

HISTON & IMPINGTON PARISH COUNCIL

CLERK'S REPORT

REPORT TO:	Environment Committee	20 October 2016
AUTHOR/S:	Angela Young, Clerk	

E16/039.1 Clerk's Report:

Meetings:

- Carried out site visit of Homefield Park 29 September
- Meeting with Blanchere Christmas lights 26 September to discuss lighting up tree in corner and other lights for recreation ground and Crossing Keepers Hut

- Met with Cllr Foster to bring outstanding items forward for action 20 October:
 - Dog bin review and dog mess issues
 - Graffiti
 - Outstanding works and orders
 - BT Box renovation
 - Fence painting at Green
 - Crossing Keepers Hut works
 - Christmas lights pole and lights round tree
 - Annual Plan - additions to deliverables list: Manorial Waste work
 - Cyclearound indications

- Met with Cllr Nudds to bring outstanding items forward for action 20 October
 - Plans to meet with Buchans
 - Christmas lights pole and lights round tree – plus lights/motifs for Crossing KH
 - Burial Ground work required
 - Crossing Keepers Hut works required
 - Trees

- Attended Public Art working party 20 October

General:

- Any newsletter articles to be with office by 25 November

- **Bookings:** **Village Green:** Poppy sales, various dates; Carols on The Green 14 December **Homefield Park:** Light and Dark event EYC 9 November

E16/039.2 Tree Warden's Report – awaited

Items noted by Clerk:

- Works (shared cost) at 2 Burroughfield **on order**; cost sharing as per policy
- Works ordered for Homefield park (emergency order) £100
- Dangerous tree reported verge outside Railway Vue
- Dead trees reported The Coppice – known and out to quote

- Tates Trees **awaiting confirmation of works** required on horse chestnut on Green-tied in with planned works on pole for Christmas lights and heritage column replacement
- CCC advise they have no responsibility for trees backing onto 21 Parlour Close – note these are not on parish and either
- Query over upkeep of community orchard at Merrington Place
- One set of quotes received for works required on trees in 5 areas – **Tree Warden obtaining further quotes for comparison, expected w/c 24 October**
- SCDC Tree works application **consultations dealt with by Tree Warden:**
16 Percheron Close – fell blue cedar, reduce and shape silver birch; Burgoynes House, Burgoynes Road – fell sycamore, crown lift scycamores, fell birch, remove branch horse chestnut; 1 Milton Road, Impington – felling of 13 trees; Histon Manor 20 Park Lane – raise crowns and cut back canopy; Park Lane – fell 3 horse chestnuts; Histon Manor Park Lane – raise crowns and cut back canopy; 27 Station Road – reduce canopy holm oak; 10 Church Street – reduce height walnut, reduction oak, fell Lawson cypress, thin out mulberry trees, fell holly; 7 Oak Tree Way Histon - fell 2 limes

5 day notice order for works along Guided Busway – felling as dead or diseased

E16/039.3 Enviro.Vols representative Report – awaited

Items noted by Clerk:

- Various works continue including The Copse, Homefield Park. Useful historical information received via his imp chat

E16/039.4 Big Tidy Up / Road Adoption Report – awaited

Items noted by Clerk:

- Cllr Foster reports to office on all issues raised

E16/039.5 Rural Footpath Officer's Report – awaited

Items noted by Clerk:

- Complaints about mis-use of Rights of Way
- Receipt of Definitive Map of Public Rights of Way
- Details of recording new paths following request for process
- Cawcutts Lake – informal discussions with Chivers Farms

E16/039.7 Public Art Working Party Report

- Meeting held 20 October 2017 – notes attached

E16/039.8 Village Green Report

- Brook Margins clearance scheduled for February 2017 –cost £327.25 (addition to existing contract)
- Comments re Fair rides for 2016 – meeting with Whyatts 28 October

