

**Minutes of Histon & Impington Highways Committee**  
**Thursday 6<sup>th</sup> March 2014**  
**At the Parish Office, New Road, Impington**

**Highways Committee Minutes**

Membership: 7 + 2 ex-officio

Appendices:

Quorum: 3

<b>Agenda No:</b>	Present: <b>Cllrs:</b> David Legge (Chairman), Hooda Abdullah, Cedric Foster, David Jenkins (ex-officio) Clerk: Chelsea Presland	
H13/046	<b>APOLOGIES FOR ABSENCE</b> Cllrs Dann (illness), Marston (personal), Nudds (personal)	
H13/047	<b>MEMBERS DECLARATIONS OF INTERESTS AND DISPENSATIONS</b> a) Declarations of pecuniary interest from Councillors on items on the agenda- Cllr Legge, The Crescent Street Lighting (H13/049.1) – Item to note only Cllr Legge, Station Road Yellow Line Scheme (H13/051.3) b) Written requests for dispensations for disclosable pecuniary interests – None c) Any new requests for dispensations – None	
H13/048	<b>TO APPROVE MINUTES OF THE MEETING HELD 23 January 2014</b> All <b>agreed</b> to sign minutes as true record of the meeting	
H13/049 049.1	<b>TO REVIEW Matters Arising</b> <u>Action List</u> : provided to all ( <b>Appx 1</b> ) Additional discussion on: <u>H13/042.2 Bus Boost</u> – agreement signed by Clerk. Option for solar lights in shelter, expected life span of 5 years. Noted Parish Council to accept liability and maintenance. <b>Agreed</b> to confirm installation of solar light shelter, Clerk to confirm order <u>H13/042.2 Primrose Lane Cycle Barriers</u> 1.2m gap between barriers and signage to be erected, no improvements made to date, Clerk to chase for date of works <u>Concrete Blocks Gatehouse Road</u> removal scheduled for 17 March, Cllr Dann to meet on site	<b>Clerk</b>
H13/050 050.1  050.2	<b>TO CONSIDER HIGHWAYS MEETINGS &amp; REPORTS</b> <u>Clerk's Report</u> ( <b>Appx 2</b> ) accepted Discussion followed on: <u>Walkabout</u> Cllr Foster updated on works to Narrow Lane, layby filled in although road is not adopted by County Council <u>MHIS</u> separate item on agenda H13/051.8 <u>Street Lighting The Crescent</u> Information passed onto County Council awaiting confirmation to agreement to change <u>Committee Chairman's Report</u> ( <b>Appx 3</b> ) <u>Priority Funding List</u> updated 1 <sup>st</sup> March 2014 <u>Notes of meetings</u> available on request <u>Meeting with Karen Lunn</u> held 24 February to discuss High Street/ The Green junction improvements <u>County Councillors Report</u> no report, item to be removed from agenda	
H13/051 051.1	<b>OTHER MATTERS and CORRESPONDENCE</b> <u>Station Road/High Street/The Green proposals</u> Karen Lunn attended Full Council 17 February to discuss proposals. 3 schemes discussed with the option of a combination of schemes, plans provided ( <b>Appx 4</b> ). Discussion covered: <ul style="list-style-type: none"> <li>• Zebra crossing not on desire line, outside Cambridge Building has repeatedly failed safety audit</li> <li>• Safety audit concern for traffic island</li> <li>• Small loss of parking (1 space) at The Green</li> <li>• Consultation required with The Boot re. deliveries</li> </ul>	

