

Minutes of Histon & Impington Highways Committee
Thursday 7th September 2017
At the Parish Office, New Road, Impington

Highways Committee Minutes

Membership: 7 + 2 ex-officio

Appendices:

Quorum: 3

Agenda No:	Present: Cllrs: David Legge (Chair), Andy Butcher (Deputy Chair), Cedric Foster, Elaine Farrell, David Jenkins, Pene Nudds Clerk: Chelsea O'Brien	
H17/043 043.1	TO ACCEPT APOLOGIES FOR ABSENCE Cllr(s): Edd Stonham (personal)	
H17/044 044.1	MEMBERS DECLARATIONS OF INTERESTS AND DISPENSATIONS None declared	
H17/045 045.1	PUBLIC PARTICIPATION None present	
H17/046 046.1	TO APPROVE MINUTES OF THE MEETING HELD Thursday 22nd June 2017 and Tuesday 27th June 2017 All agreed to sign both sets of minutes as a correct record of the meeting	
H17/047 047.1 047.2	TO RECEIVE Highways Meetings and Reports Clerks Report (Appx 1) provided to all and accepted covering: LHis 2016-17 Baptist Church; Cyclestands; A14 updates Additional discussion on: <u>Chequers Road</u> repair works, timings of works and traffic management discussed noting works undertaken peak time. Item raised with Cty Cllr Jenkins <u>A14 Diversion Route</u> Noting route uses B1049, limited control if HGVs use other roads noting no weight restrictions in the village. To be included as part of Highways Strategy/Policy work <u>Baptist Church LHI Project</u> near completion including additional tactile crossing point adjacent to War Memorial, resurfacing work to follow. Uneven footpath (Baptist Church side) to be highlighted to CCC <u>County Council Meeting 24th August</u> , notes provided to all. Cycleway maintenance - Cty Cllr Jenkins to progress protocol going forward Walkabout Cllr Foster verbally updated on 'mini walkabout' with James Broder (Local Highways Officer)	Asst Clerk
H17/048 048.1	OUTSTANDING PROJECTS/ACTIVE SCHEMES – Update LHis 2017-18 Pedestrian Support Package – walkabout held 1 st August, footpath walked included: - New School Road, leading to Home Close - Kingsway - Pages Close - Narrow Close to Parlour Close - Normanton Way to Clay Street To Agree - Footpaths in priority order to resurfacing. Following discussion, priority order agreed : - Pages Close - Kingsway - Clay Street – Normanton Way - Narrow Close – Parlour Close - New School Road – Somerset Road - Doctors Close leading to Woodcock Close Depending on remaining budget, minor resurfacing works maybe undertaken on footpaths out of priority order To Agree – Nominated Councillor in line with Externally Led Projects Policy. All agreed to nominate Cllrs Butcher and Foster to work with Assistant Clerk	

H17/049	OTHER CORRESPONDENCE and HIGHWAYS MATTERS	
049.1	<p>LHIS 2018-19 NEW Application Submission deadline 15th October 2017. Following discussion and review of projects on the wish list, agreed to draft two applications with a contribution of £10,000 for each project (one for each Parish) for sanction at Full Council Baptist Church Phase 2 (Impington Parish) – to include marking of bus stop and formalising parking. Delegated to Cllr Legge working with Assistant Clerk to produce paper for September Full Council</p> <p>Pedestrian Support (Histon Parish) – to extend last year’s successful bid for improvements to footpaths, list to be updated to include:</p> <ul style="list-style-type: none"> - New School Road – Somerset Road - St Audreys Close link to Guided Busway - Youngman Avenue <p>Delegated to Cllr Butcher working with Assistant Clerk to produce paper for September Full Council</p>	
049.2	<p>Histon & Impington Community Speedwatch paper provided to all (appx 2) outlining request for funding of Speedwatch Kit. Electronic Speed Indication Device £2,400 and Speedwatch sign £325. Following discussion, all agreed to match fund request of up to 50% of the cost. Assistant Clerk to seek details on maintenance, storage and insurance prior to any purchase. Funding opportunities received to be forwarded to Speedwatch</p>	
049.3	<p>Station Road/Dwyer Joyce Close/West Road</p> <p>Station Road – request for disabled bay, further details to be requested from resident. Item for next agenda</p> <p>Dwyer Joyce Road – request for consideration of resident only parking, noting increase in parking from nearby businesses and Vision Park.</p> <p>West Road – request for extension of double yellow lines, visibility concerns on Station Road junction noting increase in parking</p> <p>Need expressed for Station Road to be looked at as a whole, noting concerns of dispersing parked cars elsewhere in the village. To be included in developing strategy</p>	Next agenda
049.4	<p>Junction between Villa Road and South Road two letters received. Site meeting needed to ascertain junction layout and give-way markings. Item for next agenda</p>	Next agenda
049.5	<p>New Road correspondence received regarding the safety and volume of users on New Road at the close of school days. Discussions with IVC to be arranged to discuss way forward</p>	Asst Clerk
049.6	<p>3 Year Plan to include: Review of Wishlist; Policy Work Required; Parking Strategy. Date to be arranged for informal meeting to progress</p>	Asst Clerk
049.7	<p>To Confirm Tuesday of Thursday meeting for Highways Committee. Noting next meeting last in the calendar year, agreed from 2018 meetings to be scheduled for Tuesdays leaving Thursdays clear for workshops/informal meetings</p>	
H17/050	<p>Date of next meetings</p> <p>Thursday 9th November 2017</p>	
H17/051	<p>Items for next agenda:</p> <p>3 Year Plan Parking Strategy Villa Road/South Road junction</p>	
H17/052	<p>How to Communicate Highways Meeting</p> <p>No items raised</p> <p>Meeting Closed: 9:18</p>	