

**Minutes of Histon & Impington Highways Committee**  
**Thursday 4<sup>th</sup> February 2016**  
**At the Parish Office, New Road, Impington**  
**Highways Committee Minutes**

Membership: 7 + 2 ex-officio

Appendices: 4 Quorum: 3

<b>Agenda No:</b>	Present: <b>Cllrs:</b> David Jenkins, Cedric Foster, Pene Nudds (in part), Andy Butcher, Edd Stonham; Also: 7 residents Clerk: Chelsea Presland In the absence of Chair David Legge, all <b>agreed</b> Cllr Jenkins to Chair meeting	
H15/060 060.1	<b>TO ACCEPT APOLOGIES FOR ABSENCE</b>  Cllr(s): David Legge (illness) Noting vacancy caused by resignation of Shaun Lindsay	
H15/061 016.1	<b>MEMBERS DECLARATIONS OF INTERESTS AND DISPENSATIONS</b>  None declared	
H15/062 062.1	<b>PUBLIC PARTICIPATION</b>  7 members of the public present <u>New School Road</u> parking on double yellow lines during school drop off/collection times. Concerns access for emergency vehicles when cars double parked. Options for adjusting existing double yellow lines/Traffic Regulation Order similar to that at The Green (Junior School) discussed. Committee highlighted need for village wide parking policy, aspiration for TRO on 2 year plan. Resident details taken to be included in drawing up policy <u>Narrow Lane</u> dangerous parking/manoeuvring. Residents highlighted: <ul style="list-style-type: none"> <li>- Driveways and footpaths being used by drivers for manoeuvring</li> <li>- Residents encouraged parking for nearby shops/businesses</li> <li>- Options to remind people to park more considerately, leaflet/social media</li> <li>- Bollards to stop vehicles mounting the footpath (short term option)</li> <li>- Noting many residents park on-street</li> <li>- Other village options for school time parking, noting this is peak time for problematic parking</li> </ul> With agreement of the Committee, Chair brought forward item 068.1 Resident Matters. Cllr Foster attended site meeting with Graham Armstong (County Council) to view suitability of recommendation of I bar made by Parish Council and previous meeting. On further investigation not suitable for proposed location. Options for double yellow lines to be explored further. Committee felt time was required to look at options and costings working with residents for best solution. <b>Agreed</b> Cllrs Foster and Stonham to lead on project. Cllr Nudds re-iterated removing obstacles will increase speed Chair returned to agenda order, residents left the meeting	<b>CF/ES</b>
H15/063 063.1	<b>TO APPROVE MINUTES OF THE MEETING HELD 26<sup>th</sup> November 2015</b>  All <b>agreed</b> to sign minutes as true record of the meeting	
H15/064 064.1  064.2	<b>TO REVIEW Matters Arising</b>  <b>Action List attached (Appx 1)</b> Further discussion on: <u>Item 052.1 Cycle Stands</u> Committee Clerk to progress with requesting confirmed costings and installation (within budget) at Early Years Centre and One-Stop Shop <u>Item 054.1 20mph</u> Cllr Legge and Committee Clerk with input from members to draft questionnaire for publication in Hisimp News and website <u>Item 042.4 Zebra Crossing The Green</u> update plans to be requested to show works proposed to 'pooling' area on crossing  <u>Item 052.2 LHS Application 16-17 Baptist Church Junction</u> Cllr Legge attended presentation 25 <sup>th</sup> January, copy of presentation held on file	<b>Comm Clerk/ DNL</b>
H15/065 065.1	<b>TO CONSIDER HIGHWAYS MEETINGS &amp; REPORTS</b>  <b>Clerk's Report</b> Written report provided to all ( <b>Appx 2</b> ) Covering: Overhanging Vegetation; A14 Updates; Meetings Attended; Faults Reported No additional discussion	

