

Minutes of Histon & Impington Highways Committee
Thursday 26th November 2015
At the Parish Office, New Road, Impington
Highways Committee Minutes

Membership: 7 + 2 ex-officio

Appendices: 4 Quorum: 3

Agenda No:	Present: Cllrs: David Legge (Chairman), Pene Nudds (in part), Cedric Foster, Shaun Lindsay. Andy Butcher Clerk: Chelsea Presland	
H15/048 15/048	TO ACCEPT APOLOGIES FOR ABSENCE Cllr Edd Stonham (work); David Jenkins (council business)	
H15/049 049.1	MEMBERS DECLARATIONS OF INTERESTS AND DISPENSATIONS Cllr Legge item 055.3 Wish List – Junior School/Infant School TRO (School Governor)	
H15/050 050.1	PUBLIC PARTICIPATION None present	
H15/051 051.1	TO APPROVE MINUTES OF THE MEETING HELD 15th October 2015 All agreed to sign minutes as true record of the meeting With agreement of the Committee, items 056.1, 056.2 and 056.3 were brought forward for discussion. Cllr Nudds joined the meeting during this meeting	
H15/052 052.1 052.2	TO REVIEW Matters Arising <u>Action List attached (Appx 1)</u> Further discussion on: Further discussion on: <u>Cycle stands</u> awaiting costs from County Council for installation at Early Years Centre and One Stop Shop. Noted £2,000 allocated under budget lines, signs and street furniture Co-Op site identified by County Council as not suitable due to underground services, further discussion required. Noting narrowness of footpath, impractical at location identified outside Chop Shop <u>20mph</u> article submitted for newsletter. Survey outstanding. Further discussion took place under item 054.1 <u>Signage requests</u> from HICOP and Impington Church. Histon Library request for re-positioning to be agreed with County Council <u>Item 043.3 LHis Application 16-17 Baptist Church Junction</u> submitted within deadline. Cllr Legge booked to attend panel hearing 25 th January 2016	 DNL
H15/053 053.1 053.2 053.3	TO CONSIDER HIGHWAYS MEETINGS & REPORTS <u>Clerk's Report</u> No written report available. Verbal update covering: A14/M11 Improvements; New School Road markings underway; Completion of A14 Examination; Faults Reported; Gavin Wiseman has left County Council Highways. well wishes expressed <u>Chairs Report</u> Notes provided from meeting held 29 th October with Karen Lunn covering the LHis 2015-16 application High Street/The Green. Discussed in detail under item 054.2. <u>Walkabout</u> Cllr Foster has circulated updated spreadsheet with comments from Graham Armstrong (County Council). Advice received to report faults via the County Council website	

<p>H15/054 054.1</p>	<p>Update of Active Scheme</p> <p><u>20mph Village Scheme</u> Paper provided to all with representations received to date (Appx 2) 9 representations received to date via the dedicated email 20mph@hisimp.net. Need expressed and supported for village wide consultation. Simple leaflet to be sent to every household via the March edition of Hisimp News. Collection points for responses to be wide spread covering schools, library and pubs. Committee Clerk and Cllr Legge to work on leaflet/cut out for newsletter Agreed to defer confirmation of Working Party and membership following results of consultation in Spring 2016</p>	<p>Comm Clerk/ DNL</p>
<p>054.2</p>	<p><u>MHIS Application 2015-16 High Street/The Green</u> to confirm elements of projects being undertaken Application submitted September 2014 consisted of 9 smaller projects around The Green/High Street covering: - Improvements to Junior School approach - Tightening of splay onto The Green - Kerbing outside Building Society - Swapping parking space and bus stop outside Barley Mow - Home Close pavement widening - Road narrowing Church Street - Marking of Winders Lane bus stop - Warning Triangle on road The Green - Cyclist on road sign Station Road Cllr Legge met Karen Lunn 29th October to discuss all elements. Following advice and costings from County Council agreed to proceed with: - Kerbing improvements outside Cambridge Building Society (High Street) in region of £6,000 - Changing layout to bus stop and parking bay outside Barley Mow (High Street) in region of £4,000 noting re-location of RTI information - Mobility crossing Home Close (dropped kerb/tactile) costs to be confirmed, thought to be in the region of £1,000 - £1,500 - Winders Lane bus stop marking £300 Noting funding allocation of £20,000 (up to £10,000 contribution from Parish Council) costings for tightening of mouth of The Green to be explored for possible inclusion</p>	<p>DNL</p>
<p>H15/055 055.1</p>	<p>OTHER CORRESPONDENCE & HIGHWAYS MATTERS</p> <p><u>Residents Matters</u> Request for RTI sign Cambridge Road, Impington (opposite Station Stores). Noting possible development of former Bishops Site, request passed onto Public Realm Station Project group to discuss options</p> <p>Changes to Citi 8 Stagecoach Service. Cllr Legge attended meeting with Andy Campbell (Stagecoach), Cottenham Clerk and Cty Cllr Jenkins. Website article to be updated as when information is received to keep residents informed</p> <p>Traffic Lights – The Green/Bridge Road/Impington Lane. Identified on Wish List</p> <p>Request for Double Yellow Lines: <u>Narrow Lane</u> –repeated damage to boundary wall from vehicles manoeuvring due to on-street parking and visibility difficulties. Street view reviewed. Noting character of this part of Narrow Lane is on street parking for residents, double yellow lines thought to not be an option. Area highlighted as in issue for consideration as part of wider village scheme <u>Home Close</u> – 2 sites requested for consideration. Cllr Foster to visit sites for I bar consideration to feed back to committee. Noting such applications are resident funded following support from Parish Council</p>	<p>DNL</p>
<p>055.2</p>	<p><u>To Agree</u> whether to progress with formal application to officially name what is locally known as Gatehouse Road. Historic information received from Cty Cllr Mason. Road historically known as Meadow Road, locally as Gatehouse Road (as documented on Land Registry) on maps/google/satellite navigation New Road. Following discussion, agreed not to proceed with application, noting no residential addresses on road</p>	

