

**HISTON & IMPINGTON PARISH COUNCIL  
CLERK'S REPORT**

<b>REPORT TO:</b>	<b>Finance, Legal &amp; Admin Committee</b>	<b>14<sup>th</sup> December 2015</b>
<b>AUTHOR/S:</b>	<b>Angela Young, Clerk (AY)</b>	

**Purpose**

**To up-date Committee members**

**Finance:**

- Response from Lucy Frazer MP re localisation of council tax support scheme, funding and housing – concerns raised to Rt Hon Greg Clark, and once reply received she will contact SCDC and respond more fully
- Max Parish, Internal Auditor, has visited twice to carry out internal audit. Invoice for audit for 2.5 days 2014-15 requested
- Details of Tesco Community Grants forwarded to relevant Committee Chairs
- Clerk attended talk by CCLA. Deposit fund available at 0.44 nett yield as at 4 December (changes daily, has been between 3.7 and 4.7 during last 5 months). Best selling point is spread of risk, something we do ourselves at the moment. Property Fund – for a 5 year review and beyond – 5% income expected for 2016, £25k initial payment, any additional payments in lots of £10k
- Current interest rates and Bank balances as at 14 December 2015 supplied by RFO:

Bank Account	Balance	Interest Rate	Notes
Scottish Widows	£132,978.76	0.4%	
Barclays	£33,302.24		
Cambridge & Counties	£410,109.03	1.75%	
Cambridge Building Society	£353,792.69	0.75% (down from 1%)	Interest rate change as from 3.12.15
Rainbow Saver	£221.40		
Unity Trust Bank	£20,000		

**Administration:**

- IT Copier – quotes expected for upgrade (at lower rates) as term will expire later this year
- Investigations continue into transfer of office space from recreation users to Council – initial meeting to share ideas held
- Training programme being put together – Clerk to attend IOSH training in January

**Legal:**

- Deed of Grant received re County Council wayleave for Green re street lights
- Insurance:
  - Perimeter fence update
  - No cover except for public liability BT Phone Box
  - No cover yet for glazed pavilion – will be for public liability only
  - Advice requested for pest control measures on behalf of PC (allotments)
  - Buchans were dealing with claim from resident