065.2	<b>Chairs Report</b> no report available in the absence of Committee Chair	
065.3	<b>Walkabout</b> Cllr Foster circulated updated spreadsheet prior to meeting. Additional discussion on: <b>Doctors Close</b> Cllr Jenkins to request update with regards to re-surfacing works <b>Home Close</b> Cllr Foster verbally reported on visits made to properties, options how to proceed explained. Access protection markings (I bar) thought to be best way to forward, residents informed of process and costs <b>Overgrowth letter</b> once addresses confirmed, letters to be sent to properties on Milton Road and Mowlam Close, Impington	DJ  Comm Clerk
H15/066	<b>Update of Active Scheme</b>	
066.1	<b>20mph Village Scheme</b> Spreadsheet provided to all of comments received to date ( <b>Appx 3</b> ) Noting level of data received, need for wider consultation. Questionnaire to be drafted and publicised in Hisimp News and website. Level of data collected dependant on how/if to progress further with scheme	Comm Clerk/ DNL
066.2	<b>MHIS Application 2015-16 High Street/The Green</b> Written update of project meeting held 28 <sup>th</sup> January in Clerks Report Scheme separated into 4 elements. Draft General Arrangement drawings provided for all schemes: <b>Home Close Tactile Crossing</b> Committee Clerk to query if splay could be adjusted to tighten neck of junction <b>High Street Bus Stop and parking bay amended location</b> Committee content with plans. Noting cost element of project is high due to re-location of the Real Time Information display <b>Winders Lane bus stop marking</b> Committee content with plans <b>The Green/High Street Footway Changes</b> Committee Clerk to seek clarity if splay could be tightened further <b>Delegate Project Manager agreed</b> Cllrs Jenkins and Legge working with Committee Clerk to liaise with County Officers to manage project in-line with Externally Led Projects Policy	DJ/DNL/ Comm Clerk
066.3	<b>Northern Area Corridor Funded Scheme B1049/The Green</b> Draft General Arrangement Plans received for discussion. <b>Agreed</b> Cllr Legge to arrange workshop style informal meeting to discuss Active Schemes: B1049/The Green Holiday Inn/B1049 Cambridge Road triangle piece of land General Arrangement plans to be requested for all schemes prior to workshop	DNL
H15/067	<b>CONSULTATIONS</b>	
067.1	<b>The Greater Cambridge City Deal – Histon Road, Initial consultation on better bus, cycling and walking trips</b> completion of survey by 15 <sup>th</sup> February 2016 <a href="http://www.gccitydeal.co.uk/histon-road">www.gccitydeal.co.uk/histon-road</a> <b>Delegated</b> to Cllr Butcher working with Committee Clerk to complete and submit consultation. Individuals encouraged to respond	
067.2	<b>The Greater Cambridge City Deal – Milton Road, Initial consultation on better bus, cycling and walking trips</b> completion of survey by 15 <sup>th</sup> February 2016 <a href="http://www.gccitydeal.co.uk/milton-road">www.gccitydeal.co.uk/milton-road</a> <b>Agreed</b> not to respond	
067.3	<b>The Greater Cambridge City Deal – Cross City Cycling, five projects to boost and improve cycling across Cambridge</b> completion of survey by 15 <sup>th</sup> February 2016 <a href="http://www.gccitydeal.co.uk/Cross-City-Cycling">www.gccitydeal.co.uk/Cross-City-Cycling</a> <b>Agreed</b> not to respond	

H15/068 068.1	<b>OTHER CORRESPONDENCE &amp; HIGHWAYS MATTERS</b>	<b>Comm Clerk</b>
068.1	<p><b>Residents Matters</b> To review matters raised by residents:  <b>B1049/Glebe Way Speeding</b> Cllr Stonham to contact village Speedwatch representative for status update. If required article to be published in Hisimp News and website to help with recruitment. PCSO Martin to be asked to carry out speed test on Cottenham Road  <b>A14 Traffic Noise</b> following re-introduction of speed limit. Cty Cllr Jenkins to explore options/plans for re-surfacing/noise barrier options and timings. Updates to be circulated as received  <b>B1049 Cycle path</b> – access and safety issues. Passed directly to County Council. Respect painted signs as featured on Guided Bus to be suggested as an option to make all users aware the path is shared use  <b>Station Road/Vision Park entrance</b> – parking/safety concern. Comments received from PCSO Martin.  <b>Increased Parking on Residential Streets</b> noting charges at Park and Ride sites  <b>Formation of Parking Strategy/Policy</b>  Parking items discussed together – Cllr Jenkins highlighted need for village wide parking policy. <b>Agreed</b> to set up Working Party to draw up Parking Strategy to be presented to Committee at the June meeting. Cllr Jenkins to convene meetings and confirm membership  <b>Copy of petition sent to Cambridgeshire County Council</b> resurfacing road Pepys Terrace, Impington, held on file</p>	<b>DJ</b>
068.2	<p><b>Narrow Lane</b> various correspondence received covering:  ‘Parking Problems in Narrow Lane’ petition received  Dangerous parking concerns  <b>To discuss options</b> following site visit made 22 December 2015. Item discussed under Public Participation Item 15/062.1  <b>Narrow Lane (private road)</b> request for signage received from resident ‘Private Access Only’. Cllr Foster and Dist Cllr Davies liaising with Junior School with regards to parking during pick up and drop off times. Noting this is a private any signage would be resident funded  <b>Formation of Parking Strategy/Policy</b> Discussed under Item 068.1</p>	
068.3	<p><b>Review of Station Road</b> Project on hold, waiting for suitable funding opportunity. Item on Wish List</p>	
068.3	<p><b>Triangle piece of land Cambridge Road</b> to be discussed in detail at Workshop Meeting (see Item 066.3)</p>	
068.4	<p><b>Other Correspondence</b>  Street Lights Home Close – letter received from resident raising concern on columns being switched off. Noting lights now being switched off at 2am instead on midnight as previously documented. Copy of letter sent to Balfour Beatty for comment</p>	
H15/069	<p><b>Date of next meetings</b>  Thursday 21<sup>st</sup> April 2016</p>	
H15/070 070.1	<p><b>How to Communicate Highways Meeting and to Request Items for Next Agenda</b>  Review of meeting decisions for communication to residents. Chairman to report on website:</p> <ul style="list-style-type: none"> <li>• Narrow Lane parking</li> <li>• Local Highways Project 2015-16</li> <li>• Parking Working Party</li> </ul> <p><u>Items Requested for Next Agenda:</u>  Project Workshop Update</p>	
H15/071	<p><b>Meeting closed: 9.12pm</b>  <b>Appendices Attached:</b>  <b>Appx 1: Actions List</b>  <b>Appx 2: Clerks Report</b>  <b>Appx 3: 20mph Spreadsheet – Comments to date</b></p>	