	<ul style="list-style-type: none"> <li>Concern over creation of an informal footpath across The Green from the crossing to the Junior School</li> <li>Green path option to Junior School, clear route for parents and children to discourage walking across the Green</li> <li>Concern at exposure of cyclists at Station Road/High Street junction without Traffic Island</li> <li>Raised junction/highway at Station Road/High Street</li> <li>Need to collate data of number of children using route to school</li> <li>Some form of crossing at this area of the village is essential</li> <li>Build out of kerb at The Green would make parking easier and potentially return a length of current pavement to grass</li> </ul> <p>Noting comments received at Full Council and discussion held, <b>agreed</b> subject to safety audit:</p> <ul style="list-style-type: none"> <li>Preference would be for a traffic island at Station Road/The Green junction</li> <li>Scheme 3, (drawing number 103) zebra crossing with kerb built out for more efficient parking. Noting this would result in loss of 1 parking space. Clerk to chase Karen Lunn for date of safety audit. Noting possible loss of parking space, Clerk to draft document showing parking available in Histon &amp; Impington.</li> </ul>	<p>Clerk</p> <p>DNL</p>
051.2	<p><u>A14 Update</u> Meeting held 14 February attended by Sir James Paice MP, notes provided to all covering: Sir James Paice to take up concerns raised with Ministers, no update received to date. County Councillors have since written to Ministers. Histon &amp; Impington and Girton Parish Council to draft and agree a second Joint Statement, draft provided to all for input (<b>Appx 5</b>) Following feedback Cllr Legge to re-draft with the addition of a summary statement. All in favour to <b>approve</b> statement subject to agreed changes</p>	DNL
051.3	<p><u>New Road/Station Road Bus Improvements</u> Proposed schemes highlighted in New Road/Station Road and Cambridge Road. Maps provided (<b>Appx 6</b>)</p> <p><u>New Road</u> Double yellow lines from Impington Lane junction (IVC side of road) to Bridge Road junction. Double yellow lines Bridge Road/New Road junction opposite Recreation Ground. Yellow box junction Bridge Road/New Road junction.</p> <p><u>Station Road/Baptist Church</u> Junction improvements and marked bus stop outside Baptist Church Cottenham direction. Concerns raised grass verge maintenance</p> <p><u>Cambridge Road</u> Double yellow lines opposite Burrough Field to allow cyclists to cycle safely pass road narrowing island and marked bus stop at Pine Court. Need for double yellow lines opposite island to stop cars parking discussed. Cllr Legge to include in scheme.</p>	
051.4	<p><u>Cycle Racks</u> Letters sent to local businesses and article posted on website. Suggestions from website include: Histon Chop Shop, Station Stores, Firs House, Post Office and Library. Clerk to send additional letters. Committee to focus on three priority locations identified as: Firs House, Station Stores and Histon Fryer. Clerk to arrange appointments for Cllrs Abdullah and Jenkins to visit and discuss scheme</p>	
051.5	<p><b>Consultation</b> Cambridge City Council – Cambridge City Wide 20 mph Speed Limit – East Phase Online questionnaire. All <b>agreed</b> Cllr Legge to review consultation</p>	
051.6	<p><u>Street Lighting</u> Recent faults reported in: Church Street, B1049, High Street, School Hill, Church Street, Orchard Road (baffle now being fitted), Narrow lane and Windmill Lane. Cllr Jenkins updated on additional lighting adopted by Balfour Beatty with no obligation to upgrade</p>	
051.7	<p><u>Vision Statement</u> Draft provided by Cllr Legge (<b>Appx 7</b>) All <b>agreed</b> to accept Vision Statement subject to minor amendments. Data to be fed into Neighbourhood Plan</p>	
051.8	<p><u>Minor Highways Improvement Schemes</u> St Andrews Church Halls junction improvement successful. Completed scheme required from Karen Lunn in advance of decision on source of funding</p>	
051.9	<p><u>Other correspondence</u> None received</p>	

H13/052	<p><b>Date of next meetings</b></p> <p>Proposed: <b>Thursday 22 May</b> then Thursday 24<sup>th</sup> July, Thursday 2 October, Thursday 11 December</p>	
H13/053	<p><b>Items for next agenda:</b></p> <p>Neighbourhood Plan – Standing agenda item Bus Stop review</p> <p><b>Meeting closed 9.08</b></p>	

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