

HISTON & IMPINGTON PARISH COUNCIL

CLERK'S REPORT

REPORT TO:	Environment Committee	2 December 2016
AUTHOR/S:	Angela Young, Clerk	

E16/049.1 Clerk's Report:

Meetings:

- Met with Blachere Christmas lights 26 October, since received 3 quotes, order made with Blachere for lights to light tree in corner of Green, sets of icicles for Crossing Keepers Hut and Recreation ground at £2,157. Delegated authority to bring forward agreed project.
- Met Shane Whyatt with Cllrs Farrell and Nudds 28 Oct. Awaiting update from Whyatts
- Met Buchans with Cllrs Farrell and Nudds to look at next season's contract and negotiate "add ons" and request quotes 4 November
- Attended Parish Council Conference 18 November including workshop on allotments and nature reserves. Launch of Innovation Fund
- Attended Drainage Working Party with Cllrs Foster, Payne and others 22 November. Works planned for silt clearance subsequently postponed (due 30 November) until after Carols on the Green 14 December. Cllrs Payne and Foster met with clerk 2 December to discuss specification for further improvement works on the Brook, to be part funded by Mitigation fund from County Council
- Met with Cllrs Farrell and Nudds to look at initial budget work for 2017-18
- Cllr Nudds meeting Steve Gill Fencing to look at issues outstanding, new quotes
- Offer of meeting made to Tribal Bushcraft re hire of Homefield Park
- Contact from freelance landscaper working with developers of Station site. Possible cross committee meeting required with Planning Committee?

General:

- Attended Poppy Day Remembrance Service with Cllrs 13 November
- Environment Committee to note Public Participation item at November Full Council re footpath routes in north eastern end of villages
- Environment Committee to note requirements of new Task & Finish Group to look at Committee restructure and report back via Chairman
- Christmas lights erected 28 November, with additional lights 2 December. To be lit from 6 December. Tree purchased from Flora-Tec at cost price of £160 (they are unable to offer us a donated tree any longer). Tates Treeworks used as contractor assisted by staff
- Santas Grotto event organised by enviro.vols due 3 December at Crossing Keepers hut. Risk Assessment in place
- Cllr Ing informs SCDC are to change bin collection days from February 2017, details awaited
- Mail received from resident regarding work required on footpaths/Homefield Park
- Invitation to a Community Energy event 30 November forwarded to all
- Grant for Sustainability Group received from GSK
- Abandoned boat at Clay Close Lane reported to Police

- **Bookings:** None

E16/049.2 Tree Warden's Report – awaited

Items noted by Clerk:

- Emergency works ordered with Tates Treeworks at The Coppice £300 total; £120 removal of ivy at Green
- WI has approached the Council regarding possibilities for a centenary oak tree
- Damage noted to bark on tree adjacent to Crossing Keepers Hut, probably caused by vehicle damage
- Tates Trees **awaiting confirmation of works** required on horse chestnut on Green-tied in with planned works on pole for Christmas lights and heritage column replacement
- Two sets of quotes received for works required on trees in 5 areas – **to be split between contractors**
- SCDC Tree works application **consultations dealt with by Tree Warden:**

71 New Road Impington, remove 2 dead trees; 2 Pease Way, Histon – removal lower branches and raise crown sycamore

E16/050.2 Outstanding Works – quotes and updates:

Previously delegated:

<u>Works</u>	<u>Spec</u>	<u>Status</u>	<u>Cost</u>
Tree works and surveys Delegated to clerk and PJN if within budget	<ul style="list-style-type: none"> • All those identified as part of arbocultural reports (Haydens) • T1 (part funded) T2 and T3 (both resident/part funded?) The Coppice re 2 Burroughfield • Stump grinding at Burial Ground and replanting • Surveys 	<p>Quotes awaited With PJN</p> <p>November works ordered</p> <p>Quotes/requirements awaited Copse requested by PJN</p>	<p>In hand</p> <p>50% of Cost</p> <p>Order to be made £985.75</p>
Mitre repair boards at Duck Platform Clerk	Repair with iroko	Ian Levitt has order and board	£155
Homefield Park estate railings	As per original quote accepted by Council 2014 Burial ground similar fencing to be costed	Works order made (costs to be confirmed per metre)	Contractor has declined order S Gill has been approached
Burial ground fence both B1049 and between allotments and BG Clerk	PJN supplied spec at meeting 20 October	To be quoted for	

Purchase and installation of pole for electric at Green Clerk		Quote from Gaskins accepted – PJN to contact for clarity	£350
Paint bridge and fence at Green – Free materials – spec received from CJF Clerk		quotes to be sought for Spring work	
Purchase of replacement chimney (Rigeons account). Free fitting offer. Fitting door and windows CKH		PJN has all items stored	
Work requests sent to S Gill		PJN has met SG 2.12.16 – a list has been supplied	Quotes expected
Electricity/Xmas lights for Crossing Keepers Hut, Xmas lights for Green/tree		PJN and Clerk	Lights purchased Electricity supply 2017-18
Graffiti removal work – trial successful at £60 per hour		Clerk	List required Second quote required
BT Box – renovation 2 quotes to be considered (Public Art related)		PJN and Clerk	PJN to report on current status
Gate at Doctors Close		PJN and Clerk	Order to be made asap