

Minutes of Histon & Impington Highways Committee
Thursday 4th September 2014
At the Parish Office, New Road, Impington

Highways Committee Minutes

Membership: 7 + 2 ex-officio

Appendices:

Quorum: 3

Agenda No:	Present: Cllrs: David Legge (Chairman), Cedric Foster, David Jenkins(ex-officio), Pene Nudds, Edd Stonham; Neil Davies (in part) Ray Vidler (Hain Daniels) 1 resident; 2 representatives from Junior School (in part) Clerk: Chelsea Presland	
H14/020	TO ACCEPT APOLOGIES FOR ABSENCE Cllr Abdullah (personal), Cllr Lindsay (personal) With agreement of the Committee, Chair suspended Standing Orders and brought forward part of item 024.1 Mill Lane H Bar, followed by item 026.11 Junior School TRO and 024.3 Hain Daniels	
H14/021	MEMBERS DECLARATIONS OF INTERESTS AND DISPENSATIONS Item 026.11 Junior School TRO Cllr Legge declared a non-pecuniary interest as Governor at Junior School	
H14/022	TO APPROVE MINUTES OF THE MEETING HELD 24th July 2014 022.1 All agreed to sign minutes as true record of the meeting Best wishes were expressed by all Committee members for County Officer Bob Tuckwell	
H14/023	TO REVIEW Matters Arising 023.1 <u>Item 14/006.1 30mph Cottenham Road</u> – update from PSCO Martin received with options for repeater signs or stickers. Template received from SCDC for stickers, Committee Clerk to source printing costs 023.2 <u>Item H13/051.4 Cycle Racks</u> Cllr Legge delivered application packs to: Histon Fryer, The Boot, The Co-Op, Firs House, Station Cycles. Additional packs to go to The King Bill, Station Road Dental Surgery, Cambridge Building Society, Peter Graves Florist, Bechecombers. 023.3 <u>Item 008.5 Bus Shelter Audit</u> map and shelter information received. Committee Clerk to progress into document as part of neighbourhood plan 023.4 <u>Item 015.1 Street Signage Restorations</u> Cllr Nudds provided list of street signs in need of or currently being restored to Clerk to keep on file	Comm Clerk DNL Comm Clerk
H14/024	TO CONSIDER HIGHWAYS MEETINGS & REPORTS 024.1 Clerk's/Chairs Report covering: Speedwatch results; Overgrown Vegetation Reported; Mill Lane H Bar Update; Defects Reported; Street Light Update; Chairs Update. Additional discussion on: <u>Mill Lane H Bar</u> Applicant present outlined current position and disappointment no response received from Cty Cllrs to date. Recent delivery refused on site due to access restrictions. Double yellow line options being considered. Standing Orders re-instated. Cllr Jenkins confirmed he would visit neighbouring properties to the access to discuss the application and find a way forward to try and progress the application 024.2 Walkabout Report Update from Cllr Foster covering: next walkabout scheduled 11 th September with Martin Allen. Any input to be forwarded to Cllr Foster for inclusion. Cllr Foster to post on HI People for residents to come forward with suggestions. It was noted the good working relationship Cllr Foster has with Martin Allen, and the communication on getting faults reported with haste 024.3 Hain Daniels Traffic Movements Ray Vidler, Site Manager present at meeting to discuss current restrictions on Chequers Road and position of signage. Discussion outlined:	DJ CF

