

**Minutes of Histon & Impington Highways Committee**  
**Thursday 12<sup>th</sup> September 2013**  
**At the Parish Office, New Road, Impington**

**Highways Committee Minutes**

Membership: 7 + 2 ex-officio

Quorum: 3

<b>Agenda No:</b>	Present: <b>Cllrs:</b> David Legge (Chairman), Hooda Abdullah, Derek Marston, Pene Nudds, David Jenkins (also Cty Cllr) Clerk: Lynda Marsh	
H13/020	<b>APOLOGIES FOR ABSENCE</b>  Cllrs Dann (personal), Diplock (personal); Foster (personal); Payne (personal); Cty Cllr Mason	
H13/021	<b>MEMBERS DECLARATIONS OF INTERESTS AND DISPENSATIONS</b>  a) Declarations of pecuniary interest from Councillors on items on the agenda- None b) Written requests for dispensations for disclosable pecuniary interests – None c) Any new requests for dispensations – None	
H13/022	<b>TO APPROVE MINUTES OF THE MEETING HELD 25<sup>th</sup> July 2013</b>  All <b>agreed</b> to sign as a true record of the meeting	
H13/023	<b>TO REVIEW Matters Arising</b>  <u>Action List</u> : provided to all ( <b>Appx 1</b> ) <u>Item 15.1 Cycleway Manor Park</u> now complete. Discussion on widening of cycleway with land from Chivers, Cllr Jenkins to investigate <u>Item 15.2 Walkabout Schedule</u> finalised copy sent to all for comment Incomplete items on Action List to be reviewed at next meeting	<b>JDJ</b>
H13/024	<b>TO CONSIDER HIGHWAYS MEETINGS &amp; REPORTS</b>	
024.1	<u>Clerk's Report</u> no report available	
024.2	<u>Committee Chairman's Report</u> verbal report covering: Priority Funding List on-going work; outstanding actions in line with Transport Strategy <u>A14</u> written report provided to all. Terms of Reference for Working Party to be adopted at next Highways meeting. Statement from both HIPC and Girton PC ( <b>Appx 2</b> ) to be accepted at Full Council. Once agreed, to submit to Highways Agency	<b>Next agenda Full Council</b>
024.3	<u>County Councillors' Report Covering:</u> Proposed works on Cottenham Road drains. Communication issues with Anglian Water noted, letter drop proposed in October to residents alongside jetting of network. Cllr Jenkins reported on discussions. A meeting has been secured with Anglia Water at County Council 16 October, Cty Cllrs Mason and Jenkins to attend. Particular attention being paid to follow up complaints in Cottenham Road but looking more generally at how problems can be anticipated better and solved at an early stage.	<b>JDJ/MJM</b>
024.4	<u>Street Lighting Report</u> Cllrs Nudds and Jenkins met with Balfour Beatty. Maps to be advertised on website and notice boards once received. <u>Heritage Columns</u> outside Phoenix and 2 outside Rose and Crown Public House. The Green to be a designated area for Heritage Columns. Proposed alternative lighting solution suggested and awaiting response from Balfour Beatty and County Council. Cllr Jenkins to chase	<b>JDJ</b>

H13/025	<b>OTHER CORRESPONDENCE</b>	
025.1	<u>Mobility Scooter Access</u> update at next meeting <u>Cycle Stand Review (Appx 2)</u> from Cllr Abdullah provide to all. Report to be in priority order for next meeting. Noted only a few in High Street, none in South Road Play Area, Homefield Park or Allotment sites. Quotes for installation to be sought from local contractors	
025.2	<u>Proposed Speed Limit Reduction Order 30mph Glebe Way and Cottenham Road</u> response due by 11 October. All <b>agreed</b> to delegate to Cllr Legge and Clerk to draft initial response with input from Committee members via email.	DNL/AJY
025.3	<u>Transport Strategy Consultation</u> response due by 30 September. All <b>agreed</b> to delegate to Cllr Legge and Clerk to draft for input from Committee members. Final version to be sent to Office for submission	DNL/AJY
025.4	<u>Bus Stop Layout</u> Paper provided by Cllr Jenkins to all. Standard of stops discussed. Cllr Jenkins and Diplock to approach County Council to seek advice of minimum standard of bus stops. Cllr Legge to seek guidance on marked bus stops on both sides of roads in the villages	JDJ/JAD/ DNL
025.5	<u>Petition Letter</u> for double yellow lines Highfield Road Impington. Discussion covered: - Not clear which T Junction - Parking at T Junction - Precedence issue Suggestion of discussing with PCSO Martin for best approach, looking at possible article in Newsletter	
025.6	<u>Request for improvement work</u> Home Close Histon. Letter dated 29 <sup>th</sup> July from resident of Merton Road. Road layout and drop kerbing discussed. <b>Agreed</b> Cllr Legge to respond to letter	DNL
025.7	<u>Cambs County Council Gritting arrangements</u> comments to be submitted by 20 <sup>th</sup> September. <b>Agreed</b> to delegate to Cllr Legge. 4 Volunteers last year, now down to 3. Council need to find a way to increase number of volunteers, suggestion on holding training session. Cllr Jenkins to follow County Council angle. Modifying previous newsletter article discussed noting deadline	JDJ
H13/026	<b>Date of next meetings</b> Proposed: Thursday 14 November 2013	
H13/027	<b>Items for next agenda:</b> Any outstanding reports noted above Policy with respect to incomplete actions Parking Controls Mill Lane for Full Council agenda  <b>Meeting closed 8:45 p.m.</b>	