055.3	<p>Review of 'Wish list' prioritise projects for future Minor Highways Improvements Bids or other funding opportunity Item was brought forward to start of meeting and was discussed in conjunction with items H15/056 Items to be prioritised and costed for presentation at next meeting. Projects for inclusion: Burgoynes Road- parking restrictions Real Time Information signs</p> <p>Agreed to add to 2 year plan: 20mph zones/consultation Review of traffic calming Station Road/Cambridge Road StAC Phase 2 – widening of footpath and tactile crossing</p> <p><u>Triangle piece of land Cambridge Road near The Coppice.</u> Cllr Nudds shared ideas for a community space by reducing the road width. Agreed Cllr Nudds to draft sketch for possible inclusion in 2 year plan following review at next meeting</p>	<p>Next agenda</p> <p>PJN/Next Agenda</p>																																
055.4	<p>Police matters – To up-date opportunity to purchase PCSO hours. Items discussed in length at November Full Council. Agreed to review success of scheme in first year</p>																																	
H15/056	<p>DELIVERY OF HIGHWAYS PROJECTS</p>																																	
056.1	<p>To initiate preparation of Year 2 Plan for 2016 / 17 Draft plan provided to all (Appx 3). Following review of wish list, projects identified and added. Committee Clerk to update and circulate. Projects identified to be costed. Overall aim was to make the villages a safer environment for all</p>																																	
056.2	<p>Budget Request 2015-16 and 3 Year Plan for recommendation to Finance Committee 14th December. Draft provided to all for discussion. Budget 2016-17 Agreed Local Highways - £10,000 (including for LHS application 16-17 Baptist Church junction improvements) Bus Shelter Renewal - £2,500 High Street Car Park Maintenance - £750 Street Lights - £1,710 Highways Improvements - £5,000 (including 20mph) Lines, signs, Street Furniture and TROs - £2,000 Specified Reserves Drainage - £9,000 Total Request 2016-17 = £30,960</p> <p>Agreed to forecast:</p> <table border="1" data-bbox="233 1391 1334 1984"> <thead> <tr> <th>Heading</th> <th>Budget 17-18</th> <th>Budget 18 - 19</th> <th>Narrative</th> </tr> </thead> <tbody> <tr> <td>Street Lights</td> <td>1,710*</td> <td>£1,710*</td> <td>Subject to inflation and County increases</td> </tr> <tr> <td>Local Improvement Projects</td> <td>£10,000</td> <td>£10,000</td> <td>Local Highways Projects</td> </tr> <tr> <td>Bus Shelter Renewal</td> <td>£2,500</td> <td>£2,500</td> <td>1 a year in priority of condition</td> </tr> <tr> <td>High Street Car Park Maintenance</td> <td>£300</td> <td>£300</td> <td>General Maintenance</td> </tr> <tr> <td>Highways Improvements such as 20mph</td> <td>£10,000</td> <td>£10,000</td> <td>To covers scheme coming up from Neighbourhood Plan</td> </tr> <tr> <td>Lines, Signs, Street Furniture and TROs</td> <td>£2,000</td> <td>£2,000</td> <td>Refreshing of white lines, Traffic Regulation Orders</td> </tr> <tr> <td>Drainage (Specified Reserves)</td> <td>£1,500</td> <td>£1,500</td> <td>Brook Improvements sinking fund</td> </tr> </tbody> </table>	Heading	Budget 17-18	Budget 18 - 19	Narrative	Street Lights	1,710*	£1,710*	Subject to inflation and County increases	Local Improvement Projects	£10,000	£10,000	Local Highways Projects	Bus Shelter Renewal	£2,500	£2,500	1 a year in priority of condition	High Street Car Park Maintenance	£300	£300	General Maintenance	Highways Improvements such as 20mph	£10,000	£10,000	To covers scheme coming up from Neighbourhood Plan	Lines, Signs, Street Furniture and TROs	£2,000	£2,000	Refreshing of white lines, Traffic Regulation Orders	Drainage (Specified Reserves)	£1,500	£1,500	Brook Improvements sinking fund	
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H15/057	Date of next meetings Thursday 14 th January 2016	
H15/058 058.1	How to Communicate Highways Meeting and to Request Items for Next Agenda Review of meeting decisions for communication to residents. Chairman to report on website: <ul style="list-style-type: none"> • 20mph village consultation expected in Spring • Budget Request for 2016-17 identified projects • MHIS Application High Street/The Green package <u>Items Requested for Next Agenda:</u> Review of Station Road	
H15/059	Meeting closed: 9.12pm Appendices Attached: Appx 1: Actions List Appx 2: 20 mph - Comments received to date Appx 3: 2 Year Plan	

DRAFT