	<ul style="list-style-type: none"> - Scale of operation on site - No capacity to store large volumes of stock - Peak time is Autumn - Roughly 100 vehicular movements a day, which are handled easier if staggered - Road surface improvements to site access - All haulers have been spoken to aware no parking on Chivers Way and instructions to approach the site as quietly as possible - Position of signage on Chequers Road not effective as positioned half way down road giving drivers no option but to continue forward - Security on site responsible for checking parking on Chivers Way <p>Standing Orders re-instated. Cllrs expressed support for proposal and need not to disrupt business operations, existing signs of Station Road are not effective in current position. Before relocation sight of clear procedures required from Hain Daniels. Options for signage to be relocated on Station Road junction discussed. Agreed to delegate to Cllrs Jenkins and Committee Clerk to work with Ray Vidler providing guidance for application. Resident and Ray Vidler left the meeting</p>	DJ/ Comm Clerk
H14/025	CONSULTATIONS	
025.1	<u>Park Street Car Park</u> Public Consultation – Survey for individuals to complete, link provided to all	
H14/026	OTHER MATTERS and CORRESPONDENCE	
026.1	<u>StAC Junction</u> revised drawing provided to all showing specified parking outside StAC Centre, uncontrolled crossing and building out of kerb. Cllr Nudds outlined need for root protection zone for protected tree positioned on island and options for grasscrete for parking area. Cllr Legge to forward comments to Karen Lunn. Once agreed, programme of consultation for comments to be drawn up. Aspirations for final set of drawings for consultation at next meeting noted	
026.2	<u>B1049 Resurfacing</u> Commencing 19 th October approximately 3.5 weeks. Further clarity to be sought on type of resurfacing and location of works	DNL
026.3	<u>Station Road Junction</u> revised drawings provided to all. Phase 1, junction head of Station Road underway. Preparation for crossing in place. Additional funding required for improvements to Green thought to be £10,000. Timings of works to be discussed, wish for all works to be continuous expressed. Three options discussed: 1 Do nothing – no improvements 2 Use Specified Reserves (£10,000) to fund project 3 Submit Minor Highways Improvement Application, risk of not being accepted All agreed recommendation to September Full Council £10,000 Specified Reserves to be earmarked for Green Improvements to complete project. Chairman formally asked for meeting extension to complete agenda under Standing Order 1 x). All agreed	Sept Full Council
026.4	<u>The Coppice Bus Boost Scheme</u> problem with shelter provider has put project schedule behind. Platform in place, concerns raised Parish owned bin has been buried which could lead to maintenance issues. Concern to be sent to County Council	Comm Clerk
026.5	<u>New Road, Station Road, Cambridge Road</u> Highways Improvements Scheme – update at next meeting	Next agenda
026.6	<u>Guided Busway Overgrowth and Lighting Proposals</u> – Cutting back has taken place since last meeting and ivy planted. Letter to Campbell Ross-Bain requesting sight of on-going maintenance plan and method for graffiti removal. Overgrown vegetation from verges covering cat eyes on pathway will soon become safety issue <u>Lighting Proposals</u> update at next meeting	Comm Clerk
026.7	<u>Minor Highways Improvement Scheme</u> Cllr Legge drafted Green/High Street Proposals for submission. Agreed to delegate to Cllr Legge, Jenkins, Foster, Nudds and Committee Clerk to work on proposal for submission with deadline of 12 th September	DNL/PJN/ CF/DJ/ Comm Clerk
026.8	<u>Review of High Street</u> deferred to next meeting	
026.9	<u>Review of White Lines in Histon & Impington</u> Any suggestions to be forwarded to Cllr Foster. Clarity received on replacement of zig-zag lines outside Early Years Centre not within policy as no footpath opposite	

026.10	<u>Community Gritting Scheme</u> Training Pack available for download. Contact with volunteer gritters required and training pack to be provided	Sept Full Council
026.11	<u>Junior School TRO</u> Standing Orders suspended. Cllr Davies and representatives from Junior School presented draft leaflet for comment. Minor amendment suggested, any further comments to be forwarded to Neil Davies. Final version to be circulated before publication. Letter from Leslie Burch, Head Teacher outlining appreciation of support from Parish Council arranging the TRO and possible joint funding options. Level of funding and setting a precedent for funding of other TRO applications. Cllr Jenkins proposed £250, no seconder. Proposed Cllr Foster to contribute £350 to funding of TRO at The Green seconded Cllr Stonham, 1 against, 2 abstentions, passed. To be ratified at September Full Council. Neil Davies and representatives left the meeting	
H14/027	Date of next meetings Thursday 16 th October 2014	
H14/028	Items for next agenda: 20mph Village Scheme New Road, Station Road, Cambridge Road Improvement Scheme Guided Busway Lighting Scheme Meeting closed: 9:40	

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