenda – report if not met August dates, plus confirmation of any proposal Public meeting early October – skatepark group and design consultant to attend,	

	<p>presentation on all sites considered and who consulted, reasons for decision – (Recreation Ground; Homefield Park; The Green Play Area; Manor Park; Clay Close Lane; South Road; Doctors Close; Manorial Waste; Ambrose Way) October agenda – decision on siting, if anywhere</p> <p>Cllr Parish had received input on skatepark siting issues from Cllrs Abdullah and Ing. Report to be prepared and circulated prior to September meeting. Next agenda. Noted grass cutting quality a little disappointing. Item for Buchans review meeting</p> <p><u>Nomination to A14 Working Party (12/H013.7)</u> At request of Highways Committee. Expressions of interest received from Cllrs: Payne, Emmine, Parish, Ing and Cty Cllr Gymer. Next agenda</p> <p><u>Set date for “Vision Meeting”</u> Agreed to look at Saturday a.m. session 10 or 24 November. Cllr Ing to arrange</p> <p><u>Newsletter Arrangements (Appx 4)</u> Paper supplied by Cllr Payne with recommendations. Noted response from one resident on being “eyes and ears” for the Parish Council and one interested in Winter Gritting. Proposed Cllr Dunn, seconded Cllr Cooper all in favour to accept recommendation A with an addition to team of Cllr Parish:</p> <p>A) HISIMP NEWS a) We should plan to deliver Second Edition, with a plan to start distributing in the last week of October, Format etc to be as the first edition b) Team tasked to make this happen should be Angela Young, Chelsea Presland, Cllrs Foster, Payne</p> <p>Chairman formally asked for meeting extension under Standing Order No 1 (x) Concerning recommendation B, agreed to revisit on September agenda and question how this might fit in with a Communications Strategy. Pending any movement on encouraging a replacement for HI Courier, agreed a tentative timetable for Parish Council newsletters: October 2012; January 2013; May 2013</p>	<p>Action/ Power Sept agenda</p> <p>Sept agenda</p> <p>BSI</p> <p>CJF/DWP/ IMP</p> <p>Sept agenda</p>
<p>12/099</p> <p>099.1</p> <p>099.2</p> <p>099.3</p>	<p>MATTERS FOR NEXT AGENDA</p> <p>Vice Chair “Progress Review report on New Working Arrangements”. Proposal would be for collection on unattributed comments by Cllr Ing by end of September for report on November agenda. Contribution from all Councillors welcome</p> <p>Discussion on timing of move of Homefield Park responsibility from Recreation Ground Committee to Environment Committee, following item at July Recreation Ground Committee</p> <p>Any ratification of Consultation responses made</p>	<p>Then November agenda</p>
<p>12/100</p>	<p>Date(s) of Full Council Meetings and forthcoming Committee meetings:</p> <p>Monday 17th September 2012, 7.30 p.m. Community Facilities Committee – 7.30 p.m. Tuesday 4th September 2012 TBC Strategic Transport Planning Committee – 7.30 p.m. Thursday 6th Sept 2012 Youth Committee – 7.30 p.m. Monday 10th September 2012 Planning Committee – 7.30 p.m. Tuesday 11th September 2012</p> <p>Meeting closed 9.40 p.m.</p>	