E16/039.9 Open Spaces Report

- Request from **Pinders Circus for hire** Tues 23 to Sun 26 March 2017
- New hires for Homefield Park
- New lock fitted at Homefield park due to damage
- Plans for maintenance work at Homefield Park
- Doctors Close – issues with illegal use
- Mr Smith and Mr Hale working on renovations to selected street furniture
- WI have requested **permission to plant spring bulbs** in Nurse Fleets Garden. I have spoken to the original organiser who says the committee are no longer involved. Presumably the land belongs to Aqua, agent is Carter Jonas

E16/039.12 Processes for Calculation of 2017-18 Budgets

- Review this year's figures and annual plan
- Consider deliverables and additions e.g. Manorial Waste plans
- **2 members to work with Clerk** during November to bring forward suggestions for next meeting
- Some other **new suggestions received**: Look at funding opportunities; innovative income streams – advertising charges?); additional seats; flowering baskets in central village

E16/040.2 Outstanding Works – quotes and updates:

Quotes:

- Following illegal siting of horse compound, fit gate to Doctors Close play area – **one quote received from preferred contractor** emergency work for small works - Site & Maintenance, to supply gate from stock – 2 options, wooden or metal gate

Confirm works for delegation (budget set, agreement made to proceed):

- **Electricity/Xmas lights for Crossing Keepers Hut, Xmas lights for Green/tree**
- **Graffiti removal work – trial successful at £60 per hour**
- **BT Box – renovation 2 quotes to be considered (Public Art related)**

Previously delegated to clerk:

<u>Works</u>	<u>Spec</u>	<u>Status</u>	<u>Cost</u>
Tree works and surveys Delegated to clerk and PJN if within budget	<ul style="list-style-type: none">• All those identified as part of arbocultural reports (Haydens)• T1 (part funded) T2 and T3 (both resident/part funded?) The Coppice re 2 Burroughfield• Stump grinding at Burial Ground and replanting• Surveys	Quotes awaited With PJN November works ordered Quotes/requirements awaited Copse requested by	50% of cost

		PJN	
Mitre repair boards at Duck Platform Clerk	Repair with iroko	Ian Levitt has order and board	£155
Gate at village entrance/s Clerk	Supply and erect 2 175 x 175 posts concrete in including post sleeve and reinstate iron mongery	Steve Gill has carried out work	£170
Homefield Park estate railings	As per original quote accepted by Council 2014 Burial ground similar fencing to be costed	Works order made (costs to be confirmed per metre)	
Burial ground fence both B1049 and between allotments and BG Clerk	PJN supplied spec at meeting 20 October	To be quoted for	
Purchase and installation of pole for electric at Green Clerk		3 quotes received - £350 to £450. Additional quote from Balfour Beatty for work on replacement heritage lamp – for discussion	£350 – £450
Paint bridge and fence at Green – Free materials – spec received from CJF Clerk		quotes to be sought for Spring work	
Purchase of replacement chimney (Rigeons account). Free fitting offer. Fitting door and windows CKH		PJN has all items stored	
Work requests sent to S Gill Clerk		PJN has chased – mostly remedial, plus stile	

E16/040.3 Committee Open Space Cycleabout – matters raised:

Agreement on how to react:

Car park – sweep/clear drains; Move stones back to border; Cut back foliage?

Manorial Waste – railing need painting; Top soil and level in Autumn? – tree roots cover Saplings are coming out; Relocate notice boards? Nearer to Les Wards wall
Bus stop – needs side window?; Youth shelter needs cleaning – roof too (sponsor? Trevor if time?)

Windmill Garden Sec 52 – Bin needed?; Cut back to edge Buchans – will pay extra if required; Re-landscaping ideas? Bit reclusive; Bike racks?

Burial Ground – clay pile is a problem – top soil Ok but not clay; Should be condition of interment – removal and disposal of clay; Seat in shed needs painting by September please
Fence Mill Lane is in poor state – estate railings idea? Some not keen on “see through” aspect

The Green – wildflower verge – ask SCDC to relocate dog bin to corner as hidden now

Clay Close Lane – a litter bin in addition to the dog bin? Gets full with other waste and then overflows