

**Minutes of Histon & Impington Highways Committee**  
**Thursday 30<sup>th</sup> May 2013**  
**At the Parish Office, New Road, Impington**

**Highways Committee Minutes**

**Membership: 7 + 2 ex-officio**

**Quorum: 3**

<b>Agenda No:</b>	Present: <b>Cllrs:</b> David Legge (Chairman), Hooda Abdullah, Marcus Dann, Janet Diplock, Cedric Foster, Derek Marston, Pene Nudds, David Jenkins Clerk: Angela Young	
H13/001	<b>ELECTION OF COMMITTEE CHAIRMAN 2013-14</b> Proposed Cllr Foster, seconded Cllr Diplock, all in favour to elect Cllr Legge as Chairman	
H13/002	<b>APOLOGIES FOR ABSENCE</b> Cllr Payne (personal)	
H13/003	<b>TO ACCEPT New Terms of Reference for combined Committee</b> <b>(Appendix 1)</b> Proposed Cllr Jenkins, seconded Cllr Nudds all in favour and <b>accepted</b>	
H13/004	<b>TO REVIEW frequency of meeting, currently bi-monthly</b> <b>Agreed</b> to accept "normally bi/monthly as long as there is business to conduct and at such times as the Committee Chairman shall require" as per newly revised Terms of Reference	
H13/005	<b>MEMBERS DECLARATIONS OF INTERESTS AND DISPENSATIONS</b> a) Declarations of pecuniary interest from Councillors on items on the agenda Cllr Dann item 8.13 – Cottenham Road resident Cllr Jenkins – All County Council issues as County Councillor for Histon, Impington and Cottenham b) Written requests for dispensations for disclosable pecuniary interests – None c) Any new requests for dispensations – None	
H13/006	<b>TO APPROVE MINUTES OF THE MEETING HELD 28 March 2013</b> All <b>agreed</b> to sign as a true record of the meeting	
H13/007	<b>TO REVIEW Matters Arising</b> 007.1 <u>Item 12/068.1 Local Minor Highways Improvement Scheme</u> Cty Cllr Jenkins gave up-date. Noted extra funding now available via cycling money used for A14 crossing. Cllr Ing had presented to Highway Improvement panel on scheme for Holiday Inn crossing 007.2 <u>Item 12/068.2 30 mph Scheme</u> Due to change of Officer at Cambs County Council Parish Council to re-submit evidence 007.3 <u>Item 12/069.1 Street Lighting</u> Cllr Nudds confirmed 24 heritage lamps identified in Histon & Impington. Discussions being held on suitable salvage plans. Cllr Nudds to circulate article written with a view to sending out on hisimp.chat. Street Lighting scheme continues in Histon & Impington, with only lamp replacements to date 007.4 <u>Item 069.3 20 mph proposals for City</u> Cllr Jenkins attended meeting and reported 007.5 <u>Item 12/069.6 Disabled Parking</u> Full Council had agreed to support application in principle 007.6 <u>Item 12/069.7 RTBI</u> Cllr Legge and Jenkins updated on reasons for not providing double sided information boards. <b>Agreed</b> to re-consider on future agenda. Noted "My Bus Trip" smartphone application available. 007.7 <u>Item 12/070,1 Meeting re proposed Cycleway</u> No meeting yet organised. Cllrs Nudds and Jenkins to arrange 007.8 <u>Item 12/070.4 Access Protection Markings</u> Noted only at Full Council	<b>Future agenda</b>  <b>PJN/JDJ</b>
H13/008	<b>TO CONSIDER HIGHWAYS MEETINGS &amp; REPORTS</b> 008.1 <u>Clerks Report</u> provided to all and accepted covering: <ul style="list-style-type: none"> <li>• <u>County Highways Walkabout</u> – mini session covering 12/069.8 carried out 13 May (Cedric Foster and Steve Thulborn) including road surface issues in New Road. File note provided. Steve Thulborn will continue in post for time being, Cedric Foster provides up-to-date list regularly, all queries to Cedric Foster. Cllr Foster had pointed out potholes in</li> </ul>	

	<p>the villages. Noted work requested at Doctors Close on footpath clearance and Woodcock Close on cutting back vegetation viewed at County Council as low priority for funding available. Cty Cllr Jenkins to follow up with County Council</p> <ul style="list-style-type: none"> <li>• <u>Complaint</u> re weeds along Kingsway – referred to Steve Thulborn for action</li> <li>• <u>Footpath clearance</u> – resident has complained about Park Lane – dangerous state – path was finally cleared 4 April 2013</li> <li>• <u>Report of damaged</u> verge New School Road – could only be covered by MHI bid (no funding from the discretionary budget for that type of improvement). Discretionary budget likely to be cut by 50% this year</li> <li>• “Ripped up” path 45 Manor Park reported to Steve Thulborn for action</li> <li>• <u>Complaints</u> re dirty bus shelter Station Road. Contractor to be requested to do “hi spec” clean next visit, as Mr Smith not at work at present. May be graffiti marks not possible to clean</li> <li>• County confirm bus stop in Cottenham Road (north end) moved nearer to housing</li> <li>• <u>Complaints</u> re cars parked close to junction Impington Lane/Hereward Close. No law appears to be in place to prevent this practice</li> <li>• David Legge asked at Northstowe meeting about traffic counts covering traffic displaced from B1050 elsewhere</li> </ul> <p><u>Chairman's Report</u></p>	<p>JDJ</p>
008.2	<p>Priority Funding list from 11/12 will be updated for next meeting to include <u>kerb dropping</u> suggestions. Noted <a href="http://www.roadworks.org">www.roadworks.org</a> good source of information on roadworks. County Council contact for B1049/A14 crossing and Ringfort Path now Paul Rowlinson. Queries on timings of blocked off lanes causing problems further into villages raised</p>	<p>DNL/JDJ</p>
008.3	<p><u>County Councillors Report</u> Cty Cllr Jenkins reported on: <u>Station Road/High Street</u> Minor Highways Project. Cllrs Legge and Jenkins to meet week commencing 10 June 2013 to progress. <u>StAC Project</u> Noted Planning Committee dealing with Traffic Management Plan condition issued. After discussion on possible trialling of one-way scheme at the site <b>agreed</b> to raise at Full Council June to request permission to initiate immediate dialogue with StAC and County Council to take forward plans for introduction of one-way traffic at junction on School Hill. Some concern voiced over loss of parking if progressed</p>	<p>June agenda</p>
008.4	<p><u>Station Road/West Road pavements; Bus Stop layouts</u> Cty Cllr Jenkins to request final updates from Sue Gymer. Some discussion on overgrown hedges in <u>Station Road</u> area. Any specific details received by Cllr Foster would trigger a letter requesting cut back. <u>Station Road/West Road</u> problems could be addressed in the planned liaison statement. <u>Bus Stop Layout</u> Ian Greasley had been dealing with. Process would have to be re-started with new officer</p>	<p>JDJ</p>
008.5	<p><u>Co-Operative Crossing proposals</u> forthcoming meeting due with Karen Lunn</p>	<p>BSI/JPT</p>
008.6	<p><u>Station Road Highways History</u> <b>Agreed</b> to include on Clerks Report as outstanding item</p>	<p>June agenda</p>
008.7	<p><u>Mobility Scooter Access</u> Cllr Diplock provided list. Cllr Ing and Teague due to finish report</p>	<p>June agenda</p>
008.8	<p><u>Hisimp Long Term Transport Vision Statement</u> Cllr Legge provided early draft. Finished draft required for workshop due 8 July 2013. All <b>agreed</b> to delegate Cllr Marston, Jenkins Abdullah and Legge to finalise draft for circulation to Highways Committee members and report at June Full Council for acceptance</p>	<p>June agenda</p>
008.9/	<p><u>Junction at The Green/ Traffic Lights</u> meeting held on site. Work completed on traffic light</p>	
008.10	<p>timings and new road markings</p>	
008.11	<p><u>Northern Corridor Area Transport Plan meeting</u> Cllr Foster attended. Noted <u>Station Road/High Street island</u> planned for 2013 <u>Toucan crossing on A14/B1049</u> Histon interchange due for completion by July 2013</p>	
008.12	<p><u>A14 Issues</u> Confirmed Working Party members: Cllrs Legge, Payne, Ing and Jenkins, together with Max Parish, Cty Cllr Mike Mason, Sue Gymer and interested residents including Lone Tree Avenue, Cambridge Road and Pepys Terrace. Cty Cllr Jenkins to invite Bob Tuckwell to first meeting 6 June 2013. <b>Agreed</b> Terms of Reference would be drawn up after this initial meeting.</p>	
008.13	<p><u>Drainage Task and Finish Group</u> had met. Noted resident of Impington, Mr Barrett and Cty Cllr Mason had expressed interest. Members felt a Dist Cllr would be a valuable addition to group.</p>	

H13/009	<b>OTHER CORRESPONDENCE</b>	
009.1	Noted correspondence from <u>resident of Cottenham Road</u> on repeated problems with public sewers over a 2 year period. Cllr Jenkins <b>agreed</b> to contact Cty Cllr Mason to discuss possible solutions. Noted correspondence from residents of <u>Mill Lane</u> regarding access problems caused by parking at residential home and overgrown hedge. Cty Cllr Jenkins following up issues surrounding care home with County Council. <u>County Council Letter</u> re overgrown vegetation to be sent to offending address. Mill Lane resident suggests installation of "H bar" marking may assist access problems. Link to County Council application forms would be provided	<b>JDJ</b>
009.2	<u>HCV's &amp; Coach Parking</u> had been reported on South end of Cambridge Road. Residents advised to phone to 101 to report and for action	
009.3	<u>CPRE</u> Transport Toolkit details received	
009.4	<u>"Speedwatch"</u> Noted Police request for residents to join Speedwatch scheme for Histon & Impington	
H13/010	<b>Date of next meetings</b> <b>Thursday 25 July 7.30 p.m.</b> <b>Noted Hisimp Transport Session due 8 July 2013</b> Thursday 12 September, Thursday 14 November	
H13/011	<b>Items for next agenda:</b> Any outstanding reports noted above <b>Meeting closed 9.15 pm</b>	

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